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DEHESA SCHOOL DISTRICT
Regular Governing
Board Meeting

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AGENDA

May 21, 2015

Welcome

Welcome to the meeting of the Dehesa School District Governing Board. Your interest in our school district is appreciated.

Our Governing Board

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation for the school district. Among its duties, the Board adopts and annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent.

Cindy White -

Mrs. White was first elected to the governing Board in November 2002, re-elected in 2006 and 2010 and her term expires in 2018.

Karl Becker -

Mr. Becker was elected to the board in 2010 and his term expires in 2018.

Christina Becker

Mrs. Becker was first elected to the Governing Board in the year 2014. Her current term expires in 2018.

Jeff Royal -

Mr. Royal was first elected to the governing Board in November 2000. He was re-elected in 2004, 2008 and 2012. His present term expires in 2016

Derek Voth

Mr. Voth was appointed to the Governing Board in January 2013 and his term expires in 2018.

DEHESA SCHOOL DISTRICT

LOCATION & TIME

CLOSED SESSION - 6:30 p.m.

Dehesa School – Library

LOCATION & TIME -

OPEN SESSION - 7:00 p.m.

Dehesa School - MPR

REGULAR GOVERNING BOARD MEETING

MAY 21, 2015

AGENDA

Accommodations: In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Superintendent at 619-444-2161. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to that meeting.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Dehesa School District, 4612 Dehesa Road, El Cajon, CA 92019, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sheila Cochran.

I. Call to Order

- A. Public Comment on Closed Session Items

II. Closed Session

- A. **PUPIL PERSONNEL MATTERS:** The Governing Board will recess to Closed Session to consider pupil personnel matters pursuant to Government Code Section 35146, 72122, and 48918
- B. **PERSONNEL MATTERS:** The Governing Board will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957
 - 1. Appointment, Employment, Evaluation of Performance, Discipline, Leaves, or Dismissal of a Public Employee
- C. **NEGOTIATIONS:** The Governing Board will recess to Closed Session to consider negotiations and related matters pursuant to Government Code 54957.
 - 1. Employee Organizations: DTA, CSEA, and Unrepresented Employees
- D. **POTENTIAL LITIGATION:** The Governing Board will recess to Closed Session to consider possible litigation pursuant to Government Code 54956.9 (b.)(1).
- E. **REAL PROPERTY:** The Governing Board will recess to Closed Session to consider real property pursuant to Government Code 54956.8 (b.)(1).

III. Public Meeting

- A. Call to Order and Establishing a Quorum
- B. Closed Session Report of Any Action Taken
- C. Pledge of Allegiance
- D. Agenda Approval

IV. Requests to Address the Board

- A. **District/Community Organization Reports**
 - 1. Parents' Club – Amy Haisch, President
 - 2. Dehesa Teacher's Association – President – Laura Franchini
 - 3. California School Employees Association # 663 - Jackie Finch, President
 - 4. Element Education – Terri Novacek, Director
 - a. Dehesa Charter School
 - b. Community Montessori

5. Diego Hills Charter School – Lindsay Reese, Principal
6. The Heights Charter School – Diana Whyte, Director
7. Method Schools – Jessica Venezia, Director
8. Mosaica Online Academy of Southern California – Justin Schmitt, Head of School
9. Inspire Charter School – Nick Nichols, Executive Director, Tammy Kirkpatrick, Regional D
9. Citizen Input.

B. Board Input

V. Routine Action Items

The following items are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business.

- A. Approval of Minutes** – It is recommended that the board of Trustees approve the minutes of the following meetings:
 1. Regular Meeting – April 16, 2015
 2. Special Meeting – April 21, 2015
 3. Special Meeting – April 25, 2015

- B. Approval of Warrants** – It is recommended that the Board of Trustees approve the commercial warrants as presented.

- C. Conferences and Workshops**
 1. Small School District Association New Superintendents Symposium, Nancy Hauer, Sacramento, July 20-21, 2015
 2. The Arizona Center for STEM Teachers at Biosphere 2, Nina Van Nostrand, Tuscon, AR, June 7 – 20, 2015 * All Expenses Paid from Title VII Indian Education Act Grant Funds

VI. Information & Proposals (Action may be taken)

- A. Correspondence**
 1. Certification Letter for the Fiscal Year 2013-14 Dehesa Elementary, Office of Betty T. Yee California State Controller, Carolyn Baez, Chief Financial Audits Bureau, Division of Audits
 2. San Diego County Office of Education, Review of the 2014-15 Second Interim Report, Brent Watson

- B. Report, Information, and Presentations**
 1. Budget Report
 2. State School Building Report
 3. Library Upgrade/Technology Report
 4. Site Administrator Report
 - a. CAASPP Report
 - b. Elementary Science Field Day

5. Food Services Report
6. Transportation Report
7. Enrollment

C. Discussion

- a. Construction
 - i. Color Schemes, Carpeting, Cabinet Treatments
 - ii. Lighting – LED vs. Florescent

VII. Action Items

A. Public Hearings - None

B. Old Business – None

C. New Business

1. The Board will consider the Consultant Agreement with GWO & Associates
2. The Board will consider the Facilities Use Agreement between the Dehesa School District and Diego Hills Charter School
3. The Board will consider Resolution #2015-5-1 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education
4. The Board will consider the Payment Order Resolution #2015-5-2
5. The Board will consider the Resolution #2015-5-3 Authorizing the County of Education Credentials Department to Release Credential Held Warrants to Employees
6. The Board will consider Resolution #2015-5-4 Designating Authorized Agent to Sign School Orders
7. The Board will consider Resolution #2015-5-5 for Change of Revolving Cash Fund Custodian
8. The Board will consider Resolution #2015-5-6 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education
9. The Board will consider the Payment Order Resolution #2015-5-7
10. The Board will consider the Resolution #2015-5-8 Authorizing the County of Education Credentials Department to Release Credential Held Warrants to Employees
11. The Board will consider Resolution #2015-5-9 Designating Authorized Agent to Sign School Orders
12. The Board will consider Resolution #2015-5-10 to Establish a Charter Enterprise Fund 62 INSPIRE Charter School
13. The Board will consider Resolution #2015-5-11 to Establish Appropriate Funds or Accounts in the County Treasury for INSPIRE Charter School
14. The Board will consider the Lease Agreement between the Dehesa School District and the YMCA of San Diego County for Summer Bus Lease
15. The Board will consider the Marine Science Floating Lab Contract
16. The Board will consider the Guest Teacher Rate of Pay

17. The Board will consider the Declaration of Need for Fully Qualified Educators

D. Board Policies - None

E. Personnel

The Board will consider Ratification of the Superintendent's Personnel Actions:

1. Temporary Classroom Aide Six Hour Aide Position
2. The Resignation of a Certificated Employee
3. The Superintendent's Contract
4. The Principal's Contract
5. The Business Manager's Amended Contract
6. The Volunteer Superintendent's Amended Contract

VIII. Advance Planning

A. Next Meeting

1. Special Meeting – June 18, 2015 at 6:00p.m.
2. Regular Meeting – June 25, 2015 at 6:30p.m. Closed Session/7:00p.m. Open Session

B. Agenda Items – Trustees may request placing items on the next agenda

C. Future Meeting Dates

1. Regular Meeting – July 25, 2015 at 6:30p.m. Closed Session/7:00p.m. Open Session

IX. Adjournment

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Routine Action Items

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required
- Discussion

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Agenda Item #s: V.A-C

DEHESA

SCHOOL DISTRICT

REGULAR GOVERNING BOARD MEETING

April 16, 2015

Minutes

I-III. Call to Order:

President Cindy White called the meeting to order at 7:36 and reported no action was taken during closed session. Shannon Arnold, Dehesa Parent, led all in the Pledge of Allegiance. A quorum was established; members present – Cindy White, Jeff Royal, Karl Becker and Christina Becker. Derek Voth was absent due to being a sixth grade camp.

President White requested that the Resolution for **Action Item VII.C.1** be replaced with the Resolution placed in front of the Board members and the Item be moved up to the front of agenda and for a motion to approve the agenda with this change. Jeff Royal made a motion to approve the agenda with this change, seconded by Karl Becker and approved by all.

VII.C.I. Resolution 2015.4.1: Jeff Royal made a motion to consider the Resolution, seconded by Karl Becker. Discussion followed with clarification from President White that the Resolution before the Board would repeal the lay-off of all certificated staff with the exception of the EAK teacher. Vote as follows:

Ayes: Cynthia White, Jeff White, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

IV. A. Requests to address the Board

9. Citizen Input: President White suggested that this item number be moved up because there were three parents that wished to speak. Shannon Arnold, Dehesa parent, shared her appreciation of having a safe, warm welcoming environment for her children and that she loves the staff and school. She is concerned over the combination classes that the school has had to have due to enrollment and does not feel it is the most beneficial situation for each student. She is also concerned over last year when the kindergarten class was shared by two teachers the regular classroom teacher being pulled out for administrative duties.

Karen Langhofer, Dehesa parent, said she was going to speak about the layoffs and was relieved that was no longer on the table. She has some of the same concerns that Mrs. Arnold has about the combination classes.

Barbara Young, Dehesa parent, was also going to speak about the layoffs. She did want us to know that she feels that each student builds a relationship with their teacher and a sense of security, especially in Middle School when they have the teachers for three years. She feels that more communication about the potential layoffs should be communicated before all the students are panicking. Mrs. White and Ms. Wilson addressed this concern stating that this information had been shared in open session at the previous Board Meeting and also was not appropriate to be sharing all of this with primary grades. Mr. Royal added that the Board is working for the students and the parents and that any concerns can be addressed to the Board members at any time via email, they do not need to wait for a Board meeting.

1. Parents Club: Patience Stevens, Treasurer, spoke on behalf of Parents Club. She shared the upcoming activities, including the talent show in early June and the end of the year picnic. Mrs. Stevens told all present that they have several open positions for next year and need volunteers for all activities to make it a success. She encouraged all to come to Parent Club meetings the first Tuesday evening of every month.
2. DTA - Farida Blakey, Teacher, spoke on behalf of DTA. Shared the benefits of having the time to collaborate with other teachers regarding the Common Core and being able to strategize together how to best help the students.
3. CSEA – President Jackie Finch thanked the Board and Administration for working so well with CSEA this year to help revamp some of their existing positions and add some new ones. They are having a fabulous year. Ms. Wilson added that the library is now fully automated.
- 4 – 8 Charter Schools: Janet Wilson stated she has been in very close communication with all of our charters. Lori Wigg said she has received all of their P-2 reports except for one. Jeff Royal expressed appreciation for all that Dehesa Charter has been doing. He spent some time there recently watching the Robotic competition and was impressed with the school spirit and packed auditorium and wonderful parental involvement.

C. Board Input: Jeff Royal shared with all present his commitment he has made the last six years in trying to help bridge the gap between the lottery and school funding. Even though the lottery money is a large sum it accounts for barely over 1% of the school budget. He said a film crew came to Dehesa quite a few years back and made a film about Dehesa and Ms. Wilson is in that film which is now part of the lottery archives. Mr. Royal passed a brochure to all present which describes how the lottery funds are being used to support schools. There is a picture and a quote from Janet Wilson in the brochure. Mr. Royal applauded Ms. Wilson and all the work she has done for Dehesa while she has been here.

V. Routine Action Items A-C:

Karl Becker made a motion to approve the routine action items; Christina Becker seconded the motion. No Discussion, vote as follows:

Ayes: Cindy White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

Abstain: None

VI. Information and Proposals

A. Correspondence: Janet Wilson mentioned the letter signed by every Superintendent in the County regarding the app Burn Book. She attended a workshop on cyber-bullying. Even though we don't have an issue with it at Dehesa we all need to be aware of the issue and it is critical that parents monitor their children's computers. The workshop stressed the importance of an anonymous reporting program for students to report online bullying and other problems. Nancy Hauer had already started Anonymous Alerts for Dehesa, so we are way ahead of the game. She also mentioned the article on Common Core which echoes what Mrs. Blakey had said that teachers have to have time to collaborate to make the program a success.

B.1. Budget Report: Lori Wigg reviewed the budget report and said the only additional item will be getting all of the input for the P-2 reports and she will keep the Board appraised of the results.

B.2 State School Funding: Board was updated on the playground and construction meeting that Lori Wigg and Janet Wilson attended. Mrs. Wigg mentioned that the construction crew complimented our school on how wonderful it was to work on our campus and how nice the students were, no problems.

B.3 Technology Report: Ms. Wilson and student Blake Young, updated the Board on how they have been implementing Common Core requirements by researching and obtaining the HP stream notebooks for each student in grades 3-8. In addition, Mr. Avera is cleaning up all of the iPads that we have been using and each student, grade K-2 will have an iPad.

B.4. CALPADS Data Management Report: Janet Wilson shared with the Board the certificate that was received showing that our data information had been entered correctly and on time, a feat very difficult to complete. She complimented Jennifer Hoffman for doing an excellent job during her first year of taking over the job.

B.5 School Site Administrator Report: ????? Nancy Hauer shared she attended the 6th grade camp sleep over and complimented all of sixth grade students for being so well behaved and polite. The 6th grade class was at camp this week and Mr. Schneider had checked in a daily. He reported everything was going well and it was his best camping experience so far. Grades 7 and 8 had gone on several field trips this week including one Mission Bay where they were using technology to go geo caching and very much enjoying doing so. The Anonymous Alert – B notified is up and running, flyers went home to parents and they have already received two anonymous alerts that they were able to handle. Mrs. Hauer gave a huge shout out to Tamara Ripke, staff, volunteers and companies who have donated their time, talent and energy to landscaping the front of our school. Sycuan was also very helpful in giving us in put on what types of plants to put in and helping with the design.

B.6 Williams Settlement Report: No complaints noted

B.7 Enrollment: We just recently got a few more student after break so we are currently 6 students less than this time last year. Our EAK class remains small but Ms. Wilson has been told we will have more for kindergarten.

C. Discussion: None

VII. Action Items

A. Public Hearings: President White opened the Public Hearing at 8:25 pm. Jeff Royal made a motion and seconded by Karl Becker to consider the Charter Petition for Inspire Charter School.

Superintendent Wilson introduced Nick Nichols from Inspire Charter. Dr. Nichols had previously met with Ms. Wilson, Mrs. Hauer, and Mr. Royal to review Inspire Charter in depth. Dr. Nichols introduced the other members from Inspire Charter who were present for the board meeting, Dianne Beran, Director of Academic Program; Dr.

Edward Robillard; Tammy Kirkpatrick, San Diego Regional Director, Giovanna Arzaga, Los Angeles Regional Director and Nikki Kholenberger a home school teacher. Dr. Nichols shared he believes what sets their charter apart and make them succeed is the quality of the people they have on staff. The Inspire staff shared a power point with the Board. A few of the highlights: Charter is K-12 project based on line school and tutoring session. Grades 9-12 has an Apex curriculum which includes Saturday wet labs that meet the A-G requirements and helps prepare them for college. Their Charter will be available in eight southern counties of California. The Los Angeles charter has been very successful and is balanced with approximately same number of students in all grade levels. When a student enrolls they receive a \$1,000 allowance which they may use in a variety of ways – to upgrade their technology or take an elective such as art or dance. Jeff Royal added that being approved by the State to become a Charter is a very serious involved process. He also said that Inspire Charter had been asked by Dehesa to make some changes and they have made all the ones requested. He further shared that last year was the first time a student graduated from college without every stepping into a classroom. Janet Wilson added that every letter of the law must be met and if accepted Dehesa would work very closely with the Charter. The Charter was opened this year and already has 300 students. Mr. Royal is a little concerned that as enrollment grows will they be able to match the teachers with the quality of education needed to keep it flourishing.

The Public Hearing was closed at 8:38. Vote as follows:

Ayes: Cindy White, Jeff Royal, Karl Becker, Christina White

Nays: None

Absent: Derek Voth

Abstain: None

B. Old Business: None

C. New Business

2. Annual Report of the Citizens' Oversight Committee Jeff Royal made a motion to consider the report, seconded by Cindy White. Ms. Wilson shared that the CBOC had said they would love to have Christina Becker come to the meetings as a representative for the Board. Mrs. Becker asked to be notified of the meetings and said the report was well done. No further discussion. Vote as follows

Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

Abstain: None

3. Memo of Understanding between Dehesa School District and CSEA#663

Jeff Royal made a motion and seconded by Karl Becker to consider. No discussion, vote as follows:

Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

Abstain: None

4. Transfer of Interest Funds from the Cafeteria Fund to the General Obligation Bond Fund. A motion was made by Karl Becker and seconded by Jeff Royal to consider the transfer. Lori Wigg commented that this was a result of Mrs. Becker requesting that the funds be placed in the appropriate fund. Vote as follows:

Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

Abstain: None

D. Negotiations- Public Hearing:

1. Dehesa Teachers Association Acceptance of Contract Proposal and Public Hearing: Jeff Royal made a motion seconded by Karl Becker to consider. No discussion. Vote as follows:

Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

Abstain: None

2. California School Employees Association Acceptance of Contract Proposal and Public Hearing: Jeff Royal made a motion seconded by Christina Becker to consider. No discussion. Vote as follows:

Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

Abstain: None

E. Board Policies: None

- F. Personnel:** Ratification of Superintendent's personnel actions: Karl Becker made a motion seconded by Christina Becker to consider a temporary classroom aide position of six hours per day. Vote as follows
Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker
Nays: None
Absent: Derek Voth
Abstain: None

VIII. Advanced Planning:

- A.** Next regular Board meeting is set for May 21, 2015. Closed session will be at 6:30 with open session at 7:00 pm.
B. None
C. Future Meetings:
1. Special Meeting scheduled for June 18, 2015 at 6pm.
2. Regular Meeting scheduled for June 25, 2015 with closed session at 6:30 and open session at 7:00 pm.

