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## **DEHESA SCHOOL DISTRICT**

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### **CITIZENS BOND OVERSIGHT COMMITTEE**

**WEDNESDAY, JUNE 29, 2015**

**5:30 P.M.**

**DEHESA SCHOOL LIBRARY**

- I. Call to Order
  
- II. Public Meeting
  - a. Call to Order and Establishing a Quorum
  - b. Pledge of Allegiance
  - c. Agenda Approval
  - d. Approval of Minutes
  - e. Public Comments
  - f. CBOC communications: discussion of any community comments
  
- III. Information and Proposals
  - a. Capital Program Performance and Progress since last CBOC meeting
    - i. Governing Board Items April-June 2015
      - a Lori Wigg appointed as District oversight for construction.
      - b Approval of CBOC Annual Report
      - c State school funding
      - d Extension of contract for G. Wayne Oetken
      - e Discussion regarding LED lighting upgrade
    - b. Community Meeting 6/23/15
    - c. Progress to Date
      - 1. Project Update
        - a Underground electrical (April 2015)
        - b Assemble play structure (April 2015)
        - c Slab poured (May 2015)
        - d CMU columns (June 2015)
        - e 1<sup>st</sup> floor framing (June 2015)
        - f Steel 1<sup>st</sup> floor (June 2015)
      - 2. Expenditures to Date
  
- IV. Advance Planning
  - a. Date, time and place for the next meeting – To Be Determined
  - b. Comments from Committee members/ topics for next meeting
  
- V. Adjournment

Accommodations: In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Superintendent at 619-444-2161. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to that meeting.

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## DEHESA SCHOOL DISTRICT

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### CITIZENS BOND OVERSIGHT COMMITTEE

MINUTES 3/23/2015

#### **I.&II.**

Meeting called to order at 5:40 by President Nathan Voth. A Quorum was established with members present being: Nathan Voth, Mike Hunsaker, Herb Krickhahn and Wally Riggs. Vincent Blanco, James Wells and Chuck Huskey were absent. District employees Janet Wilson and Sheila Cochran were also present.

Nathan Voth led the Pledge of Allegiance. Wally Riggs made a motion to approve the agenda, seconded by Mike Hunsaker and approved by all. Herb Krickhahn made a motion to approve the minutes, seconded by Mike Hunsaker and approved by all. Mrs. Wilson shared that information has gone out to parents and put on school Marquee about the construction under way.

#### **III. Information and Proposals**

- a. **Sycuan Update:** Superintendent Wilson shared that two of the three checks from Sycuan have been received at \$166,000 each and the third and final is due in January 2016. She further noted that they have been generous in helping us with the new landscaping being worked on for front of our school. Sycuan had a landscape architect come and map out a plan for our school and suggest a place where we could acquire plants.
- b.
  - i. Superintendent updated the committee on progress since last CBOC meeting and all Board items between January and March pertaining to our construction. Phase 1 came in at cost and there is an additional \$475,000 in Charter oversight funding that can be used if necessary.
  - ii. Obligation Bond Audit Report was shared with committee which was approved by the School Board. There is currently approximately four – five hundred thousand dollars left on the bond funds that have not been sold. Audit report shows we are adhering with all the rules and proper procedures for how bonds are being spent. There was general discussion regarding how the bonds have come together and how fortunate we are to have everything flowing smoothly.
- c. The construction budget is three million, nine hundred eleven thousand eight hundred and eight dollars. The final contract was approved at the School Board February meeting. Ground breaking began on March 3, 2015.

3. **Expenditures to Date:** Committee reviewed the latest Expenditure statement to date, dated March 4, 2015. There was a question as to what the estimated fees are for the architect; Ms. Wilson stated approximately \$426,000. Ms. Wilson handed out an email received today from Sprotte Watson. We should have our final CDE approval with the next week.

Superintendent Wilson gave all members a tour of the construction site. It was noted that once Phase 1 is completed, the portables will be able to be removed since we will have enough standard classrooms for all our teachers. Ms. Wilson updated members also on the new carpet received in some of our classroom and tile that was re-grouted. She also pointed out repairs that need to be made on our roof and section of roof by kitchen area. It was shared that there are approximately \$475,000 in district oversight charter funds so hopefully some of this money can be used for needed repairs.

**Construction Timeline:** Completion of project is tentative for early January. We are hopeful it may be during Christmas break so we can move some of the classrooms during winter break. Ms. Wilson mentioned that the blacktop road area will have hopscotch, four square and other blacktop games put on to help utilize the road. She also shared that the tubular skylights in the initial plans have been removed at a savings of \$60,000. Contractor assured us there would be plenty of light without them. Michael Hunsaker asked what the approximate cost per square foot is. Ms. Wilson did not have that number available but will find out and send that information to him.

**III.c.4. Annual Report:** Superintendent reviewed the annual report and asked for corrections from committee members. Our fiscal year is July 1-June 30<sup>th</sup>. Report helps assure that all expenditures have been spent appropriately. Motion made by Michael Hunsaker and seconded by Wally Riggs to approve the Annual Report with the few changes made at tonight's meeting.

**IV. Advance Planning:** Decision to schedule next meeting for June 29<sup>th</sup> at 5:30pm. At that time a decision will be made to determine if we need to meet more frequently during the active construction time.

**V. Adjournment:** Meeting adjourned at 7:17pm

Prepared by:

Approved by:

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Sheila Cochran

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Nathan Voth

# DEHESA

## SCHOOL DISTRICT

### REGULAR GOVERNING BOARD MEETING

March 12, 2015

Minutes

#### I-III. Call to Order:

President Cindy White called the meeting to order at 7:20 pm and reported no action was taken at closed session. Jackie Finch led all in the Pledge of Allegiance. A quorum was established; members present – Cindy White, Jeff Royal, Derek Voth, Karl Becker and Christina Becker. Karl Becker made a motion to approve the Agenda, seconded by Derek Voth and approved by all.

#### IV. A. Requests to address the Board

1. Parents Club – Nancy Hauer shared Parent’s Club will be holding a Fun Run on March 27<sup>th</sup> and it will be at the Sycuan Rec. Center due to our construction.
2. DTA - President Laura Franchini informed the Board that DTA has submitted their intent to negotiate for this year.
3. CSEA – President Jackie Finch stated the same, given intent to negotiate to the Superintendent
- 4 – 8 Charter Schools: Nancy Hauer shared with the Board that Diego Hills Charter currently has an enrollment of 1036 and will be opening another site in Lemon Grove in August. Dehesa Charter has plans to open a preschool Montessori site in Carlsbad next school year.

#### B. Citizen Input: None

#### C. Board Input: Jeff Royal would like a list of all the Charter Board Meeting Dates.

#### VI. Routine Action Items A-C:

Jeff Royal made a motion to approve the routine action items; Derek Voth seconded the motion and roll call vote followed:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Abstain:** None

**Absent:** None

**VI. Information and Proposals**

**A. No discussion on Correspondence**

**B.1. Budget Report:** Mrs. Wigg stated that she would address the budget report later in the agenda with the discussion of the Second Interim Report.

**2. Site Administrator Report:** Mrs. Hauer reported the following:

- The Jump Rope/Hoops for Heart raised just shy of \$1,700.00 and we will receive a gift certificate to be used for playground equipment.
- LCAP is continuing with Mrs. Ripke, Mrs. Wigg and herself working on it. They will be setting up meetings for stakeholders.
- Dehesa Discovery Days on Feb 27 was all about exploding objects and big success.
- New computers have been purchased for grades third through eighth so now each of our students have their own lap tops. Middle school teachers have noted more instruction time, since laptops are connecting and loading more efficiently.
- Title VII meetings were held this past Tuesday to create goals for the 3<sup>rd</sup> trimester for our Native American students.
- Fourth grade went on their annual field trip to San Juan Capistrano today via Amtrak train
- Second trimester ended March 6<sup>th</sup>. Teachers are looking forward to Spring Conferences next week to update the parents on their child's progress.
- Our new sound system donated by Alpine VFW has now been installed and is being used.

**3. Enrollment:** Nancy Hauer reported our current enrollment is 192 and we just had two new students, 4<sup>th</sup> and 7<sup>th</sup> grade, register who will be starting after break.

**C. Discussion: None**

**VII. Action Items**

**A. Public Hearings: None**

**B. Old Business: None**

**C. New Business**

**1 Resolution 2015.3.1** A motion was made by Jeff Royal and seconded by Karl Becker to consider, reduction or elimination of certificated staff. Discussion followed and clarification of why this was needed.

**Roll Call Vote:**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Absent:** None

**2. Resolution 2015.3.2.** Motion made by Jeff Royal to consider this resolution. Karl Becker seconded the motion and discussion followed.

**Roll Call Vote:**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Absent:** Non3

**3. Second Interim Report:** Derek Voth made a motion to consider said report and it was seconded by Jeff Royal. Mrs. Wigg reviewed the 2nd Interim report: The total revenues projected on the 2nd Interim report are \$3,041,421. The total expenditures are estimated at \$3,152,166. The projected surplus of revenues over expenditures on the unrestricted side of the budget is \$20,657. The District is using a total of \$252,462 in Charter Oversight funds and \$137,741 in Special Education and Mental Health Carryover funds to offset the deficit. The Second Interim report includes a transfer out of \$67,519 to the retiree benefit fund to pay for the annual required contribution. Mrs. Wigg informed the Board that the next financial report will be the 2015-16 budget and it will be brought to the Board for adoption on June 25, 2015. Due to the recently added sections in Education Code for the LCAP, the District will need to schedule two meetings in June. Education Code, section 52062 4(b)(1) states that a public hearing for the budget and the LCAP must be held on the same day. Education Code, section 52062 4(b)(2) states that the governing board shall adopt a budget and an LCAP in a public meeting, both of which shall be held after, but not on the same day, as the public hearings. After some Board discussion, the Board agreed to schedule an additional meeting to conduct the public hearing for the LCAP and the budget. The meeting will be scheduled for 6:00 p.m. on June 18,

2015. A revised Board calendar will be taken to the Board for approval in April of 2015.

**Roll Call Vote:**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Absent:** None

**4. Bond Audit Report:** Derek Voth made a motion to consider the report and it was seconded by Jeff Royal. Mrs. Wigg reported that there were no findings in the audit Report. The beginning fund balance recorded on page 5 of the report was \$2,508,055. The District closed the 2013-14 fiscal year with an ending fund balance of \$4,237,426. It was noted on page 11 of the report that as of June 30, 2014, there was \$46,788 due to the Bond Fund from the Cafeteria Fund. Mrs. Wigg explained that a check from the architect was mistakenly deposited into the Cafeteria Fund during the 2013-14 school year. The previous Business Manager made an adjusting entry to correct the deposit, however, the entry did not record properly on the financial statements due to difficulties with converting to a new financial accounting software. Trustee Becker requested an accounting of the interest owed to the Bond fund as a result of the error. Mrs. Wigg will include a breakdown of the interest earned in the April Board packet.

**Roll Call Vote:**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Absent:** None

**5. E Rate Contract:** Karl Becker made a motion and it was seconded by Jeff Royal. Mrs. Wigg explained that the District is eligible to receive E-rate funding of \$22,080 for internet connection services which can be applied towards the building project. As required for the E-rate funding process, the District went out to bid for internet connection services and received zero bids for the project. Mrs. Wigg informed the Board that in the case Graydon vs. Pasadena, the courts ruled that when competitive bidding is impracticable, impossible, or when bidding the project will not produce any advantage to the District, the District can solicit quotes, award a bid, and proceed with their project. Mrs. Wigg said that with Board direction, she would solicit quotes on behalf of the District, but in order to meet all of the deadlines for E-rate funding, the Board would need to call a special Board meeting to award the bid prior to March 20, 2015. After a brief discussion on available dates, the Board agreed to call a Special Board Meeting on March 19, 2015 at 6:25 a.m.

Dehesa School District  
Governing Board Meeting  
March 12, 2015

**Roll Call Vote:**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Absent:** None

**VII. D. Personnel:** Karl Becker made a motion which was seconded by Derek Voth to approve the ratification of the Superintendent's personnel actions.

**Roll Call Vote:**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Derek Voth, Christina Becker

**Nays:** None

**Absent:** None

**VIII. Advanced Planning:**

A. Next regular Board meeting is set for April 16, 2015. Closed session will be at 6:30 with open session at 7:00 pm.

**IX. Adjournment:** Meeting was adjourned at 8:40 pm.

Respectfully submitted by:

Approved by:



Sheila Cochran  
Administrative Secretary



Derek Voth  
Clerk of the Board



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# DEHESA

## SCHOOL DISTRICT

### REGULAR GOVERNING BOARD MEETING

April 16, 2015

Minutes

#### I-III. Call to Order:

President Cindy White called the meeting to order at 7:36 and reported no action was taken during closed session. Shannon Arnold, Dehesa Parent, led all in the Pledge of Allegiance. A quorum was established; members present – Cindy White, Jeff Royal, Karl Becker and Christina Becker. Derek Voth was absent due to being a sixth grade camp.

President White requested that the Resolution for Action Item VII.C.1 be replaced with the Resolution placed in front of the Board members and the Item be moved up to the front of agenda and for a motion to approve the agenda with this change. Jeff Royal made a motion to approve the agenda with this change, seconded by Karl Becker and approved by all.

**VII.C.I. Resolution 2015.4.1:** Jeff Royal made a motion to consider the Resolution, seconded by Karl Becker. Discussion followed with clarification from President White that the Resolution before the Board would repeal the lay-off of all certificated staff with the exception of the EAK teacher. Vote as follows:

Ayes: Cynthia White, Jeff White, Karl Becker, Christina Becker

Nays: None

Absent: Derek Voth

#### IV. A. Requests to address the Board

**9. Citizen Input:** President White suggested that this item number be moved up because there were three parents that wished to speak. Shannon Arnold, Dehesa parent, shared her appreciation of having a safe, warm welcoming environment for her children and that she loves the staff and school. She is concerned over the combination classes that the school has had to have due to enrollment and does not feel it is the most beneficial situation for each student. She is also concerned over last year when the kindergarten class was shared by two teachers the regular classroom teacher being pulled out for administrative duties.

Karen Langhofer, Dehesa parent, said she was going to speak about the layoffs and was relieved that was no longer on the table. She has some of the same concerns that Mrs. Arnold has about the combination classes.

Barbara Young, Dehesa parent, was also going to speak about the layoffs. She did want us to know that she feels that each student builds a relationship with their teacher and a sense of security, especially in Middle School when they have the teachers for three years. She feels that more communication about the potential layoffs should be communicated before all the students are panicking. Mrs. White and Ms. Wilson addressed this concern stating that this information had been shared in open session at the previous Board Meeting and also was not appropriate to be sharing all of this with primary grades. Mr. Royal added that the Board is working for the students and the parents and that any concerns can be addressed to the Board members at any time via email, they do not need to wait for a Board meeting.

1. Parents Club: Patience Stevens, Treasurer, spoke on behalf of Parents Club. She shared the upcoming activities, including the talent show in early June and the end of the year picnic. Mrs. Stevens told all present that they have several open positions for next year and need volunteers for all activities to make it a success. She encouraged all to come to Parent Club meetings the first Tuesday evening of every month.