IX. Adjournment: Meeting was adjourned at 9:45 pm. The Board reconvened into closed session which ended at 10:10pm. The Board reconvened into open session and It was reported that no action was taken during closed session.

Respectfully submitted by:

Approved by:

Sheila Cochran
Administrative Secretary

Derek Voth
Clerk of the Board

DEHESA

SCHOOL DISTRICT

SPECIAL GOVERNING BOARD MEETING

April 21, 2015

Minutes

I-III. Call to Order:

President Cindy White called the meeting to order at 10:05 and established a quorum. The Board convened into closed session.

Members Present: Cindy White, President
Jeff Royal, President
Karl Becker, Vice President
Christina Becker, Board Member

Members Absent Derek Voth, Clerk - Absent

The Board reconvened into open session at 12:00 and reported as follows: The Board voted as follows to approve the Agreement for the Provision of Legal Services by Girard & Edwards.

Ayes: Cynthia White, Jeff Royal, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

No other action was taken.

V. Meeting Adjourned at 12:05pm.

Sheila Cochran, Secretary

Derek Voth, Clerk

DEHESA

SCHOOL DISTRICT

SPECIAL GOVERNING BOARD MEETING

April 25, 2015

Minutes

I-III. Call to Order:

President Cindy White called the meeting to order at 8:07 and established a quorum. The Board convened into closed session.

Members Present:
Cindy White, President
Jeff Royal, Vice President
Derek Voth, Clerk
Karl Becker, Board Member
Christina Becker, Board Member

The Board reconvened into open session at 8:34 and President White reported as follows: The Board voted to hire Nancy Hauer as Superintendent and Tamara Ripke as Principal effective May 1, 2015.

Ayes: Cynthia White, Jeff Royal, Derek Voth, Karl Becker, Christina Becker

Nays: None

Absent: None

The board reconvened into closed session at 8:40 and back into open session at 9:30. President White reported no further action was taken.

V. Meeting Adjourned at 9:30 am.

Janet Wilson, Secretary

Derek Voth, Clerk

Dehesa School District
COMMERCIAL WARRANT LISTINGS

May 21, 2015

General Fund Restricted Accounts

<u>Special Education</u>	Date	Amount	
Audiometrics			Audiometer Calibration
ABA education Foundation	4/15/15	\$343.50	Student Supervision Services
LRP Publications	4/29/15	\$259.50	Special Ed for Charters
Nancy Hauer			Training Reimbursement
Purposeful Play, Inc.	4/28/15	\$4,881.25	Occupational Therapy
San Diego County Speech Pathology	4/27/2015	\$1,960.00	Speech Services
Southwest School & Office Supply			Instructional Supplies
Vista Hill	4/27/15	\$1,567.00	Mental Health Services/Assessments
WPS Publish			Visual/Auditory Testing

General Fund Other Restricted/Unrestricted Accounts

Transportation

A-Z Bus Sales	4/29/15	375.26	Bus Parts
Cajon Valley Union School District			Bus Maintenance/Fuel
Creative Bus Sales			Bus Parts
Jaybright Co.			Vehicle Wash & Wax
Tire Centers	4/30/15	\$555.25	Bus Tires
ThemCBurnieDesignCo			Bus Repair
Minda Lawrence			Student Transportation Reimbursement
Yale-Chase			Brake Inspection Services

General Fund Other

A-1 Live Scan			Live Scan & Background Checks
Aardvark Pest Control, Inc.	4/15/2015	\$109.00	Gopher Poisoning-Monthly Fee
ACCO Brands USA			Laminating Rolls
Alice Training Institute LLC			Training Class
Alliance			Instructional Supplies
Amazon	4/28/15	\$36.95	Instructional Supplies
Anita Fire Hose Company			Fire Extinguisher Service
Apple, Inc.			IPAD Indian Education
Assn of CA School Administrators			Annual Membership Dues
Assn for Supervision & Curriculum Development			Yearly Membership
AT&T			Phone Bill
Award Emblem Mfg Co			Student Counsel Pins
Barnes & Noble	4/15/15	\$200.76	Library Books
Bio Corporation	4/15/15	\$326.20	Instructional Supplies
Blackboard Connect			Annual Fee 13/14 & 14/15
California State Board of Equalization	4/1/15	\$210.00	Sales/Use Taxes
California School Boards Association			Annual Membership/Conference Fees
California Schools VEBA	4/1/15	\$10,037.10	Retiree Premiums Feb-April
California Dept. of Justice	4/28/15	\$49.00	Fingerprinting Fees

Dehesa School District
COMMERCIAL WARRANT LISTINGS

May 21, 2015

College Preparatory Mathematics			Instructional Supplies/Books
Copy Link			Junior High Copier Maintenance
County Proflame	4/15/15	\$110.16	Propane
County of San Diego			Election Fees
CPM			Textbooks
Data Management	4/28/15	\$95.32	Office Supplies
Dehart Backflow			Backflow Testing
Dell Awards			Name Plates
Dell Marketing LLP			Servers, Common Core Funds
Demco			Instructional Supplies
Dunn Edwards Paints			Paint
Educational Data Systems			CELDT Testing Fees
Eric Schneider			Reimbursement
ESGI			Licensing Fees
Extended School Services	4/27/15	\$270.00	Homeless Student After School Care
	4/28/15	\$50.00	
Everything Medical			Nurse Supplies
Federal Publishing Limited	4/28/15	\$198.50	Office Supplies
FedEx			Express Mailing
Firewatch			Semi Annual Service and Inspection
Flaghouse, Inc.	4/28/15	\$502.99	Instructional/PE Supplies
Flinn Scientific			Instructional Supplies
Follett			Books
Gary Hobelman			Mileage
Grainger			Maintenance Supplies
Guided Discoveries, Inc			Camp Deposit
Heart Rate Monitors USA			Middle School PE Supplies
Home Depot	4/28/15	\$831.99	Custodial/Maintenance Supplies
Houghton-Mifflin Harcourt			Textbooks
Industrial Chem Labs	4/28/15	\$280.21	Custodial Supplies
Janet Wilson	4/28/15	\$162.00	Reimbursement
J&C Books			Books
Jennifer Hoffman			Mileage
Jolene Guzman	4/1/15	\$117.02	Reimbursement
Jones School Supply Co.	4/29/15	\$117.53	Instructional Supplies
Julie Wiley			Refund payroll adjustment Peoplesoft Error
Kelly Pallitto	4/28/15	\$18.49	Reimbursement
Learning Upgrade			Student Annual License
Lynn's Locksmith Service	4/28/15	\$92.80	keys
McGraw Hill			Books & Instructional Supplies
Message Logix, Inc.	4/30/15	\$185.00	Anonymous Alert Subscription Services
MobyMax			Student Licensing Fees
MRC			Qtrly Maintenance Printers
MRC			Staples

Dehesa School District
COMMERCIAL WARRANT LISTINGS

May 21, 2015

General Fund, Other - Continued

Nancy Hauer			Reimbursement
Nina Van Nostrand			Reimbursement-Discovery Day Supplies
Nexus			Smartnet Maintenance Agreement
NvLS	4/29/15	\$750.00	Erate Services
NWEA			Testing Fees
Office Depot			Instructional and Office Supplies
Otay Water District	4/27/15	\$332.76	Monthly Service
P&R Paper			Instructional supplies
PAC Heating & Air	4/24/15	\$575.00	AC Repairs
Palo Sports			PE Equipment
PC Mall Gov			Server Software, Common Core
Pearson			Instructional Materials
Petty Cash	4/13/15	\$236.81	Reimbursement
Really Good Stuff			Instructional Supplies
Renaissance Learning			Additional Subscriptions SR
Revolving Fund	4/2/15	\$1,969.69	Reimbursement
RL Bates, DBA AI-Max	4/27/15	\$650.00	Septic Pumping Services
San Diego County Office of Education			Conference/Trainings
	4/28/15	\$110.16	Office Supplies/Card Printing Services
San Diego County Vector			Pesticide Services
San Diego County School Boards Asso.			Annual Membership Dues
San Joaquin County Office of Education	4/28/15	\$132.75	SIS Maintenance Agreement
Scholastic Book Club	4/28/15	\$660.09	Instructional Supplies/Books
Scholastic School Supplies			Instructional Supplies
School Outfitters			Instructional Supplies
School Specialty	4/28/15	\$511.93	Instructional Supplies
Science Olympiad			Science Olympiad
SDG & E	4/27/15	\$3,467.30	Monthly Service
Sheila Cochran			Reimbursement office supplies
Sheila Cochran	4/15/2015	43.7	Mileage
Skillpath Seminars	4/28/2015	34.15	Conference/Training
Small School District Association			Membership dues/Workshops
Southwest School & Office Supply	4/28/15	\$651.89	Instructional Supplies
	4/28/15	\$176.85	Office Supplies
Stutz, Artiano, Shinoff, Holtz	4/28/15	\$272.45	Legal Fees
Sycuan Resort	4/27/15	\$535.00	Middle School PE
Tamara Ripke	4/28/15	\$632.34	Reimbursement-Landscaping Supplies
Terminix			Quarterly Service
Time & Alarm Systems	4/30/15	\$291.75	Security system repair
Time for Kids			Instructional Supplies
Tidmore Flags			Classroom Flags
Troxell Communications	4/28/15	\$1,498.76	Charging Cart for IPADS
Turn Around Schools			Conference/Trainings
Tyco	4/28/15	\$555.77	Quarterly alarm service charges
United Health Supplies			Health Office Supplies
US Games	4/15/15	\$2,294.93	PE Supplies
Waste Management			Monthly Service
Waxie	4/28/15	\$350.16	Custodial Supplies



Small School Districts' Association
 30th Annual New Superintendents' Symposium
 July 20 – 21, 2015



Location:

Lions Gate Hotel, 3410 Westover Street, McClellan, CA 95652
 (916) 643-6222 or (866) 258-5651

Reduced Room Rate – \$92.00 per night - FREE Parking

Mention Small School Districts' Association to receive your reduced rate

Cutoff date for receiving the reduced room rates is Monday, July 6, 2015

For More Information

For questions regarding registration and/or hotel accommodations, please contact Shelly Tillery at the SSDA office at (916) 662-7213 or via e-mail to shelly@ssda.org.

REGISTRATION FORM

Registration Fee:

	Current Superintendent	Aspiring Superintendent
SSDA Member	\$250.00	\$250.00
Non-Member	\$350.00	\$350.00

Name: _____

School District: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____ ADA: _____

Phone: _____ Fax: _____ Email: _____

Method of Payment:

P.O.#: _____ Check #: _____

MasterCard Visa American Express

Credit Card #: _____ Expiration Date: _____

Name as it appears on card: _____

Billing address: _____ Zip: _____

** Credit card charges are subject to a 3% processing fee*

Cancellation Policy:

Cancellations must be received **IN WRITING** no later than June 15, 2015 in order to receive a refund. Cancellation notices may be faxed to the SSDA office at (916) 443-7468 or via email to shelly@ssda.org.

Please mail or fax this form (along with a check or purchase order, if applicable) to:

Small School Districts' Association
 925 L Street, Suite 1200 • Sacramento, CA 95814
 Fax (916) 443-7468 • shelly@ssda.org



New Superintendent Symposium – July 20-21, 2015 @ Lions Gate Hotel
Jul 20 – Jul 21 [all-day](#)

For over 30 years, the SSDA New Superintendents' Symposium has been one of the premier conferences for new superintendents. Each year approximately 45-55 new superintendents join us for this event. Be sure to mark your calendar and attend this great event!

This 2-day symposium is a must for new superintendents. It provides an opportunity for experienced superintendents to welcome new superintendents to their position and offers guidance and support through presentations and interactive discussions.

Whether you are a new superintendent or new to the profession we invite you to join us for a worthwhile, relaxing and informative two days to gain knowledge and begin to create a professional network to help you become a more successful superintendent!

Join us for the New Superintendent Symposium at the Lions Gate Hotel in Sacramento July 20-21, 2015. For hotel accommodations at a reduced room rate of \$92.00 per night, please call (916) 643-6222 or (866) 258-5651 and mention you are with the Small School Districts' Association group (cutoff date for the reduced room rates is [Monday, July 6, 2015](#)).

[Superintendent On-line Registration](#) – If paying via P.O. [CLICK HERE](#) (printable form)

Kevin Bonine, PhD

Director of Education and Outreach, Biosphere 2

Director of Outreach Initiatives, College of Science

University of Arizona

520.621.0232



The **Arizona Center for STEM Teachers** at Biosphere 2 is now accepting applications for the 2015 Summer Institute June 8-20, 2015. With a theme of **Sustain Your Learning Environment**, the seventh-annual residential program **at Biosphere 2** is open to active, Arizona-based elementary classroom teachers who will teach in any of grades 1 – 5 in 2015-2016. More than 130 contact hours will be spent with the ACST lead teachers who will guide participants in model lessons that incorporate hands-on inquiry, among many other things. Participants will work alongside other Arizona educators and scientists to take an in-depth look at their practice and learn how STEM is easily integrated. The ideal applicant wants to improve student learning by honing their craft as an educator, sharing ideas, and bringing lessons, activities, and excitement back to their school.

The application is open now until filled. The cost is \$100, inclusive of room and board, three catered meals per day and snacks, professional resources, technology training, curricular supplies and materials, as well as collaboration with other motivated educators. For more information visit, <http://azstem.ning.com/> or contact Matthew J. Adamson, madamson@email.arizona.edu, 520-838-6137.

Jennifer Medeiros <jmedeiros@sycuan-nsn.gov>

Mon, May 4, 2015 at 4:06 PM

To: Nancy Hauer <nancy.hauer@dehesasd.net>

Cc: Sonya Brown <sbrown@sycuan-nsn.gov>, Nubia Ford <nford@sycuan-nsn.gov>

Yey 'ehan,

Jennifer Medeiros

Supervisor

Sycuan Teen Center

Sent from my iPhone

Begin forwarded message:

From: "Bonine, Kevin E - (kebonine)" <kebonine@email.arizona.edu>
Date: April 21, 2015 at 1:53:42 PM MDT
To: "rwittman@ucsd.edu" <rwittman@ucsd.edu>, "eabeyta@ucsd.edu" <eabeyta@ucsd.edu>, "smoerder@gmail.com" <smoerder@gmail.com>, "bmontero@viejas.com" <bmontero@viejas.com>, Nubia Ford <nford@sycuan-nsn.gov>, "mlancaster@viejas-nsn.gov" <mlancaster@viejas-nsn.gov>
Cc: Kevin Bonine <kebonine@u.arizona.edu>, "briana.gryzynger@tusd1.org" <briana.gryzynger@tusd1.org>, "Adamson, Matthew J - (madamson)" <madamson@email.arizona.edu>
Subject: Biosphere 2 Arizona Center for STEM Teachers, California Kumeyaay link

21 April 2015

Hi All,

Thank you again for visiting Biosphere 2 with Ed's team from UCSD Extension and the Global Environmental Leadership and Sustainability program. It was a pleasure to meet you and brainstorm even more wonderful ideas.

To get a headstart on bringing some of those ideas to fruition, Biosphere 2 would like to offer two teacher spots each to the Viejas Band and Sycuan Band of the Kumeyaay Indians. The value of each of these professional development opportunities is between \$4500 and \$5000. We would only ask for a nominal fee of \$100 from, or on behalf of, each participating teacher. The dates are June 8th-20th at Biosphere 2. Although we have served only Arizona teachers in the past, including four Kumeyaay Indians is very much in line with our objectives and opens the door to developing a future program that is more geographically and culturally broad. A short description of the 2015 ACST program is copied below. Please ignore the focus on Arizona teachers only. We are soliciting motivated teachers willing to improve their craft that will be teaching grades 1-5 in the fall of 2015. Please help us identify quality candidates from your Bands and encourage them to apply. We are filling up fast, so sooner is better.

The application is available at: <http://azstemteacherscenter.org/events/2015-summer-institute>

Ed, would you please forward to all the participants in your group? I included a few folks for whom I had business cards. Thank you.