2. DTA - Farida Blakey, Teacher, spoke on behalf of DTA. Shared the benefits of having the time to collaborate with other teachers regarding the Common Core and being able to strategize together how to best help the students.

3. CSEA – President Jackie Finch thanked the Board and Administration for working so well with CSEA this year to help revamp some of their existing positions and add some new ones. They are having a fabulous year. Ms. Wilson added that the library is now fully automated.

4 – 8 Charter Schools: Janet Wilson stated she has been in very close communication with all of our charters. Lori Wigg said she has received all of their P-2 reports except for one. Jeff Royal expressed appreciation for all that Dehesa Charter has been doing. He spent some time there recently watching the Robotic competition and was impressed with the school spirit and packed auditorium and wonderful parental involvement.

**C. Board Input:** Jeff Royal shared with all present his commitment he has made the last six years in trying to help bridge the gap between the lottery and school funding. Even though the lottery money is a large sum it accounts for barely over 1% of the school budget. He said a film crew came to Dehesa quite a few years back and made a film about Dehesa and Ms. Wilson is in that film which is now part of the lottery archives. Mr. Royal passed a brochure to all present which describes how the lottery funds are being used to support schools. There is a picture and a quote from Janet Wilson in the brochure. Mr. Royal applauded Ms. Wilson and all the work she has done for Dehesa while she has been here.

**V. Routine Action Items A-C:**

Karl Becker made a motion to approve the routine action items; Christina Becker seconded the motion. No Discussion, vote as follows:

**Ayes:** Cindy White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**VI. Information and Proposals**

**A. Correspondence:** Janet Wilson mentioned the letter signed by every Superintendent in the County regarding the app Burn Book. She attended a workshop on cyber-bullying. Even though we don't have an issue with it at Dehesa we all need to be aware of the issue and it is critical that parents monitor their children's computers. The workshop stressed the importance of an anonymous reporting program for students to report online bullying and other problems. Nancy Hauer had already started Anonymous Alerts for Dehesa, so we are way ahead of the game. She also mentioned the article on Common Core which echoes what Mrs. Blakey had said that teachers have to have time to collaborate to make the program a success.

**B.1. Budget Report:** Lori Wigg reviewed the budget report and said the only additional item will be getting all of the input for the P-2 reports and she will keep the Board apprised of the results.

**B.2 State School Funding:** Board was updated on the playground and construction meeting that Lori Wigg and Janet Wilson attended. Mrs. Wigg mentioned that the construction crew complimented our school on how wonderful it was to work on our campus, they have encountered no problems.

**B.3 Technology Report:** Ms. Wilson and student Blake Young, updated the Board on how they have been implementing Common Core requirements by researching and obtaining the HP stream notebooks for each student in grades 3-8. In addition, Mr. Avera is cleaning up all of the iPads that we have been using and each student, grade K-2 will have an iPad.

**B.4. CALPADS Data Management Report:** Janet Wilson shared with the Board the certificate that was received showing that our data information had been entered correctly and on time, a feat very difficult to complete. She complimented Jennifer Hoffman for doing an excellent job during her first year of taking over the job.

**B.5 School Site Administrator Report:** Nancy Hauer discussed the awards assemblies for 2<sup>nd</sup> trimester. She also reported out on the fun run and 2<sup>nd</sup> and 3<sup>rd</sup> grade attending the Midway Museum. Nancy Hauer shared she attended the 6<sup>th</sup> grade camp sleep over and complimented all of sixth grade students for being so well behaved and polite. The 6<sup>th</sup> grade class was at camp this week and Mr. Schneider had checked in a daily. He reported everything was going well and it was his best camping experience so far. Grades 7 and 8 had gone on several field trips this week including one Mission Bay where they were using technology to go geo caching and very much enjoying doing so. The Anonymous Alert – B notified is up and running, flyers went home to parents and they have already received two anonymous alerts that they were able to handle. Mrs. Hauer gave a huge shout out to Tamara Ripke, staff, volunteers and companies who have donated their time, talent and energy to landscaping the front of our school. Sycuan was also very helpful in giving us in put on what types of plants to put in and helping with the design.

**B.6 Williams Settlement Report:** No complaints noted

**B.7 Enrollment:** We just recently got a few more student after break so we are currently 6 students less than this time last year. Our EAK class remains small but Ms. Wilson has been told we will have more for kindergarten.

**C. Discussion:** None

## VII. Action Items

**A. Public Hearings:** President White opened the Public Hearing at 8:25 pm. Jeff Royal made a motion and seconded by Karl Becker to consider the Charter Petition for Inspire Charter School.

Superintendent Wilson introduced Nick Nichols from Inspire Charter. Dr. Nichols had previously met with Ms. Wilson, Mrs. Hauer, and Mr. Royal to review Inspire Charter

in depth. Dr. Nichols introduced the other members from Inspire Charter who were present for the board meeting, Dianne Beran, Director of Academic Program; Dr.

*Dehesa School District  
Governing Board Meeting  
April 16, 2015*

Edward Robillard; Tammy Kirkpatrick, San Diego Regional Director, Giovanna Arzaga, Los Angeles Regional Director and Nikki Kholenberger a home school teacher. Dr. Nichols shared he believes what sets their charter apart and make them succeed is the quality of the people they have on staff. The Inspire staff shared a power point with the Board. A few of the highlights: Charter is K-12 project based on line school and tutoring session. Grades 9-12 has an Apex curriculum which includes Saturday wet labs that meet the A-G requirements and helps prepare them for college. Their Charter will be available in eight southern counties of California. The Los Angeles charter has been very successful and is balanced with approximately same number of students in all grade levels. When a student enrolls they receive a \$1,000 allowance which they may use in a variety of ways – to upgrade their technology or take an elective such as art or dance. Jeff Royal added that being approved by the State to become a Charter is a very serious involved process. He also said that Inspire Charter had been asked by Dehesa to make some changes and they have made all the ones requested. He further shared that last year was the first time a student graduated from college without every stepping into a classroom. Janet Wilson added that every letter of the law must be met and if accepted Dehesa would work very closely with the Charter. The Charter was opened this year and already has 300 students. Mr. Royal is a little concerned that as enrollment grows will they be able to match the teachers with the quality of education needed to keep it flourishing.

**The Public Hearing was closed at 8:38. Vote as follows:**

**Ayes:** Cindy White, Jeff Royal, Karl Becker, Christina White

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**B. Old Business:** None

**C. New Business**

**2. Annual Report of the Citizens' Oversight Committee** Jeff Royal made a motion to consider the report, seconded by Cindy White. Ms. Wilson shared that the CBOC had said they would love to have Christina Becker come to the meetings as a representative for the Board. Mrs. Becker asked to be notified of the meetings and said the report was well done. No further discussion. Vote as follows

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth  
**Abstain:** None

*Dehesa School District  
Governing Board Meeting  
April 16, 2015*

**3. Memo of Understanding between Dehesa School District and CSEA#663**

Jeff Royal made a motion and seconded by Karl Becker to consider. No discussion, vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**4. Transfer of Interest Funds from the Cafeteria Fund to the General Obligation Bond Fund.** A motion was made by Karl Becker and seconded by Jeff Royal to consider the transfer. Lori Wigg commented that this was a result of Mrs. Becker requesting that the funds be placed in the appropriate fund. Vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**D. Negotiations- Public Hearing:**

**1. Dehesa Teachers Association Acceptance of Contract Proposal and Public Hearing:** Jeff Royal made a motion seconded by Karl Becker to consider. No discussion. Vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**2. California School Employees Association Acceptance of Contract Proposal and Public Hearing:** Jeff Royal made a motion seconded by Christina Becker to consider. No discussion. Vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**E. Board Policies: None**

- F. **Personnel:** Ratification of Superintendent's personnel actions: Karl Becker made a motion seconded by Christina Becker to consider a temporary classroom aide position of six hours per day. Vote as follows  
**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker  
**Nays:** None  
**Absent:** Derek Voth  
**Abstain:** None

VIII. **Advanced Planning:**

- A. Next regular Board meeting is set for May 21, 2015. Closed session will be at 6:30 with open session at 7:00 pm.  
B. None  
C. Future Meetings:  
1. Special Meeting scheduled for June 18, 2015 at 6pm.  
2. Regular Meeting scheduled for June 25, 2015 with closed session at 6:30 and open session at 7:00 pm.