Please let me know if you have any questions.

Best wishes, Kevin

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Correspondence

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

A. Correspondence

1. Certification Letter for the Fiscal Year 2013-14 Dehesa Elementary, Office of Betty T. Yee California State Controller, Carolyn Baez, Chief Financial Audits Bureau, Division of Audits
2. San Diego County Office of Education, Review of the 2014-15 Second Interim Report, Brent Watson

Agenda Item #: VI.A.1-2



BETTY T. YEE

California State Controller

April 21, 2015

Dehesa Elementary
4612 Dehesa Road
El Cajon, CA 92019

Re: Certification Letter for Fiscal Year 2013-14 Dehesa Elementary

The State Controller's Office (SCO) has completed its desk review of your annual audit report for the fiscal year ended June 30, 2014. As a result of the review, the SCO certifies that the audit report conforms to the reporting standards contained in the audit guide, *Standards and Procedures for Audits of California K-12 Local Education Agencies 2013-14*, prescribed in the *California Code of Regulations*, Title 5, Section 19810 and following. In addition, the SCO determined that the report generally meets the requirements of the United States Office of Management and Budget (OMB) Circular A-133.

You may now release the portion of the audit fee withheld under the provisions of *Education Code* Section 14505.

If you have any questions regarding this letter or any other local education agency (LEA) audit issue, please contact a member of my LEA staff by telephone at (916) 324-6442 or by email at leaaudits@sco.ca.gov.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Baez".

CAROLYN BAEZ, Chief
Financial Audits Bureau
Division of Audits



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 Linda Vista Road, San Diego, CA 92111 • 858-292-3500 • www.sdcoe.net
Randolph E. Ward, Ed.D., Superintendent of Schools

April 10, 2015

Ms. Janet Wilson
Superintendent
Dehesa School District
4612 Dehesa Rd.
El Cajon, CA 92019-2922

Subject: County Office Review of the 2014-15 Second Interim Report

Dear Ms. Wilson:

In compliance with the provisions of Education Code Section 42130 et seq., our office has completed its review of the 2014-15 Second Interim report. The County Superintendent is required to review district financial reports to determine if the budget meets the criteria and standards for fiscal stability and allows the district to meet its financial obligations during the 2014-15 fiscal year and two subsequent years.

Our staff analyzed the report in the context of current law and any known budgetary changes proposed at the time of the review. We concur with the positive certification approved by the district's governing board.

Based upon our review, we did want to make special note of the following items:

No Deficit Spending

We note that the district projects that it will be able to meet 2014-15 operating expenses with current year revenue. However, without the charter school oversight funds the district would be deficit spending. These funds should be carefully monitored to ensure continued fiscal solvency.

Declining Enrollment

The district is projecting a loss of approximately 9.40 ADA in 2014-15. ADA losses for the next two years are projected to be flat in 2015-16 and 2016-17. The ADA reduction will lead to lower revenues from sources such as LCFF and Lottery. As a declining enrollment district, revenues will fall more quickly than expenditures and long-term structural solutions are necessary to bring expenditures in alignment with revenues.

Multi-Year Projections

The district's multi-year projection incorporates the following key assumptions:

- LCFF gap funding estimated to be 32.19% for 2015-16 and 23.71% for 2016-17;
- LCFF ADA of 171.87 for 2015-16 and 171.87 for 2016-17;
- Unduplicated pupil count percentage of enrollment of 52.17% for 2015-16 and 52.17% for 2016-17;
- STRS contribution will increase to 10.73% in 2015-16 and 12.58% in 2016-17; and
- PERS contribution will increase to 12.60% in 2015-16 and 15.00% in 2016-17

The district's multi-year projection shows deficit spending in the Unrestricted General Fund of \$14,519 in 2015-16 and \$4,243 in 2016-17. The district has adequate reserves to fund the deficits and estimates that it will be able to meet the 5% reserve requirement over the projection period. However, the district should monitor deficit spending for any future fiscal impacts.

Conclusion

We appreciate the district's efforts to ensure quality educational programs while preserving fiscal solvency. Should you have any questions concerning this review, please call me at (858) 292-3537 or Andi Loree, Consultant, Business Advisory Services at (858) 292-3660.

Sincerely,



Brent Watson
Executive Director
District Financial Services

BW: AL: SR

cc: Cynthia White, Board President, Dehesa School District
Lori Wigg, Business Manager, Dehesa School District

DEHESA SCHOOL DISTRICT

To: Members of the Board
and Supt. Nancy Hauer

From: Lori Wigg
Business Manager

Subject: Monthly Budget Update

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

At the October 20, 2011 Board Meeting, Members were asked about their preferences for monthly budget updates. Consensus was that a statement of fund balances and clear, concise updates on key issues would be preferred during months falling in-between major reports.

Report:

Attached is a summary of fund balances (cash in County Treasury) along with a listing of construction expenditures for the school construction project.

Year-to-date revenue collections in California have exceeded the state's forecast by \$1.6 billion. As a result, it is anticipated that the Governor's May Budget Revision will include additional funds for school districts. The current estimate is approximately \$500 per student, which would equate to \$86,045 in additional funding for Dehesa School District. Additional information will be available and presented on May 20th, at the May Revision budget conference in Ontario.

Financial Impact:

NA – For Informational Purposes Only

Student Impact:

NA – For Informational Purposes Only

Recommendation:

NA – For Informational Purposes Only

Agenda Item #:VI.B.1

Dehesa School District

Fund Balances

(Cash in County Treasury as of May 12, 2015)

FUND	DESCRIPTION	BALANCE
01-00	GENERAL FUND	\$445,791.71
09-00	CHARTER SCHOOLS SPECIAL REVENUE FUND	\$127,628.02
12-06	CHILD DEVELOPMENT FUND	\$3,885.45
13-00	CAFETERIA SPECIAL REVENUE FUND	\$10,781.11
14-00	DEFERRED MAINTENANCE FUND	\$107,279.26
17-42	SPECIAL RESOURCE FUND (CHARTER OVERSIGHT)	476,266.71
20-00	SPECIAL RESERVE OPEB/RETIREE BENEFITS FUND	\$67,523.24
21-39	BUILDING FUND	\$3,759,387.26
25-19	CAPITAL FACILITIES/SB2068 FUND	\$476,694.75
40-00	SPECIAL RESERVES/CAPITAL PROJECTS	\$7,422.92
	GRAND TOTAL	\$5,482,660.43

Please note that cash balances in the General Fund fluctuate on a regular basis. This is a normal feature of the fluid budget/accounting process.

Dehesa School District
Capital Facilities Funds 25-19

5/13/2015

Date		Amount	
7/1/2014	Beginning Fund Balance	\$180,620.56	
	Interest	\$386.11	
	Developer Fees	\$2,169.60	
	Collections from Negotiated Agreements	\$333,332.66	
Payment Date	Service Provider	Services Performed	Amount
8/14/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July 2014	\$4,606.56
9/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August 2014	\$4,641.12
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September 2014	\$4,843.93
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October 2014	\$4,591.84
12/22/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November 2014	\$1,552.64
2/9/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December 2014	\$4,573.92
3/23/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February 2015	\$4,544.85
3/27/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
4/8/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
4/15/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$4,622.51
5/6/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,192.67
TOTAL FUNDS AVAILABLE AS OF 5/13/15			\$473,203.19

Prior Year Project Expenditures			
9/8/2011	Apple Computers		\$34,216.51
9/30/2011	G Wayne Oetken & Assoc		\$5,023.31
11/7/2011	G Wayne Oetken & Assoc		\$63.70
11/18/2011	G Wayne Oetken & Assoc		\$1,507.96
1/12/2012	Apple Computers	Reverse Payment	-\$1,763.82
1/23/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 2) Schematic Drawing & Cost Analysis	\$6,000.00
3/8/2012	Sprotte Watson Architects		\$3,200.00
3/8/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (25% of total cost)	\$3,058.85
3/8/2012	Cherry Engineering	Engineering Services for Schematic Drawings	\$5,300.00
3/21/2012	G Wayne Oetken & Assoc	Reimbursement for expenses (Sacramento Trip OPSC)	\$579.23
3/21/2012	G Wayne Oetken & Assoc	Coordination of Schematic Drawings (Completion of Agreement 2)	\$5,200.00
3/21/2012	G Wayne Oetken & Assoc	Analysis of State School Building Program Eligibility (Comp of Agree 1)	\$1,500.00
4/6/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (Final Pmt)	\$3,200.00
4/30/2012	G Wayne Oetken & Assoc	Expenses	\$80.48
6/22/2012	ESFG		\$616.40
7/13/2012	G Wayne Oetken & Assoc	Retainer Fee/State School Building Program (Agreement 3)	\$5,000.00
7/13/2012	Standard and Poors	Bond Rating	\$7,900.00
7/20/2012	Sprotte Watson Architects	Reimburse for Expenditures	\$234.25
7/20/2012	Standard and Poors	Partial Reimbursement of Rating Fees	-\$5,080.72
8/10/2012	Raceway		\$4,375.00
8/24/2012	Raceway		\$9,263.25
8/24/2012	Raceway		\$12,285.33
8/24/2012	Sprotte Watson Architects		\$3,200.00
9/27/2012	Raceway		\$2,050.00
9/28/2012	Sprotte Watson Architects	Fees/Schematic Design Study	\$2,560.00

Dehesa School District
Capital Facilities Funds 25-19

5/13/2015

10/11/2012	RCF, 8-27-12 Meter Panel		\$2,493.59
10/19/2012	SD County Registrar of Voters	Election Costs for Prop D	\$896.00
10/27/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 4) RFQ Process	\$3,200.00
11/19/2012	Sprotte Watson Architects	Architectural Fees	\$640.00
12/7/2012	G Wayne Oetken & Assoc	Completion of Relief Grant Eligibility Form	\$5,000.00
4/26/2013	County of San Diego	Warrant misfiled, description pending	\$4,869.00
6/14/2013	Sprotte Watson Architects	Geotechnical Engineering Services	\$4,576.40
6/25/2013	EFSG		\$576.20
6/30/2013	G Wayne Oetken & Assoc	Completion of RFQ Process	\$3,200.00
6/30/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$5,085.41
8/7/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July	\$4,519.21
9/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August	\$4,637.93
10/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September	\$4,500.00
10/24/2013	Sprotte Watson Architects	Locate stake and evaluate levels of existing septic system	\$2,000.00
11/8/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October	\$4,500.00
12/5/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November	\$4,500.00
12/16/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December	\$4,500.00
2/19/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January	\$4,552.08
3/10/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February	\$4,583.44
4/8/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, March	\$4,552.08
5/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, April	\$4,515.12
7/11/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$4,515.12
Total Prior Year Expenditures			\$191,981.31
TOTAL EXPENDITURES-All Fiscal Years			\$235,287.05

Dehesa School District
Building Fund 21-39

5/13/2015

Date			Expenditure
7/1/2014	Beginning Balance		\$4,190,638.01
	Audit Adjustment		\$46,787.50
	Interest		\$5,369.68
Payment Date	Service Provider	Services Performed	Amount
7/7/2014	Sprotte Watson Architects	Construction Documents	\$11,165.08
7/11/2014	Sprotte Watson Architects	Construction Documents	\$11,130.64
9/12/2014	Dalescott	Continuing Disclosure Fee	\$4,500.00
9/22/2014	Best Best & Krieger	Legal School Facilities Project	\$3,451.00
7/18/2014	SDG&E	Design & Engineering Fee	\$2,551.00
11/16/2014	Best Best & Krieger	Legal School Facilities Project	\$3,374.49
12/10/2014	Sprotte Watson Architects	Construction Documents 100%	\$16,734.95
1/22/2015	Southern CA Soils and Testing	Soils testing and Report Review	\$420.00
1/26/2015	Sprotte Watson Architects	Architect Fees	\$4,560.55
2/17/2015	Sprotte Watson Architects	Architect Fees	\$13,331.21
2/18/2015	Sprotte Watson Architects	Architect Fees	\$12,986.41
2/20/2015	West Coast Air	Pre-Construction Services	\$30,000.00
2/26/2015	State Water Resources Board	Storm Fee Permit	\$559.00
3/23/2015	Best Best & Krieger	Legal School Facilities Project	\$5,093.20
3/23/2015	Union Tribune	Advertising Fee-Notice to Bidders	\$1,136.40
3/23/2015	Wilkinson, Hadley & King, LLP	Annual Bond Fund Audit Fee	\$3,200.00
3/24/2015	West Coast Air	Construction Contract-Lease-Lease Back	\$139,253.00
4/2/2015	LL Hendrix	DSA Inspector Fees	\$2,430.00
4/27/2015	Sprotte Watson Architects	Architect Fees	\$1,880.19
4/28/2015	Dalescott	Bond Disclosures	\$4,850.00
4/30/2015	West Coast Air	Construction Contract-Lease-Lease Back	\$211,575.00
5/4/2015	LL Hendrix	DSA Inspector Fees	\$3,880.00
TOTAL FUNDS AVAILABLE AS OF 5/13/15			\$3,754,733.07
Prior Year Project Expenditures			
7/24/2013	Dalescott	GO Bond Continuing Disclosure Annual Report	\$4,511.31
9/10/2013	Best Best & Krieger	Legal School Facilities Project	\$1,671.70
9/9/2013	Sprotte Watson Architects	Feasibility 100% complete, Schematic Design 50% Complete	\$36,937.50
10/24/2013	Sprotte Watson Architects	Schematic Design 85% Complete	\$8,618.75
11/5/2013	Sprotte Watson Architects	Reimbursable items, printing and reproduction	\$555.66
11/6/2013	Sprotte Watson Architects	Architectural Fee	\$3,693.75
2/19/2014	Best Best & Krieger	Lease, Leaseback Attorneys	\$1,363.34
2/19/2014	Sprotte Watson Architects	Architectural Fee	\$33,243.75
2/19/2014	Sprotte Watson Architects	Reimburse for California Geological Survey	\$3,600.00
2/19/2014	Sprotte Watson Architects	Architectural Fee	\$96,037.50
2/19/2014	Division of State Architect	Project Submission	\$39,124.82
3/3/2014	Southern California Soil & Testing	Soil Testing	\$12,707.65

Dehesa School District
Building Fund 21-39

5/13/2015

3/18/2014	Best Best & Krieger	Legal School Facilities Project	\$3,078.50
3/31/2014	Sprotte Watson Architects	Construction Documents 70%	\$99,731.25
4/17/2014	Sprotte Watson Architects	Engineering	\$4,075.60
4/17/2014	Sprotte Watson Architects	Construction Documents 85%	\$33,243.75
4/24/2014	Standard & Poors Ratings Services	Bond Rating	\$9,500.00
4/24/2014	Best Best & Krieger	Legal School Facilities Project	\$1,693.42
5/12/2014	Sprotte Watson Architects	Construction Documents 90%	\$11,081.25
5/19/2014	Best Best & Krieger	Legal School Facilities Project	\$352.50
7/18/2014	Best Best & Krieger	Legal School Facilities Project	\$70.50
Total Prior Year Expenditures			\$404,892.50
TOTAL EXPENDITURES-All Fiscal Years			\$892,954.62

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: **State School Building
Program Report**

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background/Report:

Please see the attached report from Mr. Oetken.

Financial Impact:

There is no additional financial impact at this time.

Recommendation:

This is an informational item only. There is no recommendation.

Agenda Item #:VI.B.2

To: Dehesa School District Governing Board
From: Nancy Hauer, Superintendent & G. Wayne Oetken, Facilities Consultant
Date: May 21, 2015
**Subject: Facility Project Update and Complete and Submit
State Building Program Funding Application**

This Item will provide current information regarding the following:

- Project Status Report
- Project Change Log
- State School Building Program and Dehesa's Status
- Resolutions regarding the State school Building Program, which will be included in the June Board Meeting Agenda.

Project Status Report

The underground site utility work is complete. Reassembly of the play structure is nearly completed, perimeter concrete curb at the play structure is complete, the placement of the wood fiber surrounding the play structure will occur next week.

The concrete bridge footings and the concrete ramp at the rear of the school will be poured this week. The building footings have been excavated; footing concrete will be placed next week. Framing of wall panels is commencing this week on the empty lot to the West. Steel columns are scheduled for the end of May.

Work in the existing building restrooms is being scheduled to commence on June 22, 2015.

Addendum drawings have been submitted to DSA, which document the value engineering revisions; approval is expected this week.

The project is proceeding on schedule and on budget.

Project Change Log

When Construction begins and progresses it always becomes evident to the Construction Team that certain modifications are necessary and/or desirable. To date for this Project, there have been 11 of them. Some have increased and others decreased cost, resulting in a net decrease in cost of (\$2,744). See the following Project Change Log. Over the course of the Project, these Modifications periodically will be summarized and submitted to the Board as Change Orders.