IX. **Adjournment:** Meeting was adjourned at 9:45 pm. The Board reconvened into closed session which ended at 10:10pm. The Board reconvened into open session and it was reported that no action was taken during closed session.

Respectfully submitted by:

Approved by:

  
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Sheila Cochran  
Administrative Secretary

  
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Derek Voth  
Clerk of the Board



# DEHESA

## SCHOOL DISTRICT

### SPECIAL GOVERNING BOARD MEETING

April 21, 2015

Minutes

#### I-III. Call to Order:

President Cindy White called the meeting to order at 10:05 and established a quorum. The Board convened into closed session.

**Members Present:** Cindy White, President  
Jeff Royal, President  
Karl Becker, Vice President  
Christina Becker, Board Member

**Members Absent** Derek Voth, Clerk - Absent

The Board reconvened into open session at 12:00 and reported as follows: The Board voted as follows to approve the Agreement for the Provision of Legal Services by Girard & Edwards.

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

No other action was taken.

V. Meeting Adjourned at 12:05pm.

  
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Sheila Cochran, Secretary

  
\_\_\_\_\_  
Derek Voth, Clerk

Dehesa School District  
Building Fund 21-39

4/8/2015

Date			Expenditure
7/1/2014	Beginning Balance		\$4,190,638.01
	Audit Adjustment		\$46,787.50
	Interest		\$5,369.68
Payment Date	Service Provider	Services Performed	Amount
7/7/2014	Sprotte Watson Architects	Construction Documents	\$11,165.08
7/11/2014	Sprotte Watson Architects	Construction Documents	\$11,130.64
9/12/2014	Dalescott	Continuing Disclosure Fee	\$4,500.00
9/22/2014	Best Best & Krieger	Legal School Facilities Project	\$3,451.00
7/18/2014	SDG&E	Design & Engineering Fee	\$2,551.00
11/16/2014	Best Best & Krieger	Legal School Facilities Project	\$3,374.49
12/10/2014	Sprotte Watson Architects	Construction Documents 100%	\$16,734.95
1/22/2015	Southern CA Soils and Testing	Soils testing and Report Review	\$420.00
1/26/2015	Sprotte Watson Architects	Architect Fees	\$4,560.55
2/17/2015	Sprotte Watson Architects	Architect Fees	\$13,331.21
2/18/2015	Sprotte Watson Architects	Architect Fees	\$12,986.41
2/20/2015	West Coast Air	Pre-Construction Services	\$30,000.00
2/26/2015	State Water Resources Board	Storm Fee Permit	\$559.00
3/23/2015	Best Best & Krieger	Legal School Facilities Project	\$5,093.20
3/23/2015	Union Tribune	Advertising Fee-Notice to Bidders	\$1,136.40
3/23/2015	Wilkinson, Hadley & King, LLP	Annual Bond Fund Audit Fee	\$3,200.00
3/24/2015	West Coast Air	Construction Contract-Lease-Lease Back	\$139,253.00
3/31/2015	LL Hendrix	DSA Inspector Fees	\$2,430.00
<b>TOTAL FUNDS AVAILABLE AS OF 4/8/15</b>			<b>\$3,976,918.26</b>
<b>Prior Year Project Expenditures</b>			
7/24/2013	Dalescott	GO Bond Continuing Disclosure Annual Report	\$4,511.31
9/10/2013	Best Best & Krieger	Legal School Facilities Project	\$1,671.70
9/9/2013	Sprotte Watson Architects	Feasibility 100% complete, Schematic Design 50% Complete	\$36,937.50
10/24/2013	Sprotte Watson Architects	Schematic Design 85% Complete	\$8,618.75
11/5/2013	Sprotte Watson Architects	Reimbursable items, printing and reproduction	\$555.66
11/6/2013	Sprotte Watson Architects	Architectural Fee	\$3,693.75
2/19/2014	Best Best & Krieger	Lease, Leaseback Attorneys	\$1,363.34
2/19/2014	Sprotte Watson Architects	Architectural Fee	\$33,243.75
2/19/2014	Sprotte Watson Architects	Reimburse for California Geological Survey	\$3,600.00
2/19/2014	Sprotte Watson Architects	Architectural Fee	\$96,037.50
2/19/2014	Division of State Architect	Project Submission	\$39,124.82
3/3/2014	Southern California Soil & Testing	Soil Testing	\$12,707.65
3/18/2014	Best Best & Krieger	Legal School Facilities Project	\$3,078.50
3/31/2014	Sprotte Watson Architects	Construction Documents 70%	\$99,731.25
4/17/2014	Sprotte Watson Architects	Engineering	\$4,075.60
4/17/2014	Sprotte Watson Architects	Construction Documents 85%	\$33,243.75

Dehesa School District  
Building Fund 21-39

4/8/2014

4/24/2014	Standard & Poors Ratings Services	Bond Rating	\$9,500.00
4/24/2014	Best Best & Krieger	Legal School Facilities Project	\$1,693.42
5/12/2014	Sprotte Watson Architects	Construction Documents 90%	\$11,081.29
5/19/2014	Best Best & Krieger	Legal School Facilities Project	\$352.50
7/18/2014	Best Best & Krieger	Legal School Facilities Project	\$70.50
Total Prior Year Expenditures			\$404,892.50
<b>TOTAL EXPENDITURES-All Fiscal Years</b>			<b>\$670,769.43</b>

Dehesa School District  
Capital Facilities Funds 25-19

4/8/2015

Date			Amount
7/1/2014	Beginning Fund Balance		\$180,620.56
	Interest		\$386.11
	Developer Fees		\$2,169.60
	Collections from Negotiated Agreements		\$333,332.66
Payment Date	Service Provider	Services Performed	Amount
8/14/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July 2014	\$4,606.56
9/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August 2014	\$4,641.12
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September 2014	\$4,843.93
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October 2014	\$4,591.84
12/22/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November 2014	\$1,552.64
2/9/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December 2014	\$4,573.92
3/23/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February 2015	\$4,544.85
3/27/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
<b>TOTAL FUNDS AVAILABLE AS OF 4/8/15</b>			<b>\$484,086.22</b>