**DEHESA SCHOOL DISTRICT
DEHESA SCHOOL BUILDING PHASE I
PROJECT CHANGE LOG
WEST COAST AIR CONDITIONING CO., INC.**

5/13/15

WCA #	DESCRIPTION	Proposed Cost	Submitted Date	Remarks
1	RFI # 117: Remove 2 trees	\$ 2,017	03/17/15	Two trees were located in excavation cut areas, the two needed to be removed
2R3	RFI # 104: Elect POC location	\$ (1,072)	04/02/15	The electrical stubout near Bldg F was not located where indicated on drawings
3	Projectors credit	\$ (4,602)	04/07/15	The projectors were deleted from the scope of work, but were still in the spec
4	PVC in lieu of CI above grade	\$ (5,584)	04/15/15	PVC pipe was proposed for above grade use for waste in lieu of cast iron no hub
5	Playground expansion	\$ 3,286	04/14/15	The fall zone was not per the new code, revisions were needed which expanded the play area
6	RFI # 105 Potholing	\$ 2,364	04/15/15	The electrical stubout near Bldg F was not located where indicated on drawings, potholing needed
7	RFI # 174, dom H2O & valve	\$ 2,529	04/16/15	Shutoff valve for domestic water was not indicated on drawings, added for the District benefit
8	CCD-003 Wall flood & fast in lieu poles	\$ (7,662)	05/01/15	Rear light poles for ramp were replaced with wall mount flood lights
9	Septic tank lids: RFI #139	\$ 1,628	04/23/15	The existing septic tank lids were rusted and needed to be replaced
10	RFI # 104 Copper feeders	\$ 3,183	04/29/15	Aluminum feeder from Bldg F were previously approved, later discussion reversed this decision
11	RFI # 189 post size & connectors	\$ 1,169	05/05/15	There was a wood post size discrepancy in the drawings, corrected through RFI
12				
13				
14				
15				
16				
18				
19				
20				
21				
	TOTAL	\$ (2,744)		

State School Building Program and Dehesa's Status

Background

The Dehesa School District received State Allocation Board approval on June 25, 2014 for new construction baseline eligibility of 184 pupil grants under the State School Facility Program. The new construction eligibility of 184 (K-6) pupil grants equates to 7.36 new classrooms (184/25=7.36). The project received the Division of the State Architect plan and specification approval on November 17, 2014 and the California Department of Education final plan approval on March 17, 2015.

State School Facility Program

The statewide general obligation bonds approved by the voters of California for the School Facility Program have been exhausted. The State School Facility Program is suspended.

The State Allocation Board has implemented regulations effective November 1, 2012 that change how applications will be processed to the State Allocation Board. Applications will continue to be accepted and will undergo an 'intake review' to verify that all required documents have been submitted. However, they will not be fully processed for final grant determination.

All Modernization and New Construction Applications filed after November 1, 2012 will also require a school board resolution acknowledging that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on the application. The resolution must also contain additional acknowledgements including that the State is not obligated to provide funding for the project, that future State bond measures may not provide

funds for the application, and that funding, qualifications, and eligibility criteria may be substantially different in the future.

Future State School Facility Program

On January 12, 2015, the Coalition for Adequate School Housing (C.A.S.H.) formed the *Californians for Quality Schools* committee, which filed ballot initiative language with the State's Attorney General's Office to place a \$9 billion K-14 school bond on the November 2016 ballot. This action bypasses the Legislature and Governor and goes directly to the people of California.

The *Californians for Quality Schools* initiative received Title and Summary for circulation of petitions from the Attorney General on March 23, and signature-gathering has commenced. The measure requires 365,880 valid signatures to qualify.

If the initiative is qualified, placed on the ballot, and approved by voters, it will provide \$9 billion in bonding authority to fund new construction, modernization, career technical education, charter school facilities and community colleges. The initiative maintains the state role in funding school facilities by retaining the current funding partnership between state and local entities.

Next Step for Dehesa School District

The District will submit the Application for Funding package to the Office of Public School Construction for processing to the State Allocation Board's 'Applications Received Beyond Bond Authority List'. This would enable the project to complete the approval cycle through all the agencies and be in the best position when funding is available.

Resolutions Relating to the State School Building Program that will be submitted to the Board in June.

These 2 Resolutions follow for the information of the Board. They are not to be Adopted at this Board Meeting. The 1st is required by the State which basically amounts to the District acknowledging the State School Building Program is out of money.

The 2nd notifies the State of personnel changes that have occurred at the Superintendent and Business Manager Positions. It will further authorize the new individuals assigned to those positions to represent the District with the Office of Public School Construction (OPSC).

DEHESA SCHOOL DISTRICT

RESOLUTION NO. _____

**AUTHORIZING THE FILING OF DOCUMENTS UNDER THE STATE SCHOOL
FACILITY PROGRAM
APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST**

WHEREAS, the Board of Education has determined that school facilities within the Dehesa School District within San Diego County need to be modernized and/or constructed; and

WHEREAS, the State Allocation Board has established an "Applications Received Beyond Bond Authority List" for projects that have been received.

Pursuant to Title 2, California Code of Regulations Section 1859.95.1, the School Board of Dehesa School District hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested for the Dehesa Elementary School addition project.
- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the projects and the acceptance of the applications does not provide a guarantee of future State funding.
- (3) The Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted.
- (4) The Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district's Approved Application may be returned.
- (5) The Board acknowledges that they are electing to commence any pre-construction or construction activities at the district's discretion and that the State is not responsible for any pre-construction or construction activities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dehesa School District acknowledges the requirements for the submittal of documents under the State School Facility Program pursuant to Title 2, California Code of Regulations Section 1859.95.1.

PASSED AND ADOPTED by the Dehesa School District Board of Education on, _____, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

I, _____, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

Clerk of the Board of Education

DEHESA SCHOOL DISTRICT

RESOLUTION NO. _____

AUTHORIZING THE FILING OF ELIGIBILITY DOCUMENTS UNDER THE STATE SCHOOL FACILITY PROGRAM

ON A MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the California State Legislature adopted the Leroy F. Greene School Facilities Act of 1998 ("Act"); and

WHEREAS, the Act and its implementing regulations set forth the procedures and eligibility requirements for applying for new construction and modernization funds from the State School Facility Program; and

WHEREAS, the Dehesa School District has a need for such funding; and

WHEREAS, the Dehesa School District is electing to participate in the State School Facility Program, and

NOW, THEREFORE, BE IT RESOLVED that the Dehesa School District Board of Trustees approves the submittal of eligibility and application documents under the State School Facility Program, and

FURTHER, THEREFORE, BE IT RESOLVED that the Dehesa School District Board of Trustees authorizes the Superintendent, the Superintendent's designee or other appropriate person to undertake all actions required to complete the State School Facility Program application and funding process.

PASSED AND ADOPTED by the Dehesa School District Board of Trustees on, _____, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

State of California,
County of San Diego

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

Clerk of the Governing Board

DEHESA SCHOOL DISTRICT

To: Members of the Board

From: Nancy Hauer

Subject: Library Upgrade –
Destiny Software
Report

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

In January, the Governing Board approved the purchase of Destiny Software to automate our library. (Our library is perhaps the last library in the county where the card catalog was still in use.) Dominick Avera, our Media Technician has worked diligently to automate our library, allowing our book inventory to be available to all parents and students online as well as allow for book check-out to be expedited using a barcode scanning process.

Report:

Mr. Avera will be present to give the Governing Board an update on the progress of our now automated library.

Financial Impact:

There is no additional financial impact. In January 2015 the Board approved the following expenses: This is actually much more affordable than expected. The initial cost for our District is \$2,350.00 and then an annual renewal fee of \$550.00. There are also other startup costs: \$288 – scanner stand, \$499 - cordless scanner, \$1199 - wireless inventory unit, \$399 - Infigo receipt printers, and barcodes - \$70 per 1,000.

The total initial costs is projected to be \$5,435.00

Student Impact:

POWERFUL

Recommendation:

This is an informational item only. There is no recommendation.

Agenda Item #: VI.B.3

Destiny Library Software

- Students can **now** search for any book in the library from any computer or tablet in the school or at home
- Students can **now** search by genre, author, subject, or title
- Search results will **now** display the books cover, its level, and whether it has an AR test
- Students can **now** check books out online allowing them to reserve titles for pickup
- If ebooks are added to our library with Destiny they can be accessed not only at the library, but from the students home as well
- All books **are now** attached with barcodes allowing for a quicker check in and out system
- Everything **is** handled via Follet's provided server meaning less technical complications and/or frustrations on our end
- Provides Elearnings which are short tutorials that go over the basics of Destiny
- Destiny is used by over 70,000 schools nationwide
- Highly Recommended by Granite Hills and Valhalla High School – this will allow for a smoother transition to high school for our students
- **THE STUDENTS LOVE IT AND ARE EXCITED ABOUT OUR NEW SYSTEM!**

- Perhaps the greatest asset is that our books **are now** inventoried and there **is** always a current list available through Follett – Destiny Library Software should there ever be a fire or other disaster that destroyed our library materials.

DEHESA SCHOOL DISTRICT

To: Members of the Board
and Supt. Nancy Hauer

From: Lori Wigg

Subject: Food Inspection Report

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

Dehesa School District's Cafeteria and food service areas are inspected annually by the San Diego County Department of Health as required by law. Routine checks include (but not limited to):

- Demonstration of Knowledge
- Employee Health & Hygienic Practices
- Preventing Contamination by Hands
- Time & Temperature Relationships
- Protection from Contamination
- Food From Approved Sources
- Conformance with Approved Procedures
- Consumer Advisory
- Highly Susceptible Populations
- Water/Hot Water
- Liquid Waste Disposal
- Vermin
- Supervision, Personal Cleanliness, Food Safety Requirements, Food Storage/Display
- Equipment/Utensils/Linens; Physical Facilities; Compliance & Enforcement

Report:

After thorough inspections of the areas above, the inspector noted that the District's food temperature probe thermometer needed to be recalibrated. The District was awarded a total score of 99% on the final inspection.

Financial Impact:

NA – For Informational Purposes Only

Student Impact:

Positive

Recommendation:

Agenda Item #: VI.B.5



VEH 2006-HFK-423130

Food Inspection Report

County of San Diego, Department of Environmental Health
P.O. Box 129261, San Diego, CA 92112-9261
(858) 505-6900 (800) 253-9933 www.sdcdeh.org

Page 1 of 1

Date (MM/DD/YY) 04/29/15

Facility Name Dehesa School

Grade _____ to _____

Permit # 423153

Address 4612 Dehesa Rd, EL Cajon

Permit Type F

Permit Holder Dehesa School District 12/2015

of Employees

Inspection Type: Routine Reinspection Complaint Environmental Other
Time Spent: 1.0 .0 .0 .0 .0

ID # 000574

In = In compliance N/O = Not observed N/A = Not applicable MAJ OUT = Major violation observed MIN OUT = Minor violation observed COS = Corrected onsite PTS = Points PTS LOST = Points

DEMONSTRATION OF KNOWLEDGE				PROTECTION FROM CONTAMINATION (cont.)			
NO	NA	PTS	PTS LOST	NO	NA	PTS	PTS LOST
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	4/2	
1a. Food Safety Certification & Exp. Date <u>Karen Olson 8/2015</u>				14. Food contact surfaces clean & sanitized Sanitizer: <input checked="" type="checkbox"/> Chlorine <input type="checkbox"/> Quat Am <input type="checkbox"/> High Temp Location & Concentration Temp: <u>2C NOT SET UP</u>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	
1b. Food Handler Training				15. Food obtained from approved source			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	
2. Communicable disease - reporting, restrictions & exclusions				<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	
3. No discharge from eyes, nose or mouth				<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		COMPLIANCE WITH APPROVED PROCEDURES			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	
4. Proper eating, tasting, drinking or tobacco use				<input type="checkbox"/>	<input type="checkbox"/>	2	
PREVENTING CONTAMINATION BY HANDS				<input type="checkbox"/>	<input type="checkbox"/>	2	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4		CONSUMER ADVISORY			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	
5. Hands clean & properly washed; gloves used properly				19. Consumer advisory provided for raw or undercooked foods			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2		<input type="checkbox"/>	<input type="checkbox"/>	4	
6. Adequate handwashing facilities supplied & accessible				20. Licensed health care facilities / public & private schools - prohibited foods not offered			
TIME AND TEMPERATURE RELATIONSHIPS				WATER / HOT WATER			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4/2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	4/2	
7. Proper hot & cold holding temperatures <input type="checkbox"/> Hot <input type="checkbox"/> Cold				21. Hot & cold water available Handsink: <u>132°</u> Warewashing sink: <u>132°</u>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4/2		LIQUID WASTE DISPOSAL			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4		22. Sewage & wastewater properly disposed			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4		VERMIN			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4		23. No rodents, insects, birds or animals			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2					
12. No returned and reservice of food							
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4/2					
13. Food in good condition, sale & unadulterated							

ITEM / LOCATION	TEMP. (°F)	ITEM / LOCATION	TEMP. (°F)	ITEM / LOCATION	TEMP. (°F)
<u>Riba-Que sandwich - steam table</u>	<u>141°F</u>				
<u>cottage cheese - True 2 dr upright refrigerator</u>	<u>36°F</u>				
<u>milk & True beverage refrigerator</u>	<u>39°F</u>	<u>True 2 dr freezer</u>	<u>9°F</u>		

SUPERVISION		EQUIPMENT / UTENSILS / LINENS		PHYSICAL FACILITIES (cont.)	
NO	PTS	NO	PTS	NO	PTS
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1
24. Person in charge present & performs duties		<input checked="" type="checkbox"/>	1	43. Toilet facilities - properly constructed, supplied, clean	
PERSONAL CLEANLINESS		<input checked="" type="checkbox"/>	1	44. Premises, personal / cleaning items, vermin-proofing	
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1	PERMANENT FOOD FACILITIES	
25. Personal cleanliness & hair restraints		<input checked="" type="checkbox"/>	1	45. Floor, walls and ceilings - built, maintained, clean	
GENERAL FOOD SAFETY REQUIREMENTS		<input checked="" type="checkbox"/>	1	46. No unapproved private homes / living or sleeping quarters	
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1	SIGN REQUIREMENTS	
26. Approved thawing methods used, frozen food		<input checked="" type="checkbox"/>	1	47. Grade card, signs, last inspection report available	
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1	COMPLIANCE / ENFORCEMENT	
27. Food separated and protected		<input checked="" type="checkbox"/>	1	48. Plan Review	
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1	49. Permits Available	
28. Fruits & vegetables washed		<input checked="" type="checkbox"/>	1	50. Impoundment	
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1	51. Hearing	
29. Toxic substances - properly identified, stored, used		<input checked="" type="checkbox"/>	1		
FOOD STORAGE / DISPLAY / SERVICE		<input checked="" type="checkbox"/>	1		
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1		
30. Food storage: food storage containers identified		<input checked="" type="checkbox"/>	1		
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1		
31. Consumer self-service		<input checked="" type="checkbox"/>	1		
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1		
32. Food properly labeled & honestly presented		<input checked="" type="checkbox"/>	1		
<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	1		

Inspection Result: Ordered Closed Approved to Reopen Yes No None Inactive Directed Inspection Score: 100 - 1 = 99%

OBSERVATIONS & CORRECTIVE ACTIONS (see reverse for additional comments)

#39) Recalibrate food temperature Probe Thermometer

Received by (Print) Autumn Sheema Received by (Signature) [Signature] Title Child Nutrition Co
Specialist (Print) Greg Novak Specialist (Signature) [Signature] Phone (858) 694-3548

This report is an Official Notice of Violation. Corrections must be completed in the time specified. See reverse side for the general requirements and code sections for each violation listed. A reinspection fee may be charged if violations noted on this report are not corrected by the reinspection date.

DEHESA SCHOOL DISTRICT

To: Members of the Board and
Supt. Nancy Hauer

From: Lori Wigg

Subject: School Bus Inspection
Report

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Public Hearing
- Roll Call Vote Required

Background:

Dehesa School District's school buses are inspected annually by the California Highway Patrol (CHP) as required by law. Routine checks include (but not limited to) inspections for brakes, body rust, proper lights and flashes. Certification is awarded when inspection is satisfactorily completed. The District was awarded a 100% satisfactory report on the last CHP routine checks for all four buses in our fleet. See Attached.

Student Impact:

Positive – These inspections ensure safe home-to-school pupil transportation for our students.

Financial Impact:

None.

Recommendation:

This is an information item only. There are no recommendations.

Agenda Item #: VI.B.6

**SAFETY COMPLIANCE REPORT/
TERMINAL RECORD UPDATE**

CHP 343 (Rev 6-10) OPI 062

NEW TERMINAL INFORMATION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		CA NUMBER 50797	FILE CODE NUMBER 69604	COUNTY CODE 37	BED
TERMINAL TYPE <input type="checkbox"/> Truck <input checked="" type="checkbox"/> Bus		CODE S	OTHER PROGRAM(S)	LOCATION CODE 680	SUBAREA 03

TERMINAL NAME Dehesa School District	TELEPHONE NUMBER (W/ AREA CODE) (619) 444-2161
---	---

TERMINAL STREET ADDRESS (NUMBER, STREET, CITY, ZIP CODE)
4612 Dehesa Rd., El Cajon, CA 92019

MAILING ADDRESS (NUMBER, STREET, CITY, STATE, ZIP CODE) (IF DIFFERENT FROM ABOVE) Same as above	INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY) Same as above
--	---

LICENSE, FLEET AND TERMINAL INFORMATION

HM LIC NO	HWT REG NO	IMS LIC NO	TRUCKS AND TYPES	TRAILERS AND TYPES	BUSES BY TYPE I- 4 II-	DRIVERS 4	BIT FLEET SIZE
EXP DATE	EXP DATE	EXP DATE	REG CT	HW VEH.	HW CONT.	PPB / CSAT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
CONSOLIDATED TERMINALS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		FILE CODE NUMBER OF CONSOLIDATED TERMINALS AND DIVISION LOCATIONS BY NUMBER (Use Remarks for Additional FCNS)					

EMERGENCY CONTACTS (In Calling Order of Preference)

EMERGENCY CONTACT (NAME) Jackie Finch	DAY TELEPHONE NO (W/ AREA CODE) (619) 444-2161	NIGHT TELEPHONE NO. (W/ AREA CODE) (619) 894-0611
EMERGENCY CONTACT (NAME) Lori Wigg	DAY TELEPHONE NO (W/ AREA CODE) (619) 444-2161	NIGHT TELEPHONE NO. (W/ AREA CODE) (619) 444-2161

ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL LAST YEAR [2014]

<input type="checkbox"/> A UNDER 15,000	<input checked="" type="checkbox"/> B 15,001 - 50,000	<input type="checkbox"/> C 50,001 - 100,000	<input type="checkbox"/> D 100,001 - 500,000	<input type="checkbox"/> E 500,001 - 1,000,000	<input type="checkbox"/> F 1,000,001 - 2,000,000	<input type="checkbox"/> G 2,000,001 - 5,000,000	<input type="checkbox"/> H 5,000,001 - 10,000,000	<input type="checkbox"/> I MORE THAN 10,000,000
---	---	---	--	--	--	--	---	---

OPERATING AUTHORITIES OR PERMITS

PUC <input type="checkbox"/> T	<input type="checkbox"/> TCP	MOTOR CARRIER OF PROPERTY PERMIT ACTIVE <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	IMS FITNESS EVALUATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
USDOT	US DOT NUMBER	REASON FOR INSPECTION Annual School Bus Terminal Inspection	

INSPECTION FINDINGS INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated N/A = Not Applicable

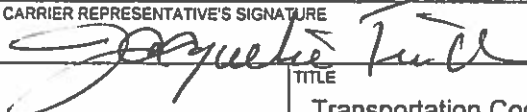
REQUIREMENTS	VIOL	MAINTENANCE PROGRAM	DRIVER RECORDS	REG. EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL
MAINTENANCE PROGRAM		1 S 2 S 3 S 4 S	1 S 2 S 3 S 4 S	1 S 2 S 3 S 4 S	1 N/A 2 N/A 3 N/A 4 N/A	1 S 2 S 3 S 4 S
DRIVER RECORDS		No. 2 Time	No. 4 Time	No. 3 Time	TIME	TOTAL TIME
DRIVER HOURS		HAZARDOUS MATERIALS <input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted		CONTAINERS/TANKS No. Time	VEHICLES PLACED OUT-OF-SERVICE Vehicles Units	
BRAKES		REMARKS <h3 style="text-align: center;">Annual School Bus Terminal Inspection</h3> <ul style="list-style-type: none">Carrier's terminal is issued a satisfactory safety compliance rating.				
LAMPS & SIGNALS						
CONNECTING DEVICES						
STEERING & SUSPENSION	1					
TIRES & WHEELS						
EQUIPMENT REQUIREMENTS	2					
CONTAINERS & TANKS						
HAZARDOUS MATERIALS						

BIT <input type="checkbox"/> I <input type="checkbox"/> R	NON - BIT <input type="checkbox"/>	FEES DUE <input type="checkbox"/> Yes <input type="checkbox"/> No	CHP 345 <input type="checkbox"/>	CHP 100D COL.	INSPECTION DATE(S) 05-08-2015	TIME IN	TIME OUT
--	---------------------------------------	--	-------------------------------------	---------------	----------------------------------	---------	----------

INSPECTED BY (NAME(S)) Tim Mattison	ID NUMBER(S) A10482	SUSPENSE DATE <input checked="" type="checkbox"/> Auto <input type="checkbox"/> None
--	------------------------	---

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations described hereon and recorded on the attached pages (2 through 5), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at (858) 650-3655 within 5 calendar days of the rating.

CURRENT TERMINAL RATING SATISFACTORY	CARRIER REPRESENTATIVE'S SIGNATURE 	DATE 5/8/2015
CARRIER REPRESENTATIVE'S PRINTED NAME Jackie Finch	TITLE Transportation Coordinator	DRIVER LICENSE NUMBER STATE N7534081 CA

CONTINUATION

CHP 343-1 (REV 10-97) OPI 062

DATE	05/08/15	THIS IS A CONTINUATION OF
		CHP 343
CARRIER NAME	Dehesa School District	CA NUMBER
		50797
ADDRESS	4612 Dehesa Rd., El Cajon, CA 92019	FC NUMBER
		69604

REMARKS

Directions to Carrier

- Carrier is directed to fully comply with all applicable Federal, State, Local laws / ordinances, statutory and regulatory requirements.



DRIVER/VEHICLE EXAMINATION REPORT

Aspen 2.14.1.1

CHP 407F/343A-Aspen
California Highway Patrol
Questions regarding this report may be directed to
the telephone number listed below.
Telephone: (858) 650-3655

Report Number: CA3P2L000004
Inspection Date: 05/08/2015
Start: 11:00:00 AM PT End: 12:00:00 PM PT
Inspection Level: V - Terminal
HM Inspection Type: None

DEHESA SCHOOL DISTRICT
4612 EL CAJON
EL CAJON, CA 92019

USDOT#: Phone#: (619)444-2161
MC/MX#: Fax#:
State#: 50797

Driver:
License#: State:
Date of Birth:
CoDriver:
License#: State:
Date of Birth:

Location: 4612 DEHESA RD EL CAJON
Highway:
County: SAN DIEGO, CA

MilePost: Shipper:
Origin: Bill of Lading:
Destination: Cargo:

VEHICLE IDENTIFICATION

Table with columns: Unit, Type, Make, Year, State, Plate #, Equipment ID, VIN, GVWR, CVSA #, CVSA Issued #, OOS Sticker. Row 1: 1, SB, BLUB, 2003, CA, 1130128, 8-03, 1BABNBXA24F215431, 36,200

BRAKE ADJUSTMENTS

Table with columns: Axle #, Right, Left, Chamber. Row 1: 1, 1 3/8, 1 3/8, L-24*

VIOLATIONS

Table with columns: Vio Code, Section, Unit, OOS, Citation #, Verify, Crash, Violations Discovered. Row 1: 396.3A1, 1232(A) CCR /001, 1, N, U, N, Battery ground cable is chafing on metal edge outside of battery box --396.3 (a)(1)

HazMat: No HM Transported. Placard: No Cargo Tank:

Special Checks: No Data for Special Checks.

State Information:

Beat/Sub Area: 03; Veh #1 Type: 13; Regulated Vehicle: Y; Address: 04/07/2015 109,298; City St Zip: TERMINAL REP SAMPLE;
Odometer: 109748; File Code Number: 69604; Fuel Type: D; Passenger Capacity: 84; WC Passenger Capacity: 0; Bus Type: 1;

This copy of the report is for your information. Carriers are required to take corrective actions for all defects noted. DO NOT return this form to the California Highway Patrol.
NOTE: If a citation was issued, you MUST follow the instructions listed on the citation.

Signature Of Motor Carrier X: Title Date:

Report Prepared By:
A. PEREZ

Badge #:
A13475

Copy Received By:

Page 1 of 1

X

Handwritten signature



CA CA3P2L000004

DRIVER/VEHICLE EXAMINATION REPORT

Aspen 2.14.1.1

CHP 407F/343A-Aspen
California Highway Patrol
Questions regarding this report may be directed to
the telephone number listed below.
Telephone: (858) 650-3655

Report Number: CA3P2L000003
Inspection Date: 05/08/2015
Start: 10:00:00 AM PT End: 11:00:00 AM PT
Inspection Level: V - Terminal
HM Inspection Type: None

DEHESA SCHOOL DISTRICT
4612 DEHESA RD
EL CAJON, CA 92019

USDOT#: Phone#: (619)444-2161
MC/MX#: Fax#:
State#: 50797

Driver:
License#: State:
Date of Birth:
CoDriver:
License#: State:
Date of Birth:

Location: 4612 DEHESA RD EL CAJON
Highway:
County: SAN DIEGO, CA

MilePost:
Origin: Shipper:
Destination: Bill of Lading:
Cargo:

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate #	Equipment ID	VIN	GVWR	CVSA #	CVSA Issued #	OOS Sticker
1	SB	INTL	2008	CA	1337941	909	4DRBWAAR6AA109919	36,220			

BRAKE ADJUSTMENTS

Axle #	1	2
Right	1 1/2	1 5/8
Left	1 1/2	1 5/8
Chamber	L-24*	L-30

VIOLATIONS: No Violations Were Discovered.

HazMat: No HM Transported.

Placard: No Cargo Tank:

Special Checks: No Data for Special Checks.

State Information:

Beat/Sub Area: 03; Veh #1 Type: 13; Regulated Vehicle: Y; Address: 04/08/2015 33,492; City St Zip: TERMINAL REP SAMPLE;
Odometer: 33804; File Code Number: 69604; Fuel Type: D; Passenger Capacity: 79; WC Passenger Capacity: 0; Bus Type: 1;

This copy of the report is for your information. Carriers are required to take corrective actions for all defects noted. DO NOT return this form to the California Highway Patrol.
NOTE: If a citation was issued, you MUST follow the instructions listed on the citation.

Signature Of Motor Carrier X: _____ Title: _____ Date: _____

Report Prepared By:
A. PEREZ

Badge #:
A13475

Copy Received By:

Page 1 of 1

[Handwritten Signature]



CA CA3P2L000003

X _____

DRIVER/VEHICLE EXAMINATION REPORT

Aspen 2.14.1.1

CHP 407F/343A-Aspen
California Highway Patrol
Questions regarding this report may be directed to
the telephone number listed below.
Telephone: (858) 650-3655

Report Number: CA3P2L000002
Inspection Date: 05/08/2015
Start: 9:00:00 AM PT End: 10:00:00 AM PT
Inspection Level: V - Terminal
HM Inspection Type: None

DEHESA SCHOOL DISTRICT
4612 DEHESA RD
SAN DIEGO, CA 92019

USDOT#: Phone#: (619)444-2161
MC/MX#: Fax#:
State#: 50797

Location: 4612 DEHESA RD EL CAJON
Highway:
County: SAN DIEGO, CA

MilePost:
Origin:
Destination:

Driver:
License#: State:
Date of Birth:
CoDriver:
License#: State:
Date of Birth:
Shipper:
Bill of Lading:
Cargo:

VEHICLE IDENTIFICATION

Table with columns: Unit, Type, Make, Year, State, Plate #, Equipment ID, VIN, GVWR, CVSA #, CVSA Issued #, OOS Sticker. Row 1: 1, SB, GMC, 2009, CA, 1142573, 10, 1GD9G5AG1A1119288, 14,200

BRAKE ADJUSTMENTS

Table with columns: Axle #, 1, 2; Right, N/A, N/A; Left, N/A, N/A; Chamber, HYDR, HYDR

VIOLATIONS

Table with columns: Vio Code, Section, Unit, OOS, Citation #, Verify, Crash, Violations Discovered. Rows for 396.3A1 violations.

HazMat: No HM Transported.

Placard: No Cargo Tank:

Special Checks: No Data for Special Checks.

State Information:

Beat/Sub Area: 03; Veh #1 Type: 13; Regulated Vehicle: Y; Address: 04/08/2015 42,364; City St Zip: TERMINAL REP SAMPLE;
Odometer: 42660; File Code Number: 69604; Fuel Type: G; Passenger Capacity: 24; WC Passenger Capacity: 0; Bus Type: 1;

This copy of the report is for your information. Carriers are required to take corrective actions for all defects noted. DO NOT return this form to the California Highway Patrol.
NOTE: If a citation was issued, you MUST follow the instructions listed on the citation.

Signature Of Motor Carrier X: _____ Title: _____ Date: _____

Report Prepared By:
A. PEREZ

Badge #:
A13475

Copy Received By:

Page 1 of 1

Handwritten signature of A. Perez



CA CA3P2L000002

X

CARRIER NAME Dehesa School District	CA NUMBER 50797	LOC. CODE 680	SUBAREA 03
STREET ADDRESS, CITY, STATE, ZIP CODE 4612 Dehesa Rd., El Cajon, CA 92019	PHONE NUMBER (619) 444-2161	DATE 05/08/15	
CARRIER REPRESENTATIVE Jackie Finch	TITLE Transportation Coordinator	TIME IN	TIME OUT
INSPECTION LOCATION (IF OTHER THAN THE CARRIER'S PRINCIPAL PLACE OF BUSINESS)	U S DOT NUMBER	MC NUMBER	

On this date, the above named motor carrier was inspected by the California Highway Patrol. The inspection evaluated the carrier's compliance with the following requirements:

- CONTROLLED SUBSTANCE AND ALCOHOL TESTING PROGRAM [VC 34520 & 49 CFR 382]
- OTHER: _____

REMARKS

Controlled Substance and Alcohol Testing Program

Carrier provided proof of enrollment in a controlled substance and alcohol testing program for the calendar year of 2015.

Carrier uses a consortium, Comprehensive Drug Testing, 250 N. Golden Circle Ste. 210, Santa Ana, 92711 (800) 440-3784, to comply with Controlled Substance and Alcohol Testing requirements.

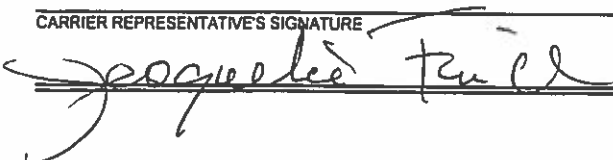
- Carrier has been issued a satisfactory rating.

As a result of the inspection noted above, this carrier was assigned a compliance rating of SATISFACTORY. This rating applies only to carrier requirements - Terminals are rated separately.

RATING HISTORY 1 S 2 S 3 S 4 S	NUMBER OF RECORDS INSPECTED 4	NUMBER OF VIOLATIONS	CHP 345 ISSUED <input type="checkbox"/>	SUSPENSE DATE <input checked="" type="checkbox"/> Auto <input type="checkbox"/> None	CHP 100D COLUMN NO.
INSPECTED BY (NAME) Tim Mattison			ID NUMBER A10482	CARRIER TYPE <input type="checkbox"/> Truck <input checked="" type="checkbox"/> Bus	

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations recorded hereon and on the attached pages 2 through 1 will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Border Division Motor Carrier Safety Unit Supervisor at (858) 650-3655 within 5 calendar days of the rating.

CARRIER REPRESENTATIVE'S PRINTED NAME Jackie Finch	TITLE Transportation Coordinator	DRIVER LICENSE NUMBER AND STATE N7534081/CA
CARRIER REPRESENTATIVE'S SIGNATURE 	CURRENT CARRIER RATING SATISFACTORY	DATE 5/8/2015

DEHESA SCHOOL DISTRICT

To: Members of the Board

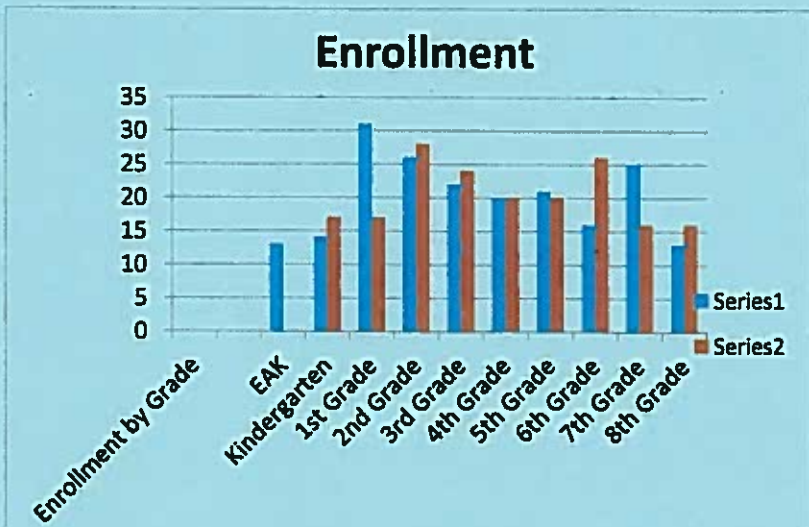
From: Janet Wilson

Subject: Dehesa School Enrollment

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Enrollment by Grade			Enrollment by Teacher		
	2013/14	2014/15		2013/14	2014/15
EAK	13	11	Kjono	13	11
Kindergarten	14	18	Hauer	14	0
1st Grade	31	17	Wiley	14	17
2nd Grade	26	29	Smith	17	0
3rd Grade	22	22	Blakey	19	24
4th Grade	20	22	Van	15	23
5th Grade	21	21	Perez	12	18
6th Grade	16	24	Alex	18	23
7th Grade	25	17	Ripke	20	19
8th Grade	13	13	Shea	5	6
Total	201	194	Schneider	16	23
			Griggs	25	17
			Pallitto	12	13
			Total	201	194



**Agenda Item
#:VI.B.7**

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Extension of Contract
Initial Contract with
G. Wayne Oetken &
Associate

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background/Report:

Completion of the State School Building Program Application for Funding for New Construction Project was a task included in the original Agreement with G. Wayne Oetken & Associates approved by the Board on 4/9/12.