Prior Year Project Expenditures			
9/8/2011	Apple Computers		\$34,216.51
9/30/2011	G Wayne Oetken & Assoc		\$5,023.31
11/7/2011	G Wayne Oetken & Assoc		\$63.70
11/18/2011	G Wayne Oetken & Assoc		\$1,507.96
1/12/2012	Apple Computers	Reverse Payment	-\$1,763.82
1/23/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 2) Schematic Drawing & Cost Analysis	\$6,000.00
3/8/2012	Sprotte Watson Architects		\$3,200.00
3/8/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (25% of total cost)	\$3,058.85
3/8/2012	Cherry Engineering	Engineering Services for Schematic Drawings	\$5,300.00
3/21/2012	G Wayne Oetken & Assoc	Reimbursement for expenses (Sacramento Trip OPSC)	\$579.23
3/21/2012	G Wayne Oetken & Assoc	Coordination of Schematic Drawings (Completion of Agreement 2)	\$5,200.00
3/21/2012	G Wayne Oetken & Assoc	Analysis of State School Building Program Eligibility (Comp of Agree 1)	\$1,500.00
4/6/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (Final Pmt)	\$3,200.00
4/30/2012	G Wayne Oetken & Assoc	Expenses	\$80.48
6/22/2012	ESFG		\$616.40
7/13/2012	G Wayne Oetken & Assoc	Retainer Fee/State School Building Program (Agreement 3)	\$5,000.00
7/13/2012	Standard and Poors	Bond Rating	\$7,900.00
7/20/2012	Sprotte Watson Architects	Reimburse for Expenditures	\$234.25
7/20/2012	Standard and Poors	Partial Reimbursement of Rating Fees	-\$5,080.72
8/10/2012	Raceway		\$4,375.00
8/24/2012	Raceway		\$9,263.25
8/24/2012	Raceway		\$12,285.33
8/24/2012	Sprotte Watson Architects		\$3,200.00
9/27/2012	Raceway		\$2,050.00
9/28/2012	Sprotte Watson Architects	Fees/Schematic Design Study	\$2,560.00
10/11/2012	RCF, 8-27-12 Meter Panel		\$2,493.59
10/19/2012	SD County Registrar of Voters	Election Costs for Prop D	\$896.00
10/27/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 4) RFQ Process	\$3,200.00

Dehesa School District  
Capital Facilities Funds 25-19

4/8/2015

11/19/2012	Sprotte Watson Architects	Architectural Fees	\$640.00
12/7/2012	G Wayne Oetken & Assoc	Completion of Relief Grant Eligibility Form	\$5,000.00
4/26/2013	County of San Diego	Warrant misfiled, description pending	\$4,869.00
6/14/2013	Sprotte Watson Architects	Geotechnical Engineering Services	\$4,576.40
6/25/2013	EFSG		\$576.20
6/30/2013	G Wayne Oetken & Assoc	Completion of RFQ Process	\$3,200.00
6/30/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$5,085.41
8/7/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July	\$4,519.21
9/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August	\$4,637.93
10/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September	\$4,500.00
10/24/2013	Sprotte Watson Architects	Locate stake and evaluate levels of existing septic system	\$2,000.00
11/8/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October	\$4,500.00
12/5/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November	\$4,500.00
12/16/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December	\$4,500.00
2/19/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January	\$4,552.08
3/10/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February	\$4,583.44
4/8/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, March	\$4,552.08
5/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, April	\$4,515.12
7/11/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$4,515.12
Total Prior Year Expenditures			\$191,981.31
<b>TOTAL EXPENDITURES-All Fiscal Years</b>			<b>\$224,404.02</b>

# DEHESA SCHOOL DISTRICT

**To:** Members of the Board  
**From:** Janet Wilson  
**Subject:** State School Building Program Report

Meeting Date: April 16, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

## **Background/Report:**

The construction fencing was installed on March 3, 2015. It was scheduled to be installed on March 2, 2015, but was delayed due to rain. The Construction Office and port-a-potty for workers were placed on site on March 4 & 5, 2015. Construction officially began on Monday, March 9, 2015 with the removal of the playground equipment.

Grading is still in progress and Sprotte Watson Architecture and Planning (SWAP) has confirmed that the existing water line is adequate to service the new building.

The playground equipment is scheduled to be reassembled the week of April 13 – 17, 2015 and will be available for students once the final safety inspection has been completed and signed off. This cannot be done by our Project Inspector due to very specific regulations requiring a specific inspector.

Lori Wigg and I attended a weekly construction meeting on Tuesday, March 24, 2015 and will attend meetings periodically throughout the project.

## **Financial Impact:**

There is no additional financial impact at this time.

## **Recommendation:**

This is an informational item only. There is no recommendation.

**Agenda Item #:VI.B.2**

**To: Dehesa School District Governing Board & Janet Wilson, Superintendent/Principal**

**From: G. Wayne Oetken**

**Date: April 16, 2015**

**Subject: Facility Project Update**

The Project is proceeding on schedule and budget.

West Coast Air mobilized on site the first week of March. The play structure was then disassembled and stored on site; excavation commenced and is now nearly complete. Site utility work has now commenced; completion of the site utility work is scheduled for the end of April. Reassembly of the play structure is scheduled to be complete also by the end of April, perimeter concrete curb wood fiber installation to follow. Footing excavation will commence by the end of April, steel erection near the end of May.

Addendum drawings have been submitted to DSA to document the value engineering revisions; approval is expected soon.

In May there will be three Items included in the Board Agenda regarding the Project, which are:

1. Approval of Final guaranteed Maximum Price of \$3,897,055
2. Approval of Change Order 1
3. Extension of Contract with G. Wayne Oetken & Associates for State School Building Program Application



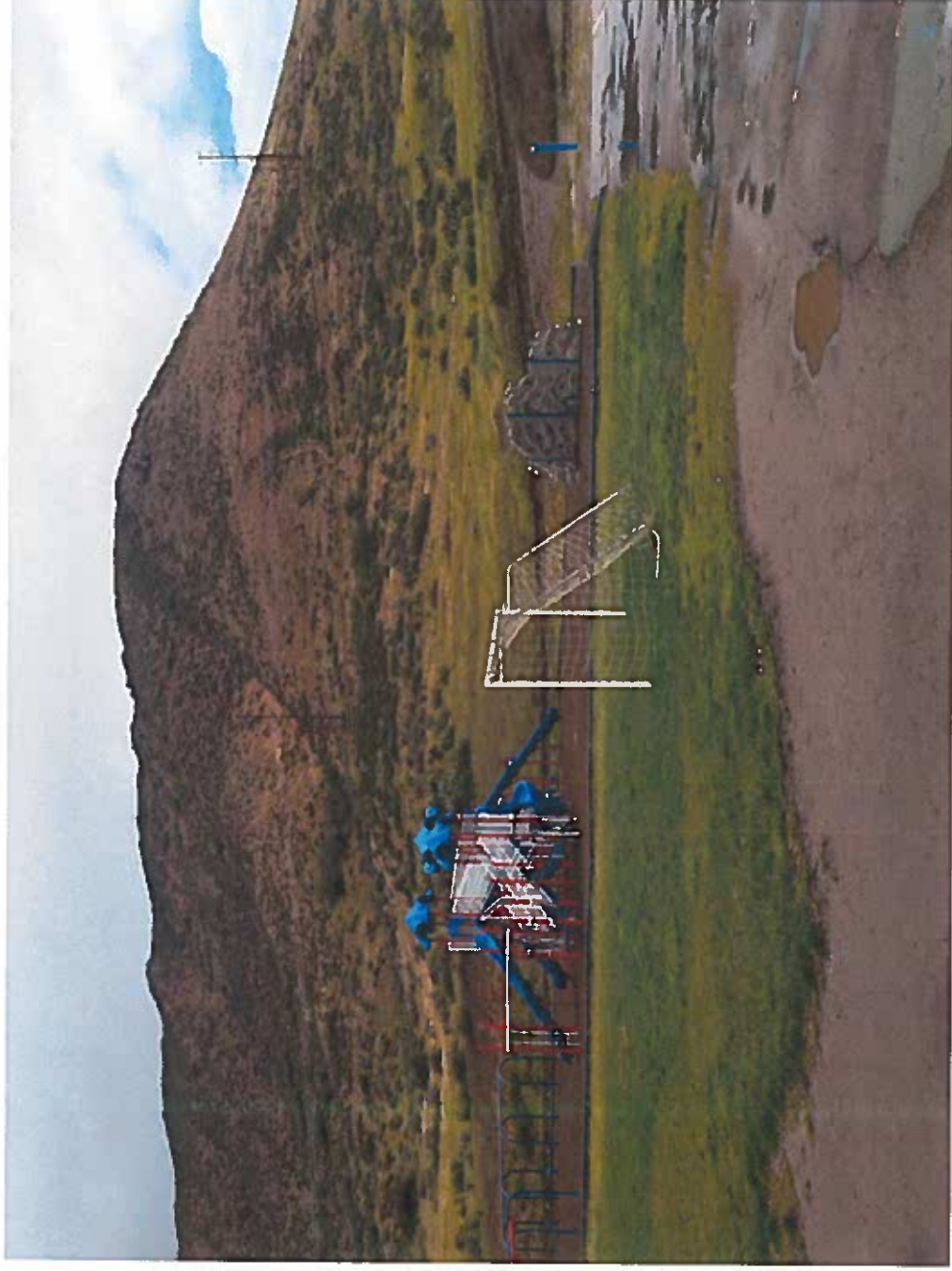
# Dehesa School District School Facilities CONSTRUCTION Project



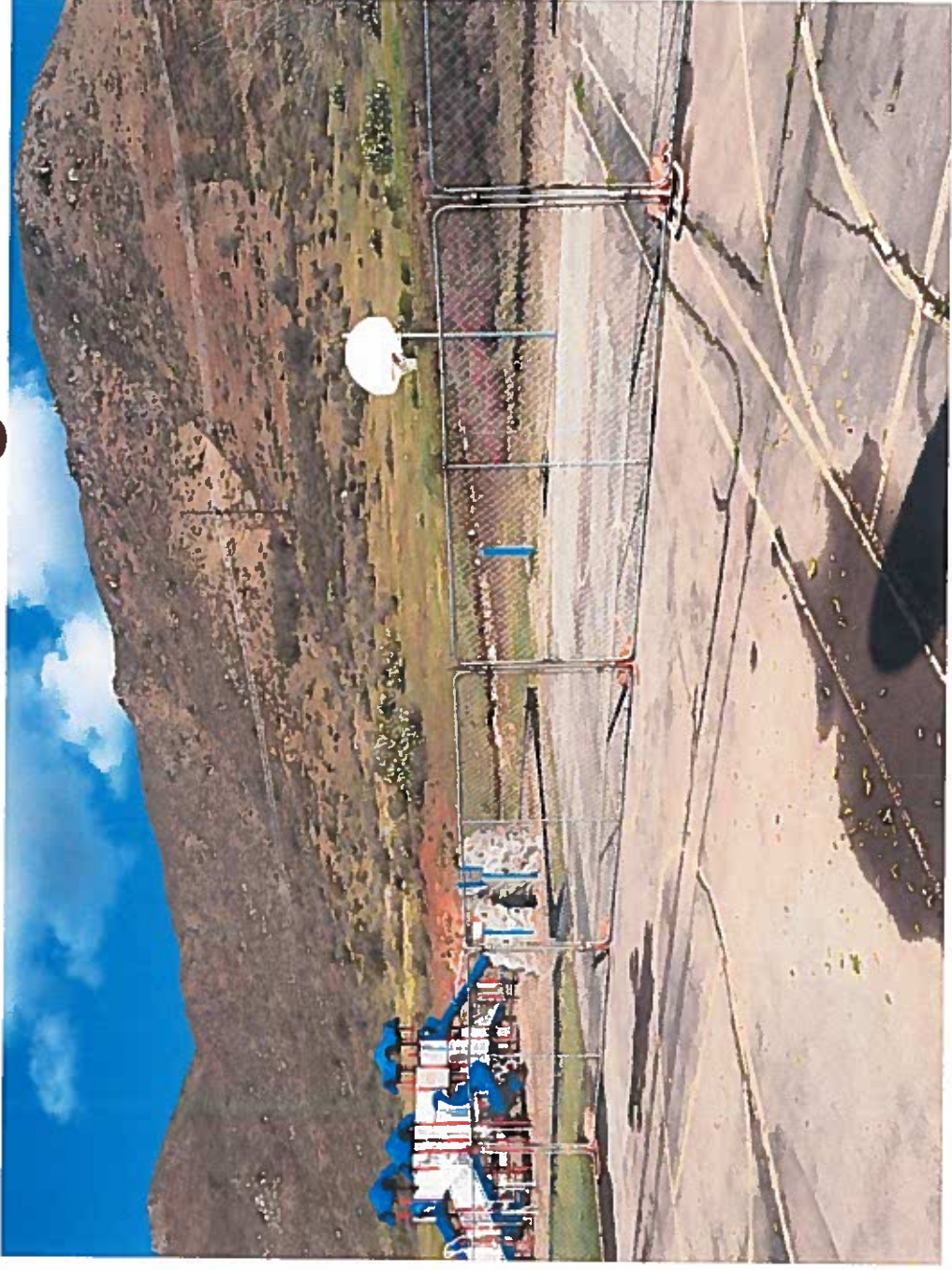
**Somewhere Over the Rainbow...  
Construction Was Just A Dream!**



# March 2, 2015 BC... Before Construction!



# March 3, 2015 Construction Fencing is Installed



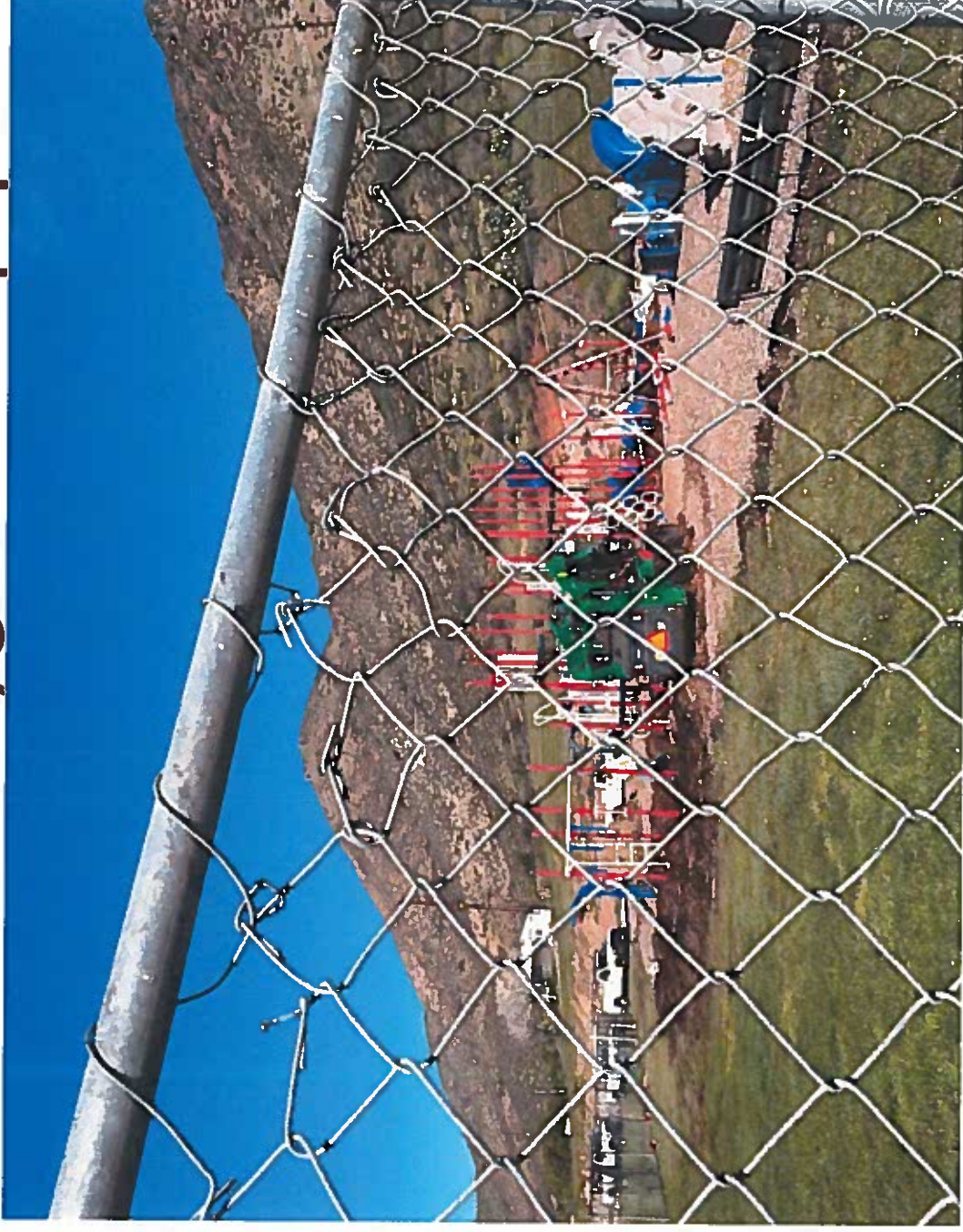
# March 3, 2015 Construction Fencing is Installed