Applications for Funding cannot be submitted to the Office of Public School Construction (OPSC) until the Project is approved by the Department of State Architect, which did not occur until recently.

The final payment of \$4,800 on that Agreement was triggered "upon completion of the Application for Funding the New Construction Project." The final payment has not been billed to the District, but will be soon when the Application for Funding is completed. Because the initial Agreement expired on 6/30/13, the County Office of Education will not process this final payment unless the Term of the initial Agreement is extended. It is suggested the Term of the Agreement be extended from 6/30/13 to 12/31/15 to enable the final payment to be made.

Board Member Christina Becker has graciously offered to work with us in the final review of the Application for Funding, which is appreciated. Christina is a leading expert in the State regarding maximizing State Program eligibility and funding for school districts. Her involvement will be in the best interest of the District. We anticipate submitting the Application in July.

Financial Impact:

There is no additional financial impact – this was initially approved on 4/9/12, extending the agreement only allows the final payment to be made for work previously completed.

Recommendation:

It is recommended that the Governing Board extend the Term of the initial Agreement with G. Wayne Oetken & Associates from 6/30/13 to 12/31/15.

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: **Facilities Use
Agreement with Diego
Hills Charter School**

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

The Dehesa Governing Board approved The Diego Hills Charter Agreement in February 2009. In addition to our charter agreement, we have been in discussion with the Diego Hills Charter School about the possibility of having a Diego Hills Resource Center on the Dehesa School District campus to provide services to students, including, but not limited to, those in the Sycuan Band of the Kumeyaay Nation and those in Dehesa Valley.

Report:

The FUA that the District received from Diego Hills is included for the Governing Board's consideration.

Financial Impact:

Dehesa School District receives a 3% oversight fee from Diego Hills Charter School. The FUA includes a \$2,000.00 per month facilities use fee.

Student Impact:

Diego Hills currently serves 1055 students K – 12 that are seeking a personalized model within a student's home and the Resource Center Model based on home, medical, personal and educational needs and preferences. Diego Hills especially serves students who are no longer enrolled in high school and are seeking other means of earning their high school diploma. Having a Resource Center on Site will not impact the Dehesa enrollment.

Recommendation:

It is recommended that the Governing Board vote to approve the Facilities Use Agreement with the Diego Hills Charter School.

Agenda Item #: VII.C.2

**FACILITIES USE AGREEMENT
BY AND BETWEEN
DEHESA SCHOOL DISTRICT
AND
DIEGO HILLS CHARTER SCHOOL**

- 1. Parties.** This Facilities Use Agreement (hereinafter referred to as "AGREEMENT") is made by and entered into between Dehesa School District, a public school district organized and existing under the laws of the State of California, (hereunder "DISTRICT"), and Diego Plus Education Corporation, a California nonprofit public benefit corporation operating Diego Hills Charter School (hereunder called "CHARTER SCHOOL"). Hereinafter, the DISTRICT and CHARTER SCHOOL may also be collectively referred to as "the Parties."
- 2. Purpose.** The purpose of this AGREEMENT is to establish the terms and conditions under which CHARTER SCHOOL will use DISTRICT's site as a resource center to provide services to students, including, but not limited to, those in the Sycuan Band of the Kumeyaay Nation and those in Dehesa Valley.
- 3. Term.** The term of this AGREEMENT shall commence after the AGREEMENT has been approved by the DISTRICT's board and signed by both Parties. The term of this AGREEMENT shall end on June 30, 2018 ("Expiration Date"), unless terminated earlier pursuant to the terms of this AGREEMENT.
- 4. Payment.** CHARTER SCHOOL shall compensate DISTRICT for the use of the facilities specified in this AGREEMENT at the rate of two thousand dollars (\$2,000) per month during the term of this AGREEMENT. The DISTRICT will invoice CHARTER SCHOOL on a monthly basis and CHARTER SCHOOL will make payments on the invoiced amount payable to "Dehesa School District" and delivered to the DISTRICT's office within fifteen business (15) days from receipt.
- 5. Independent Relationship.** DISTRICT and CHARTER SCHOOL acknowledge and agree that this AGREEMENT is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association, co-owners or otherwise as participants in a joint or common undertaking. CHARTER SCHOOL shall have no power or authority, express or implied, to represent, act for, or otherwise create or assume any obligation on behalf of, or binding upon, DISTRICT other than as expressly set forth herein.
- 6. Use of District Facilities**

 - 6.1** The DISTRICT agrees to allow CHARTER SCHOOL to use Room c2 located at the Dehesa School District site at 4612 Dehesa Road, El Cajon, California 92019 ("Facilities"), for the sole purpose of operating a resource center of the CHARTER SCHOOL in accordance with the CHARTER SCHOOL's charter. Unless agreed upon in advance and in writing by the DISTRICT, CHARTER SCHOOL will not be allowed to use any other space and

the DISTRICT shall not be required at any time to provide for any additional space or facilities during the Term of this AGREEMENT.

6.2. Schedule of Use. CHARTER SCHOOL will be allowed to use the Facilities Monday through Friday from 7:00 a.m. to no later than 6:00 p.m., unless additional hours are needed for certain events and prior written approval is obtained from the DISTRICT.

6.3. Supervision/Safety. CHARTER SCHOOL is responsible for the supervision and safety of its students and staff while using the Facilities. CHARTER SCHOOL shall comply with all rules, regulations and security measures that are adopted by the DISTRICT to provide for the safety of students at the site. CHARTER SCHOOL's supervision responsibility shall include the provision of a sufficient number of qualified CHARTER SCHOOL staff to properly supervise CHARTER SCHOOL's students during all periods of time when they are physically present at the Facilities, including while students are entering and exiting the Facilities prior to and following periods of scheduled use.

CHARTER SCHOOL's supervision responsibility shall also include taking appropriate measures to minimize disruption to the DISTRICT's students caused by CHARTER SCHOOL students' use of the Facilities per this AGREEMENT. CHARTER SCHOOL students and staff shall recognize the authority/direction of DISTRICT staff at all times while at the site.

6.4. Cleaning. CHARTER SCHOOL shall keep the Facilities reasonably clean and free from clutter.

6.5. CHARTER SCHOOL will be given a certain number of keys and security codes to access the Facilities. CHARTER SCHOOL shall not make any unauthorized copies of such keys or codes and must return all DISTRICT keys upon termination of this AGREEMENT. CHARTER SCHOOL must obtain the DISTRICT's prior written approval before providing anyone (including staff) with any keys and/or security codes. A list of all individuals who have been given keys and/or access codes shall be maintained by the CHARTER SCHOOL and provided to DISTRICT upon request.

6.6. It is agreed that CHARTER SCHOOL may need to have a separate telephone and/or data line installed on the DISTRICT premises for the purposes of operating CHARTER SCHOOL's program. CHARTER SCHOOL will be solely responsible for all costs associated with the procurement, installation, and removal of such services and equipment. Any telephone and/or data lines installed on the DISTRICT premises for the purposes of operating CHARTER SCHOOL's program are solely for use by CHARTER SCHOOL, and the DISTRICT agrees to not use the lines or access the information available through such lines.

CHARTER SCHOOL shall not make alterations or improvements in, about, or upon Facilities, including the installation of any telephone or data equipment, except as specifically consented to in writing by the DISTRICT. Any such alterations or improvements installed or attached shall remain the property of the CHARTER SCHOOL and shall be removed by the CHARTER

SCHOOL from the Facilities prior to the termination of this AGREEMENT, unless agreed otherwise by the DISTRICT. Upon expiration of this AGREEMENT or earlier termination, the CHARTER SCHOOL shall restore the DISTRICT'S property to the same condition as that existing at the time of entering into this AGREEMENT, reasonable wear and tear excepted.

6.7. Prohibited Use. The CHARTER SCHOOL shall not do or permit anything to be done in or about the Facilities nor bring or keep anything therein which will in any way increase the existing insurance rate or affect any other insurance upon the Facilities or any of its contents (unless the Charter School shall pay any increased premium as a result of such use or acts), or cause a cancellation of any insurance policy covering said Facilities or any part thereof or any of its contents, nor shall the CHARTER SCHOOL sell or permit to be kept, used, or sold in or about said Facilities any articles which may be prohibited by a standard form policy of fire insurance.

The CHARTER SCHOOL shall not use the Facilities under its control or permit anything to be done in or about the Facilities under its control that will in any way conflict with any applicable law, statute, ordinance or governmental rule, or regulation or requirement of CHARTER SCHOOL, or which may hereafter be enacted or promulgated during the Term of this AGREEMENT.

6.8. Student Confidentiality. CHARTER SCHOOL may have locked cabinets that contain student information upon the Facilities. The DISTRICT agrees that none of its staff will have access to these or any other CHARTER SCHOOL files or storage lockers.

7. Compliance with District Policies. CHARTER SCHOOL shall comply with DISTRICT policies regarding the use of the Facilities.

8. Responsibility for Damage/Theft. CHARTER SCHOOL shall be responsible for the repair of any damage to the Facilities, or any other portion of the DISTRICT site or grounds that is damaged due to, as a result of, or arising out of CHARTER SCHOOL's use of the Facilities. Such repairs shall be sufficient to restore the damaged item to its condition prior to such damage. CHARTER SCHOOL shall ensure that such repairs are made within a reasonable time after the damage occurs. CHARTER SCHOOL shall also be responsible for any theft of DISTRICT or DISTRICT staff or student owned property caused by CHARTER SCHOOLS's students while on the site.

9. Fingerprinting. CHARTER SCHOOL shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements described in Education Code section 45125.1.

10. Termination. This AGREEMENT will automatically terminate upon the Expiration Date. This AGREEMENT may also be terminated prior to the Expiration Date if either party gives the other party thirty (30) days prior written notice.

11. Indemnification. The CHARTER SCHOOL shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the DISTRICT, its officers, directors, and employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter District and District Personnel) from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against District and/or District Personnel, that may be asserted or claimed by any person, firm or entity arising out of the CHARTER SCHOOL's use of the Facilities or from the conduct of its business or from any activity, work, or other things done, permitted or suffered by the CHARTER SCHOOL in or about the Facilities during the term of this AGREEMENT. This indemnity and hold harmless provision shall exclude actions brought by third persons against the DISTRICT arising out of the negligence or intentional acts, errors or omissions of the District and/or District Personnel. The DISTRICT shall, to the fullest extent permitted by law, indemnify, defend and hold harmless CHARTER SCHOOL, its officers, directors, and employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter Charter School and Charter School Personnel) from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against Charter School and/or Charter School Personnel, that may be asserted or claimed by any person, firm or entity arising out of the negligence or intentional acts, errors, or omissions of the District and/or District Personnel.

12. Insurance.

12.1 CHARTER SCHOOL shall maintain in force at all times during the duration and performance of this AGREEMENT the policies of insurance specified in this Section. Such insurance must have the approval of the DISTRICT as to limit, form, and amount, and shall be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise acceptable by DISTRICT, and admitted to conduct business in the State of California, or accepted by the Surplus Lines Association to do business in California.

(a) Worker's Compensation and Employer's Liability Insurance.

Such coverage shall be maintained, in type and amount, in strict compliance with all applicable state and Federal statutes and regulations. Coverage shall include evidence of Employers' Liability insurance providing limits of not less than \$1,000,000 per accident. A waiver of subrogation endorsement shall be provided to DISTRICT by CHARTER SCHOOL's insurer.

(b) Commercial General Liability and Automobile Liability Insurance.

(1) The insurance shall include, but shall not be limited to, protection against claims arising from death, bodily or personal injury, or damage to property resulting from actions, failures to act, or operations of the insured, or by its employees or agents, or volunteers, or

by anyone directly or indirectly employed by the insured. The amount of insurance coverage shall not be less than \$1,000,000.00 per occurrence.

(2) The commercial general liability and automobile liability insurance policies shall contain, or be endorsed to contain, the following provisions:

(i) Provision or endorsement naming the DISTRICT and each of its officers, employees, and agents, as additional insureds in regards to: liability arising out of the performance of any work or operations performed by or on behalf of CHARTER SCHOOL under this AGREEMENT; liability arising out of activities performed by or on behalf of CHARTER SCHOOL; and automobiles owned, leased, hired or borrowed by CHARTER SCHOOL. The coverage shall contain no special limitations on the scope of protection afforded to the DISTRICT, its officers, officials, employees or volunteers.

(ii) Provision or endorsement stating that for any claims related to this AGREEMENT, CHARTER SCHOOL's insurance coverage shall be primary insurance as respects the DISTRICT, its officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the DISTRICT, its officers, agents, employees or volunteers shall be in excess of CHARTER SCHOOL's insurance and shall not contribute with it.

12.2. Verification of Coverage. Prior to execution of this AGREEMENT, CHARTER SCHOOL shall furnish DISTRICT with certificates of insurance and endorsements affecting coverage for all policies required by the AGREEMENT. The endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. However, failure to do so shall not operate as a waiver of these insurance requirements.

12.3. Waiver of Subrogation. CHARTER SCHOOL hereby grants DISTRICT a waiver of any right to subrogation which any insurer of CHARTER SCHOOL may acquire against DISTRICT by virtue of the payment of any loss under such insurance. CHARTER SCHOOL agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

12.4. Notice of Cancellation. Coverage required under this AGREEMENT shall not be canceled or non-renewed without 30 days prior written notice from CHARTER SCHOOL to the DISTRICT.

12.5. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by DISTRICT. At the option of DISTRICT, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects DISTRICT, its officers, officials, employees and volunteers or CHARTER SCHOOL shall provide a financial guarantee satisfactory to DISTRICT guaranteeing payment of losses and related investigations, claim administration and defense expenses.

12.6. Subcontractors. CHARTER SCHOOL shall require and verify that all subcontractors working at the Facilities under CHARTER SCHOOL's direction maintain insurance

meeting all the requirements stated above. The maintenance by CHARTER SCHOOL and its subcontractors of the above coverage and limits of insurance is a material element of this AGREEMENT. The failure of CHARTER SCHOOL or of any of its subcontractors to maintain or renew coverage or to provide evidence of renewal may be treated by the DISTRICT as a material breach of this AGREEMENT.

13. General Provisions.

13.1. Amendments. Either party may request changes to this AGREEMENT. Any changes, modifications, revisions or amendments to this AGREEMENT, which are mutually agreed upon by and between the parties to this AGREEMENT, shall be incorporated by written instrument and effective when executed and signed by all parties to this AGREEMENT.

13.2. Governing Law. The construction, interpretation and enforcement of this AGREEMENT shall be governed by the laws of the State of California. The courts of the State of California shall have jurisdiction over any action arising out of this AGREEMENT and over the parties.

13.3. Entire Agreement. This AGREEMENT, and all its incorporated documents, constitute the entire agreement between the parties and supersede all prior discussions, negotiations and agreements, whether oral or written.

13.4. Notice. Any notice required or permitted to be given under this AGREEMENT shall be deemed to have been given, served and received if given in writing and personally delivered or either deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service or facsimile transmission, addressed as follows:

If to the DISTRICT:
Dehesa School District
Attn: Janet Wilson
4612 Dehesa Road
El Cajon, CA 92019
Fax: 619-444-2105

If to the CHARTER SCHOOL:
Diego Hills Charter School
Attn: Dr. Steve Gocke
42455 10th Street West, #105
Lancaster, CA 93534

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) business days after deposit in the United States mail.

13.5. Severability. Should any portion of this AGREEMENT be judicially determined to be illegal or unenforceable, the remainder of the AGREEMENT shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

13.6. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this AGREEMENT shall not be

construed so as to create such status. The rights, duties and obligations contained in this AGREEMENT shall operate only between the parties to this AGREEMENT, and shall inure solely to the benefit of the parties to this AGREEMENT.

13.7. Authority. Each person below warrants and guarantees that she/he is legally authorized to execute this AGREEMENT on behalf of the designated entity.

13.8. Counterparts. This AGREEMENT may be executed in counterparts, and all counterparts together shall be construed as one document.

13.9. Delivery by Facsimile/Email. Duly executed signatures to this AGREEMENT may be delivered by facsimile, or scanned and emailed in .pdf format, and signature pages delivered by such methods shall be deemed equivalent to and of the same force and effect as original signature pages.

13.10. Subject to Ratification. This AGREEMENT is subject to approval/ratification by the DISTRICT's board.

In witness whereof, the parties to this AGREEMENT through their authorized representatives have executed this AGREEMENT on the set forth below, and certify that they have read, understood, and agreed to the terms and conditions of this AGREEMENT as set forth herein.

DISTRICT:

CHARTER SCHOOL:

Signature: _____

Signature: _____

Print: _____

Print: _____

Title: _____

Title: _____

Dated: _____

Dated: _____

DEHESA SCHOOL DISTRICT

To: Members of the Board and
Supt. Nancy Hauer

From: Lori Wigg

Subject: Amend Annual Resolutions
for 2014-2015 and Approve
Change in Revolving cash
Custodian

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

Resolutions A through D, are annual resolutions approved in May of each year for the following school year. They must be amended during the school year when changes in staffing occur. Resolution E is not an annual resolution, but must be revised whenever a change in staffing occurs.

In order to adjust for the changes in staffing that were effective May 1, 2015, the Board is requested to amend resolutions A-D for the 2014-15 school year, adding Nancy Hauer and removing Janet Wilson as the District Superintendent. In addition, the Board is requested to approve resolution E to change the Revolving Cash Custodian.

Report:

- A. The Board will consider Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education
- B. The Board will consider the Payment Order Resolution
- C. The Board will consider the Resolution Authorizing the County Office of Education Credentials Department to Release Credential Held Warrants to Employees
- D. The Board will consider Resolution Designating Authorized Agent to Sign School Orders
- E. Resolution for change of Revolving Cash Fund Custodian

Financial Impact:

None

Student Impact:

N/A

Recommendation:

Administration recommends approval of the annual resolutions.

Agenda Item #:VII.C.3-7

**RESOLUTION # 2015-5-1
DESIGNATING AUTHORIZED AGENT
TO RECEIVE MAIL AND PICK UP WARRANTS AT
THE COUNTY OFFICE OF EDUCATION**

DEHESA School District, San Diego County ON MOTION
OF member _____, seconded by member _____

effective May 21, 2015 through June 30, 2015.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Nancy Hauer.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Cajon Valley Union School District and/or Lori Wigg

- | | | | | | | | | |
|----|-----------|--------------------------|------|-------------------------------------|------|--------------------------|------------|---|
| 3. | Check one | <input type="checkbox"/> | mail | <input checked="" type="checkbox"/> | hold | <input type="checkbox"/> | consortium | Monthly payroll warrants each and every month. |
| | Check one | <input type="checkbox"/> | | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Derek Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Manual signature(s) of authorized person(s):

Secretary/Clerk of the Governing Board

Nancy Hauer

Lori Wigg

PAYMENT ORDER RESOLUTION #2015-5-2

DEHESA School District, San Diego County, ON MOTION
OF member _____, seconded by member _____
effective May 21, 2015 through June 30, 2015.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Lori Wigg and/or Nancy Hauer

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

Nancy Hauer, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, **Derek Voth**, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Lori Wigg

RESOLUTION 2015-5-3

**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF
EDUCATION CREDENTIALS DEPARTMENT TO RELEASE
CREDENTIAL HELD WARRANTS TO EMPLOYEES**

DEHESA School District, San Diego County ON MOTION OF member _____, seconded by member _____ effective May 21 through June 30, 2015

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Derek Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION 2015-5-4

**DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

DEHESA School District, San Diego County ON MOTION

OF member _____, seconded by member _____
effective May 21, 2015 through June 30, 2015.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Nancy Hauer, Lori Wigg, Cynthia White, Karl Becker, Jeff Royal, Derek Voth and Christina Becker be and are hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Derek Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Janet Wilson

Lori Wigg

Cynthia White

Derek Voth

Jeff Royal

Karl Becker

Christina Becker

RESOLUTION FOR CHANGE OF REVOLVING CASH FUND CUSTODIAN
(Education Code §§ 42800-5)

DEHESA School District, San Diego County

ON MOTION OF Member _____, seconded by Member _____,
the following resolution is adopted:

WHEREAS, the expeditious purchase of services and/or material makes it necessary that a
Revolving Cash Fund be established for the use of the chief accounting officer of the District;
and

WHEREAS, a Revolving Cash Fund was established for use by _____ by
the _____ School District Governing Board on _____ and
approved by the County Superintendent of Schools pursuant to Education Code Section 42800;
and

WHEREAS, the approved amount of the established Revolving Cash Fund is
Dollars (\$_____); and

WHEREAS, _____ has replaced _____ as the chief
accounting officer of the district; and

WHEREAS, _____ accepts the revolving cash fund as being in good
order and fully reconciled to his/her satisfaction;

NOW, THEREFORE

BE IT RESOLVED by the Governing Board of the District that pursuant to Education Code
Sections 42800-5, a Revolving Cash Fund in the amount of \$_____ is hereby authorized
for use by _____, subject to the approval of the Superintendent of
Schools, San Diego County.

PASSED AND ADOPTED by the Governing Board on _____ by the following
vote:

AYES: Members
NOES: Members
ABSENT: Members

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN DIEGO)

I, _____, Clerk/Secretary to the Governing Board, do hereby certify
that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the
Governing Board at a regularly called and conducted meeting held on said date.

WITNESS my hand this _____ day of _____, 20_____.

Clerk/Secretary to the Governing Board

DEHESA SCHOOL DISTRICT

To: Members of the Board and
Supt. Nancy Hauer

From: Lori Wigg

Subject: Annual Resolutions
Designating Agents for
2015-2016

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

Resolutions A through D must be approved in May of each year for the following school year. It is necessary to approve the following resolutions to designate district agents to sign documents for the 2015-16 school year.

Report:

- A. The Board will consider Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education
- B. The Board will consider the Payment Order Resolution
- C. The Board will consider the Resolution Authorizing the County Office of Education Credentials Department to Release Credential Held Warrants to Employees
- D. The Board will consider Resolution Designating Authorized Agent to Sign School Orders

Financial Impact:

None

Student Impact:

N/A

Recommendation:

Administration recommends approval of the annual resolutions.

Agenda Item #:VII.C.8-11

RESOLUTION # 2015-5-6

RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

DEHESA

School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that:

- The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Nancy Hauer.
- The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Cajon Valley Union School District

Lori Wigg

- | | | | | | |
|----|-----------|--------------------------|-------------------------------------|--------------------------|---|
| | | mail | hold | consortium | |
| 3. | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month. |
| | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Derek Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

Nancy Hauer

Lori Wigg

RESOLUTION # 2015-5-7
PAYMENT ORDER RESOLUTION

DEHESA School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Lori Wigg or Nancy Hauer.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

_____, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Derek Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

Nancy Hauer

Lori Wigg

RESOLUTION # 2015-5-8
RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES

DEHESA School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Derek Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION # 2015-5-9
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

DEHESA

School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2015 through June 30, 2016.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Nancy Hauer and Lori Wigg be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 21, 2015 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Dereel Voth, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Derek Voth

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

Nancy Hauer

Lori Wigg

Cynthia White, Derek Voth

Jeff Royal, Karl Becker

Christina Becker

DEHESA SCHOOL DISTRICT

To: Members of the Board
and Supt. Nancy Hauer

From: Lori Wigg
Business Manager

Subject: Resolution #2015-5-10 to
Establish Charter Enterprise
Fund and Resolution #2015-5-11
to Establish County Treasury
account for Inspire Charter
School

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

Charter Schools are required to prepare financial reports by Ed Code sections 42100(b) and 47604.33 in accordance with the California School Accounting Manual (CSAM) Accounting Principles (GAAP). CSAM authorizes the establishment of Fund 62, Charter School Enterprise Fund, to account for all revenues and expenses of a charter school. For a charter school to receive its funding directly, an account must be established with the San Diego County Treasurer for the receipt of state, federal, and local revenues.

Report:

As the chartering agency for Inspire Charter Schools, the District is required to pass resolutions for the San Diego County Office of Education to open Fund 62 to account for all revenues and expenses of the charter school. A resolution must also be adopted to establish appropriate funds or accounts in the county treasury for direct funding of state, federal, and local revenues.

Financial Impact:

N/A

Student Impact:

N/A

Recommendation:

Approval of Resolution # 2015-5-10 to establish a Charter School Enterprise Fund and approval of Resolution # 2015-5-11 to Establish Appropriate Funds or Accounts in the County Treasury for the Inspire Charter School.

Agenda Item #VII.C.12&13

DEHESA SCHOOL DISTRICT

RESOLUTION NUMBER 2015-5-10

RESOLUTION TO ESTABLISH A CHARTER SCHOOL

ENTERPRISE FUND (62-00)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the _____ School District is the chartering agency for the _____ Charter School that operates as an IRC 501(c)(3) nonprofit public benefit corporation, formed and organized pursuant to the Nonprofit Public Benefit Corporation Law (Corporations Code section 5110 et seq.); and

WHEREAS, charter schools are required to prepare financial reports by Education Code sections 42100(b) and 47604.33 in accordance with the *California School Accounting Manual* (CSAM) and generally Accepted Accounting Principles (GAAP); and

WHEREAS, the _____ Charter School is financed and operated in a manner that is similar to that employed by private business enterprises; and

WHEREAS, the CSAM authorizes the establishment of *Fund 62, Charter School Enterprise Fund*, to account on a full-accrual basis for all revenues and expenses of a charter school;

THEREFORE, BE IT RESOLVED that the Governing Board hereby authorizes the establishment of a restricted fund to be known as the Charter School Enterprise Fund in accordance with Education Code section 42100 for the _____ Charter School.

PASSED AND ADOPTED this _____ day of _____, 2015 by the Governing Board of the Dehesa School District of San Diego County, California, by the following vote:

AYES:

NAYS:

ABSENT:

STATE OF CALIFORNIA

COUNTY OF SAN DIEGO

I, _____, Clerk/Secretary of the Governing Board of the Dehesa School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of the Board.

Clerk/Secretary of the Governing Board

DEHESA SCHOOL DISTRICT

To: Members of the Board and
Supt. Nancy Hauer

From: Lori Wigg

Subject: Lease Agreement with
YMCA of San Diego County

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

The YMCA of San Diego County is leasing school buses to be used as charter buses for their summer programs and would like to lease buses from Dehesa School District.

Report:

The YMCA of San Diego County would like to lease school buses from Dehesa School District for \$750 per week per bus from June 19th to August 14th. Bus Drivers will be properly licensed drivers, with commercial driver's license training. Jackie will do the same proficiency testing/training/driving with the driver from YMCA as she did last year before the buses are turned over to them. The buses will receive routine maintenance and YMCA of San Diego County will obtain and maintain the buses at all times during the term of the lease. YMCA will provide evidence of insurance, insuring the Lessee against third party liability involving the vehicles and coverage against damage to the vehicles by reason of fire, theft, collision, or other casualty in the amount of \$5,000,000 per bodily injury or property damage to others and additional insurance in an amount not less than the replacement value of the vehicles with respect to loss or damage to the vehicles.

Financial Impact:

Revenues generated by this contract could be used to fund staff development for bus drivers or they could be used to offset transportation expenses in the general fund.

Student Impact:

N/A

Recommendation:

Administration recommends approval of the bus lease between Dehesa School District and the YMCA of San Diego County.

LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into as of this June 19, 2015, by and between Dehesa School District, (LESSOR), and the YMCA of San Diego County, a California non-profit public benefit corporation (LESSEE).

WITNESS

1. Lessor leases to Lessee, and Lessee leases from Lessor, on an "as needed" basis, buses chosen by the Lessor. The daily lease may occur when the bus, operated by Lessee, is being maintained and/or repaired by the Dehesa School District's maintenance department. The bus(s), referred to as "the Vehicle(s)" is to be delivered by Lessor, in a good and merchantable condition for the use of said lessee, upon the following terms and conditions which are mutually agreed to by the parties.
2. The term of this lease is for a week- to- week period commencing on **June 19, 2015** and ending on or before **August 14, 2015**. The rental for each bus for said period is to be **Seven Hundred and Fifty (\$750.00) dollars per calendar week (Sunday - Saturday), or Two Hundred (\$200.00) dollars per day, if the bus is operated by the YMCA for 3 days or less.**
- 3., Lessor agrees to pay for the following charges: regular maintenance of all buses (see item 5).
4. Lessor shall retain all maintenance records, and required CHP Motor Carrier safety inspection reports. Lessee shall retain copies of all required CHP Motor Carrier safety inspection reports.
5. Lessee will use the Vehicles for the ordinary and usual purpose for which they are designed and Lessee shall not make, or have made, any alterations of the Vehicles. During the terms of this Lease, Lessee shall be responsible for and shall pay all charges for storage of the Vehicles and shall be responsible for, at its own expense, any and all repairs of problems caused by Lessee's use of the Vehicles. Lessor shall be responsible and pay for any and all parts and accessories needed to maintain and operate the Vehicles in proper condition and in good running order. At the end of the lease term, or upon earlier termination, Lessee shall deliver the Vehicles to Lessor in a good condition as when delivered to Lessee, reasonable wear and tear excepted. The Lessor disclaims completely and absolutely any liability for any personal injuries, property damage or any other damages or injuries that result from the use or operations of said Vehicles. The lessor further declares that there is categorically no employment relationship between the Lessor and Lessee. Lessee shall assume any and all loss or damages to said Vehicles, when the Vehicles are within the Lessee's control and possession.
6. Lessee agrees to indemnify, defend, and hold harmless the Lessor for any and all damages incurred by any individual or entity, including the Lessor, during the term of said Lease, pursuant to Lessee's operations and control of said vehicles.

DEHESA SCHOOL DISTRICT

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7. Lessee hereby agrees to indemnify the Lessor for all its actual attorney's fees and costs in defending any claim arising out of the Lessee's use and control of said vehicles during the term of said Lease.

8. Lessee will cause its own liability, collision, comprehensive, theft, and fire insurance program to be extended to cover the Vehicles and provide Lessor with a copy of insurance policies. Coverage must be adequate for full replacement value or each vehicle at \$80,000.

9. In the event the Lessee defaults in the payment of any amount due or to become due under the terms of the Lease or defaults in the performance of any of the terms and condition hereof, all the Lessee's rights hereunder shall terminate and the Lessor shall become entitled to possession of the Vehicles and to retain all rentals.

10. Continued use of the Vehicles by Lessee shall be construed to be a lease from month-to-month upon the same terms and conditions herein specified, so far as applicable.

11. Service of all notices under Lease shall be sufficient if given personally or mailed by certified mail, postage prepaid, to the party involved as its respective address as set forth below:

LESSOR:

Dehesa School District
Lori Wigg
Business Manager
4612 Dehesa Road
El Cajon, CA. 92019

LESSEE:

YMCA of San Diego County
3708 Ruffin Rd.
San Diego, CA 92123

Or such other addresses as the parties from time to time designate in writing.

12. Lessor covenants that it is the sole owner of the Vehicles and that no other person, party, firm, or corporation has any right, title, or interest in or to the Vehicles.

13. The prevailing party in any suit or proceeding brought under this Lease or to enforce, interpret or terminate this Lease, or any of its terms, conditions or covenants, shall be entitled to collect costs incurred and reasonable attorney's fees and court costs to be fixed by the court.

This Lease may be terminated in the following manner: If the Lessee or Lessor fails to perform any of the above terms, the Lessor or Lessee shall have the right to terminate this Lease by giving the other party thirty (30) days written notice.

It shall be the responsibility of the Lessee to notify the Lessor thirty (30) days prior to the close of each school year.

DEHESA SCHOOL DISTRICT

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The Lessee may cancel the Lease with a thirty- (30) day notification to the Lessor. The Lessor may cancel this Lease with a thirty- (30) day notice but shall under no circumstances cancel prior to the close of a school year.

14. Lessor warrants to Lessee that the Vehicles when delivered, will (1) meet manufacturer's specification, (2) be in good condition and repair, and (3) comply with all applicable California health and safety regulations. Lessor will hold Lessee harmless from any and all liability for personal injuries caused by defective design or manufacture of the Vehicles.