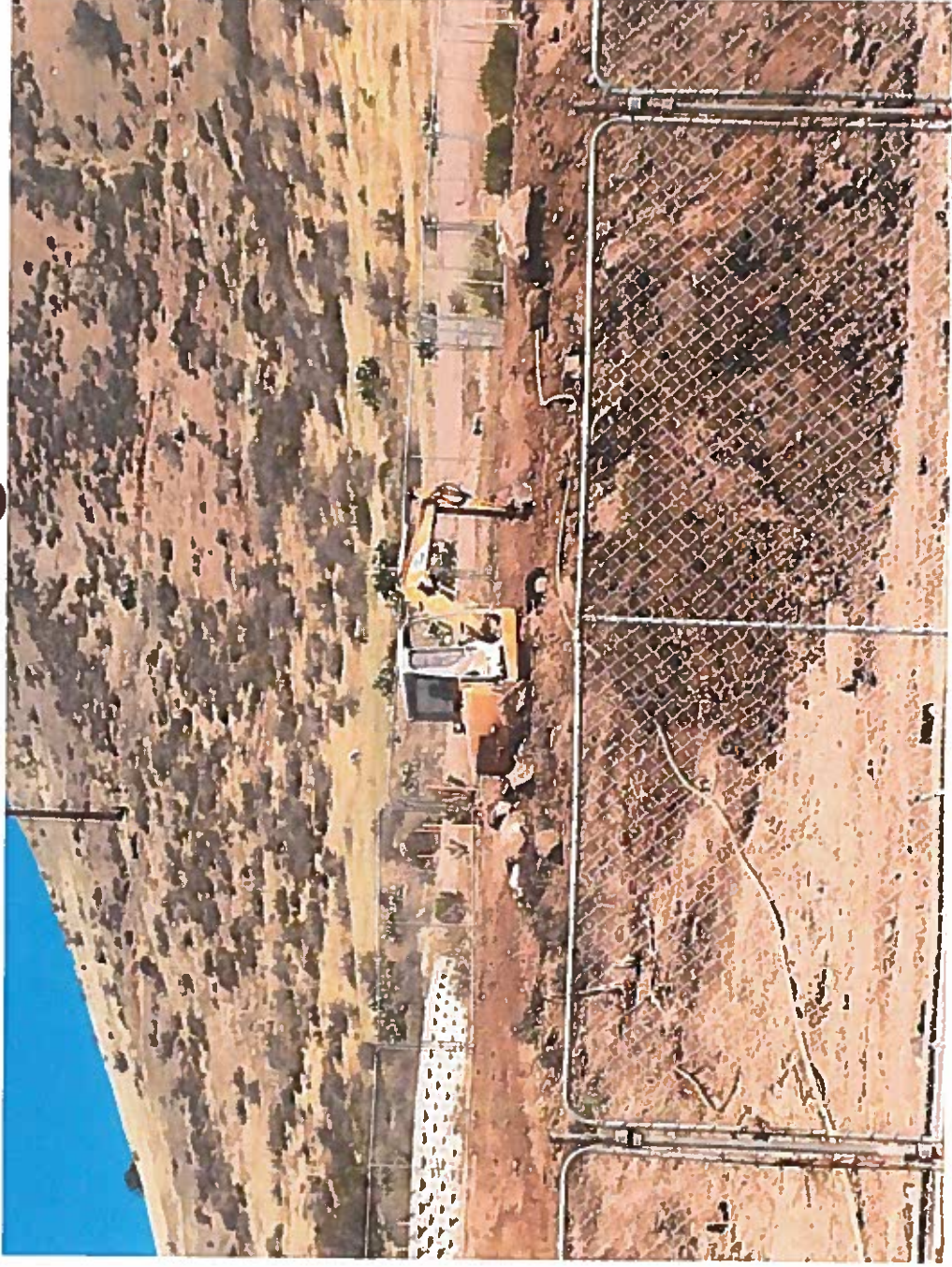
# March 3, 2015 Construction Fencing is Installed



# March 9, 2015 Removal of Playground Equipment



# March 16 – Present Grading!



# April 8, 2015 Grading Continues...





# DEHESA SCHOOL DISTRICT

**To:** Members of the Board  
**From:** Janet Wilson  
**Subject:** Citizens Bond Oversight  
Committee 2013-14  
Annual Report

Meeting Date: April 16, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

**Background/Report:**

The Citizens Bond Oversight Committee is required to present an Annual Report to the Governing Board and the Citizens of Dehesa for the 2013-14 school year. The template for this report was provided by Courtney Jones, our Bond Counsel. Mrs. Becker also gave suggestions.

**Financial Impact:**

There is no additional financial impact at this time.

**Recommendation:**

Administration recommends that the Governing Board give any suggestions for changes to the CBOC 2013-14 Annual Report and then approve the report as presented or based on any changes the Board requests.

**Agenda Item #:VII.C.2**

**ANNUAL REPORT OF THE CITIZENS' OVERSIGHT COMMITTEE OF  
THE DEHESA SCHOOL DISTRICT  
FOR FISCAL YEAR 2013 - 2014**

**RELATING TO MEASURES M and D**

**Introduction.** The Citizens' Oversight Committee of Dehesa School District (the "CBOC") was formed pursuant to Measures M & D for the purpose of actively reviewing and reporting on the expenditure of Measures M & D bond proceeds. The CBOC is required to advise the public, through at least one report per year which shall be made available on the District's web site, as to whether the District is in compliance with Article XIII A of the California Constitution, Measures M & D, and the provisions of Education Code Section 15278 and following.

**Public Meetings.** The COC has met on the following dates and locations:

<b>Meeting Date and Time</b>	<b>Meeting Location</b>
Monday, September 16, 2013 5:00 pm	Dehesa School Library
Monday, February 3, 2014 5:00 pm	Dehesa School Library
Monday, May 19, 2014 5:00 pm	Dehesa School Library

Each meeting has been in compliance with the Ralph M. Brown Act (Brown Act), in that the meetings were formally scheduled with agendas duly posted and noticed and open to the public. Minutes were taken and when approved at the subsequent meeting were posted on the District's web page via the tab District and link CBOC.

**Citizens' Bond Oversight Committee**

- Christina Becker, Chair, Parent, Business Owner
- Wally Riggs, Vice-chair, Dehesa Valley Community Council, Founder, Member
- Herb Krickhahn, Retired Community Member and DVCC, Board of Directors
- Michael Hunsaker, San Diego County Taxpayers Association Representative
- James Wells, West Village Homeowners Association President, Business Owner
- Nathan Voth, Parent
- Vincent Blanco, Parent, Business Owner

**District Support.** The District has, without spending bond funds, provided the CBOC with the administrative support it needs to meet and to perform its review and reporting duties.