15. This Lease is in every respect binding on the parties and their respective successors and assigns.

16. Lessee agrees to keep records on a Daily Vehicle Inspection Report to assure that all systems, fluid levels etc., are being properly checked and maintained. Lessee will maintain the above Vehicles hereby leased in good repair and operating condition, and will furnish at its expense all parts and supplies necessary to comply with this provision, including, but not limited to, tires, tubes, fuel, lubricants, oil, and antifreeze, and further, the Lessee shall keep said Vehicles properly stored.

17. Vehicles should not be used for routes that traverse road networks other than those, which are hard surface.

18. At the time of delivery and return, mechanics representing Dehesa School District shall provide Lessee copies of the most recent full and complete 45-Day Vehicle Inspection as required by the California Highway Patrol Motor Carrier Inspections Department. Copies of results of inspections will be retained in equipment record jackets as verification.

19. This Lease and Vehicles leased will be subject to any rights and interest, in and to said Vehicles, under any respective contract or contracts that Lessor's bank may hold the same.

20. Lessee shall not sub-lease the Vehicles to any other, including any auxiliary group.

21. Lessor agrees to provide advance notice of a Vehicle cleaning fee to Lessee.

22. Lessee shall add lettering to indicate that vehicles are being operated by YMCA of San Diego County. Lettering must not be permanent. Lettering should be in the form of magnetic material.

23. This agreement shall cover a reciprocal Lease of equipment (bus) upon mutual agreement of Lease amount(s) and mutual board approval.

DEHESA SCHOOL DISTRICT

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24. Lessee agrees to pay Lessor \$90 per hour labor plus parts. Parts are subject to 15% mark-up. All labor after 5:00 p.m. Monday through Friday, weekends and holidays will be calculated at one and a half (1 1/2) times the labor rate of \$135

IN WITNESS WHEREOF, the parties have executed this Lessee Agreement on the day and year first above written.

“LESSOR”

DEHESA SCHOOL DISTRICT

By: _____

Lori Wigg

Business Manager

“LESSEE”

YMCA of San Diego County

By: _____

Baron Herdelin-Doherty

President & CEO

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Marine Science Floating Lab

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background/Report:

The County provides an education outreach program for the schools which allows the students to participate in a Marine Science Floating Lab. This consists of a half-day field trip on San Diego Bay with hands-on science instruction and materials.

Report:

This is an annual trip for our fifth grade students that Dehesa has been participating in every year.

Financial Impact:

Cost to the district is \$670.00.

Student Impact:

This is an excellent learning experience for our fifth grade students and helps to give them a foundation for sixth grade camp the following year.

Recommendation:

It is recommended that the Board approve the annual Field Trip Agreement with the Marine Science Floating Lab.

Agenda Item #:VII.C.15

San Diego County Office of Education

**SCIENCE OUTREACH PROGRAM
FIELD TRIP AGREEMENT – 2015-2016**

THIS AGREEMENT, made this July 1, 2015 and which will terminate on June 30, 2016, by and between San Diego County Superintendent of Schools, hereinafter called the "County", and Dehesa School District hereinafter called the "District/School/Organization", mutually agree as follows:

1. Basis of Agreement

The County, as coordinator of the education outreach programs, has determined that it is desirable to conduct science outreach programs for schools and districts within the County of San Diego. For each science outreach program scheduled to serve the District/School/Organization, District/School/Organization agrees to adhere to the terms and conditions of this agreement.

It is understood that third parties (such as the Port of San Diego, County of San Diego, City of San Diego, San Diego County Water Authority and various other municipalities and water districts) sometimes agree to pay for a science outreach program to be delivered to a District/School/Organization. In these circumstances, County may invoice the third parties for the designated events (if the third party agrees) or will invoice the District/School/Organization (if the third party provides the funds directly to the District/School/Organization). The fees charged to third parties may be different than those stated below, based on the services requested by them.

Regardless of whether a third party funding source is involved, the District/School/Organization must still execute this agreement and be responsible for payment for any event which is not paid for by a third party.

2. Scope of Agreement

A. General

The County will make available and provide by this contractual agreement the following programs with pricing for school year 2015-2016:

- 1) **Green Machine**
\$450.00 per trip, serving up to four 1-hour classes of up to 30 students each
The Green Machine curriculum aligns with the California Science Content Standards for grades K-4. The presentation describes the journey from seed to dinner table through hands-on learning stations that enable students to learn where their food comes from. A musical and dramatic wrap-up reinforces the learning.
- 2) **Splash Science Mobile Lab**
\$670.00 per trip, serving up to four 1-hour classes of up to 36 students each
The Splash Science Mobile Lab curriculum aligns with the California Science Content Standards for grades 4-6. The presentation offers hands on learning opportunities for students at multiple learning stations; watershed/storm drain, GIS examination of local watersheds, water conservation, San Diego estuary, and microscope.
- 3) **Marine Science Floating Lab**
\$690.00 per trip, serving up to 40 people on one of two boats. This program consists of
Half-day field trip on San Diego Bay with hands-on science instruction and materials.

B. County agrees to provide:

- 1) Instructional materials and equipment.
- 2) Boat transportation with qualified crew (Floating Lab only).
- 3) Curriculum and instruction.
- 4) Invoicing of the District/School/Organization for the field trip.



- C. District/School/Organization agrees to:
- 1) Schedule their participation in the program of choice with the County by phone or email.
 - 2) Provide a written request/authorization for the delivery of the program(s) in the form accepted by District (either a district PO, check or, for Private Schools only, a Personal Letter of Guaranty signed by the site administrator).
 - 3) Send no more than the maximum number of allowed per Marine Science Floating Lab field trip (40, including chaperones/teachers). If the school arrives for the field trip with a group size of more than 40, the ship captain may, at his/her sole option; refuse to take more than the maximum of 40 on board or agree to accept additional passengers up to a maximum of 45 with the understanding that the District/School/Organization agrees to pay an additional fee of \$50 for each person in excess of 40. Group sizes in excess of 45 will not be accepted under any circumstances. If the group arrives with more than 40, and the ship captain refuses to take more than 40 on board, the group may elect to leave some behind or cancel the trip. If the trip is canceled by the group in this circumstance, there will be no refund or compensation to the District/School/Organization.
 - 4) Provide a minimum of number of adult participants authorized by the District/School/Organization to supervise the students and participate in the delivery of each presentation during the day. The Green Machine requires a minimum of one participating adult, the Splash Science Mobile Lab requires two participating adults and the Marine Science Floating Lab requires a minimum of one participating adult.
 - a. Splash Lab and Green Machine only - If the school cannot provide the required participating adults, they must inform County a minimum of five days in advance of the scheduled field trip event. County will endeavor to locate suitable adults to participate in the presentation of the program in lieu of the school's participant(s) subject to a minimum charge of \$150 per participant provided by County.
 - 5) Provide written notification to County of field trip cancellation a minimum of twenty (20) working days in advance of the scheduled trip. Cancellation with less than twenty working days notification will result in a cancellation fee equal to fifty percent (50%) of the normal fee for the field trip event. Cancellation with less than five (5) days notice will result in a cancellation fee equal to one hundred percent (100%) of the normal fee for the field trip event.
 - 6) Pay the agreed upon fees upon receipt of invoice. District/School/Organization will be invoiced 30 days prior to the trip when possible and refunds will be processed based on the above guidelines if the field trip is canceled.
 - 7) County may terminate individual scheduled presentations at any time due to mechanical breakdown or other reason outside of their control (sick staff, etc.). If County cancels a program, they will endeavor to reschedule with the District/School/Organization at the District/School/Organization's earliest convenience. If County cannot reschedule the canceled event at a mutually agreeable time, they will refund all fees paid for the undelivered event.
3. **Authorization to Copy Materials**
The County hereby authorizes the District/School/Organization to make copies of individual pages of the worksheets and teacher's guide as necessary and appropriate to enhance their participation in the County program. Copying materials for any other purpose is prohibited without the express permission of the County.
4. **Confidentiality of Service or Work**
All curriculum and participant information are considered proprietary and confidential. All requests for information relating to the County's program should be directed to the County Office.

5. **Independent Contractor**

It is expressly understood that at all times while rendering the services described herein and in complying with any terms and conditions of this Agreement, the County is acting as an independent contractor and is not an officer, agent, or employee of the District/School/Organization.

6. **Hold Harmless**

The District/School/Organization agrees to hold harmless, defend, and to indemnify the San Diego County Superintendent of Schools, its officers, agents, and employees from every claim, demand, or liability which may be made by reason of:

- A. Any injury to person, including death therefrom, or damage to property sustained by the District/School/Organization or any person, firm, student, teacher, volunteer, or corporation, employed directly or indirectly associated with or employed by it, however caused; and
- B. Any injury to person, including death therefrom, or damage to property sustained by any person, firm, student, teacher, volunteer, or corporation, caused by any act, neglect, default, or omission of the District/School/Organization, or of any person, firm, student, teacher, or corporation directly, or indirectly associated with or employed by it upon, or in connection with the services rendered pursuant to this agreement. The District/School/Organization at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the San Diego County Superintendent of Schools, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgment that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings, or result thereof.

7. **Insurance Requirements**

Both County and District/School/Organization shall maintain programs of general liability, property damage, worker's compensation, and auto insurance as required to protect the County and District/School/Organization as their interests may appear. Participants who are not covered by the Joint Powers Authority (JPA) program must provide a certificate of insurance for Comprehensive General Liability or Commercial Liability insurance in a minimum amount of \$2,000,000 per occurrence naming the San Diego County Superintendent of Schools as additionally insured and certificate holder under their policy.

8. **Compliance With Laws**

The District/School/Organization shall be subject to and shall comply with all Federal, State, and local laws, policies and regulations with respect to its performance under this agreement including but not limited to, licensing, employment and purchasing practices, and wages, hours and conditions of employment, including nondiscrimination.

9. **Compensation/Costs and Payment Schedule**

The contract price is a fixed fee per field trip based on the program and price indicated in Section 2 above. County will prepare and submit an invoice for each field trip. The District/School/Organization agrees to pay County's invoice on a Net 30 day basis from date of receipt of invoice.

10. **Termination**

It is mutually agreed that either party may terminate this agreement by giving a minimum of twenty (20) working days written notice.

11. **Audit**

The District/School/Organization agrees to maintain and preserve any pertinent books, documents, papers, and records related to this agreement until three years after termination of this agreement, and to provide access to said documents to the County or any of its duly authorized representatives for examination or audit.

12. **Safety**
District/School/Organization will take all necessary precautions to ensure the safety of the students, staff, and visitors from any hazards inherent in execution of the field trips under this agreement.

13. **Governing Law/Venue San Diego**
In the event of litigation, the agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

14. **Final Approval**
This agreement is of no force and effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Senior Director of Outdoor Education.

15. **Contract Participants**
If signed by a District, this contract will apply to all schools in the District, otherwise, it will apply only to the individual school or organization which signs the contract.

16. **County Contact Person**
San Diego County Office of Education
Tina Chin, Senior Director Outdoor Education
6401 Linda Vista Road, Room 410, San Diego, California 92111-7399
(858) 292-3695 Fax (858) 571-7206

17. **Entire Agreement**
This agreement represents the entire agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary from the provisions hereof. This agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the Contract to be duly executed, such parties acting by their representatives being duly authorized.

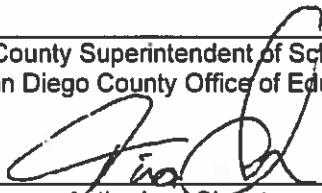
Dehesa School District

By _____

Title _____

Date _____

Authorized or ratified by the
Board of Education
on _____

County Superintendent of Schools San Diego County Office of Education  _____ Authorized Signature
Senior Director of Outdoor Education _____ Title
May 12, 2015 _____ Date

Authorized by the San Diego County Board
Education on March 11, 2015

Please return only one copy of this page

Rules for acceptance and participation in these outreach programs are the same for everyone without regard to race, color or national origin, sex, age or disability.

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Guest Teacher Pay Rate

Meeting Date: January 8, 2011

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

The Dehesa School District currently pays \$95.00 per day for guest teachers (substitutes) and \$105.00 per day for long-term guest teachers. The long-term pay goes into effect after 5 consecutive days of assignment. This rate per day is lower than most other districts. We are fortunate that we have one or two guest teachers who work for us on a regular basis but we are in danger of losing our guest teachers because they can make \$15 - \$30 dollars more per day in other districts.

Report:

The East County Superintendents have proposed having uniform pay for Alpine, Dehesa, Jamul and Mountain Empire. We will put together a pool of substitutes that can service any of these districts and we will all be equitable in pay. The rate of proposed pay is \$110.00 for guest teacher and \$125.00 for long term guest teachers. We can also increase the classification from five days to ten days in a pay period.

Financial Impact:

The financial impact would be a minimum of \$120.00 per month for guest teachers. For guest teachers who exceed ten days of service in a given pay period the cost would increase \$20.00 per day, however there would be a cost savings extending the requirement from five days to ten.

Student Impact:

Students can be tremendously impacted by having an outstanding guest teacher when their teacher is out. Due to the difficulty of finding qualified guest teachers our students would benefit from consistency within their classrooms.

Recommendation:

Management seeks Governing Board input and final determination regarding guest teacher pay.

Agenda Item #:VII.C.16

District	Position	Daily Rate	Long-term Rate
Bonsall	Sub Teacher	\$100	\$110 (over 12 days)
Cajon Valley	Sub SpEd/Teacher	\$105	\$115 (after 10 th day)
Cajon Valley	SPED	\$115	\$125 (after 10 th day)
Chula Vista Elementary	Sub Teacher	\$110	\$120 (after 10 th day)
Escondido Elementary	Sub Teacher	\$115 (Mon-Thur)	\$120 (30 days, Fri and SPED)
Fallbrook Union Elementary	Sub Teacher	\$100	\$138 (30 days)
Grossmont	Sub Teacher	\$115	\$125 (11 th day)
Jamul-Dulzura	Sub Teacher	\$100	\$120 (after 30 days)
Lemon Grove	Sub Teacher	\$115	\$125 (10 th day retro to day 1)
Mountain Empire	Sub Teacher	\$115	\$120 (on 11 th day)
National City	Sub Teacher	\$125 \$135 SPED	\$135 (11 th day retro to day 1)
North County – Cardiff, Solana Beach, Encinitas, Del Mar, and Rancho Santa Fe	Sub Teacher	\$100	\$110 (on 11 th day)
Oceanside	Gen. Ed	\$105	\$115
Oceanside	SPED	\$115	\$125
Poway	Sub Teacher	\$100 Gen Ed \$ 115 SPED	Day 21 \$ 110 Day 41 \$ 160
San Diego Unified	Sub Teacher	\$144.20	\$161.15 (6 th day)
San Ysidro	Sub Teacher	\$120	\$135 (after 11 th day)
SDCOE	Sub Teacher	\$120	\$135 (after 20 days)
Sweetwater Union HS District	Sub Teacher – 5 periods Sub Teacher – 6 periods	\$115 \$138	\$125 (11 th day) \$150 (11 th day)
Vista Unified	Sub Teacher	\$114	\$139 (30 days)
Warner	Sub Teacher	\$120	\$150 (30 days)

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Declaration of Need for Fully Qualified Educators

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background/Report:

This is an item approved annually by the board and kept on file to use if unforeseen circumstances require the district to hire a teacher with an emergency credential.

Report:

This year's Declaration is attached for your review

Financial Impact:

N/A

Student Impact:

Positive – this ensures we can always provide quality teachers to our students.

Recommendation:

Administration recommends board approval.

Agenda Item #:VII.C.17



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2015-2016

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: DEHESA District CDS Code: 37-68049

Name of County: SAN DIEGO County CDS Code: 60-38095

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 21 / 2015 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>NANCY HAUER</u>		SUPERINTENDENT
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>619-444-2105</u>	<u>619-444-2161</u>	<u>May 21, 2015</u>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<u>4612 DEHESA ROAD, EL CAJON, CA 92019</u>		
<i>Mailing Address</i>		
<u>nancy.hauer@dehesasd.net</u>		
<i>Email Address</i>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2016.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	

<input checked="" type="checkbox"/> Resource Specialist	1
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an intern program.

BRANDMAN UNIVERSITY

If no, explain why you do not participate in an intern program.

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Personnel
Recommendations

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

The Governing Board is requested to approve/ratify the following personnel recommendations:

Personnel:

Classified:

1. The appointment of Sherrie Guise as a Temporary Classroom Aide Six Hour Aide Position effective May 22 – June 17, 2015.

Certificated:

2. The Resignation of Eric Schneider, Sixth Grade & Science Middle School Teacher effective June 17, 2015

Administration:

3. The Superintendent's Contract – effective May 1 – June 30, 2016
4. The Principal's Contract – effective May 1 – June 30, 2016
5. The Business Manager's Amended Contract – effective May 22 – June 30, 2017
6. The Volunteer Superintendent's Amended Contract – effective May 1 – June 30, 2015

Agenda Item #:VII.E.1-6