**Activities**

*Review of Expenditures.* The first series of Measure M bonds was issued on July 12, 2012. The CBOC was provided with expenditure reports prepared by the District at each of its meetings. At each meeting, the CBOC reviewed the expenditure reports. Members of the CBOC had the opportunity to ask District personnel questions regarding the projects and expenditures. The reauthorization Measure D bonds were issued on June 4, 2014.

*Review of District Bond Audits.* In addition, the District provided the CBOC with a copy of the annual bond financial audit and performance audit, which is also available to the public on the District's web site. These audits were provided no later than March 31, 2014 with respect to the audit for the prior fiscal year. No irregularities or concerns were identified in the audits prepared by the auditor.

*Tour of Bond Facilities.* All CBOC meetings are conducted on the site where bond facilities will be constructed. Members of the CBOC (which did not comprise a quorum) were provided with a tour of bond financed future facilities site. The CBOC will have a tour of the site at the March 23, 2015 meeting once the project has officially started.

**Conclusion.** Based on the foregoing review of expenditures and other activities, the CBOC concludes that the District has complied with Article XIII A Section (1)(b)(3), the Measure and Education Code 15278 and following, in that bond proceeds spent to date have only been spent for the construction, reconstruction, rehabilitation, or replacement of school facilities, including furnishing and equipping of school facilities, or acquisition or lease of real property for school facilities, as identified in the project list presented to District voters. No proceeds were spent on teacher salaries, administrative salaries or on operational expenses.

\*\*\*\*\*

*Approved March 23, 2015 by the Citizens' Oversight Committee.*

**CITIZENS' BOND OVERSIGHT  
COMMITTEE OF THE DEHESA SCHOOL  
DISTRICT**

BY: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Secretary



*Before Construction March 2, 2015*



*Construction Fencing & Grading March 19, 2015*

Dehesa School District  
Capital Facilities Funds 25-19

5/13/2015

Date			Amount
7/1/2014	Beginning Fund Balance		\$180,620.56
	Interest		\$386.11
	Developer Fees		\$2,169.60
	Collections from Negotiated Agreements		\$333,332.66
Payment Date	Service Provider	Services Performed	Amount
8/14/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July 2014	\$4,606.56
9/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August 2014	\$4,641.12
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September 2014	\$4,843.93
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October 2014	\$4,591.84
12/22/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November 2014	\$1,552.64
2/9/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December 2014	\$4,573.92
3/23/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February 2015	\$4,544.85
3/27/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
4/8/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
4/15/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$4,622.51
5/6/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,192.67
<b>TOTAL FUNDS AVAILABLE AS OF 5/13/15</b>			<b>\$473,203.19</b>

Prior Year Project Expenditures			
9/8/2011	Apple Computers		\$34,216.51
9/30/2011	G Wayne Oetken & Assoc		\$5,023.31
11/7/2011	G Wayne Oetken & Assoc		\$63.70
11/18/2011	G Wayne Oetken & Assoc		\$1,507.96
1/12/2012	Apple Computers	Reverse Payment	-\$1,763.82
1/23/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 2) Schematic Drawing & Cost Analysis	\$6,000.00
3/8/2012	Sprotte Watson Architects		\$3,200.00
3/8/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (25% of total cost)	\$3,058.85
3/8/2012	Cherry Engineering	Engineering Services for Schematic Drawings	\$5,300.00
3/21/2012	G Wayne Oetken & Assoc	Reimbursement for expenses (Sacramento Trip OPSC)	\$579.23
3/21/2012	G Wayne Oetken & Assoc	Coordination of Schematic Drawings (Completion of Agreement 2)	\$5,200.00
3/21/2012	G Wayne Oetken & Assoc	Analysis of State School Building Program Eligibility (Comp of Agree 1)	\$1,500.00
4/6/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (Final Pmt)	\$3,200.00
4/30/2012	G Wayne Oetken & Assoc	Expenses	\$80.48
6/22/2012	ESFG		\$616.40
7/13/2012	G Wayne Oetken & Assoc	Retainer Fee/State School Building Program (Agreement 3)	\$5,000.00
7/13/2012	Standard and Poors	Bond Rating	\$7,900.00
7/20/2012	Sprotte Watson Architects	Reimburse for Expenditures	\$234.25
7/20/2012	Standard and Poors	Partial Reimbursement of Rating Fees	-\$5,080.72
8/10/2012	Raceway		\$4,375.00
8/24/2012	Raceway		\$9,263.25
8/24/2012	Raceway		\$12,285.33
8/24/2012	Sprotte Watson Architects		\$3,200.00
9/27/2012	Raceway		\$2,050.00
9/28/2012	Sprotte Watson Architects	Fees/Schematic Design Study	\$2,560.00

Dehesa School District  
Capital Facilities Funds 25-19

5/13/2015

10/11/2012	RCF, 8-27-12 Meter Panel		\$2,493.59
10/19/2012	SD County Registrar of Voters	Election Costs for Prop D	\$896.00
10/27/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 4) RFQ Process	\$3,200.00
11/19/2012	Sprotte Watson Architects	Architectural Fees	\$640.00
12/7/2012	G Wayne Oetken & Assoc	Completion of Relief Grant Eligibility Form	\$5,000.00
4/26/2013	County of San Diego	Warrant misfiled, description pending	\$4,869.00
6/14/2013	Sprotte Watson Architects	Geotechnical Engineering Services	\$4,576.40
6/25/2013	EFSG		\$576.20
6/30/2013	G Wayne Oetken & Assoc	Completion of RFQ Process	\$3,200.00
6/30/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$5,085.41
8/7/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July	\$4,519.21
9/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August	\$4,637.93
10/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September	\$4,500.00
10/24/2013	Sprotte Watson Architects	Locate stake and evaluate levels of existing septic system	\$2,000.00
11/8/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October	\$4,500.00
12/5/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November	\$4,500.00
12/16/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December	\$4,500.00
2/19/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January	\$4,552.08
3/10/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February	\$4,583.44
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5/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, April	\$4,515.12
7/11/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$4,515.12
Total Prior Year Expenditures			\$191,981.31
<b>TOTAL EXPENDITURES-All Fiscal Years</b>			<b>\$235,287.05</b>

Dehesa School District  
Building Fund 21-39

5/13/2015

Date			Expenditure
7/1/2014	Beginning Balance		\$4,190,638.01
	Audit Adjustment		\$46,787.50
	Interest		\$5,369.68
Payment Date	Service Provider	Services Performed	Amount
7/7/2014	Sprotte Watson Architects	Construction Documents	\$11,165.08
7/11/2014	Sprotte Watson Architects	Construction Documents	\$11,130.64
9/12/2014	Dalescott	Continuing Disclosure Fee	\$4,500.00
9/22/2014	Best Best & Krieger	Legal School Facilities Project	\$3,451.00
7/18/2014	SDG&E	Design & Engineering Fee	\$2,551.00
11/16/2014	Best Best & Krieger	Legal School Facilities Project	\$3,374.49
12/10/2014	Sprotte Watson Architects	Construction Documents 100%	\$16,734.95
1/22/2015	Southern CA Soils and Testing	Soils testing and Report Review	\$420.00
1/26/2015	Sprotte Watson Architects	Architect Fees	\$4,560.55
2/17/2015	Sprotte Watson Architects	Architect Fees	\$13,331.21
2/18/2015	Sprotte Watson Architects	Architect Fees	\$12,986.41
2/20/2015	West Coast Air	Pre-Construction Services	\$30,000.00
2/26/2015	State Water Resources Board	Storm Fee Permit	\$559.00
3/23/2015	Best Best & Krieger	Legal School Facilities Project	\$5,093.20
3/23/2015	Union Tribune	Advertising Fee-Notice to Bidders	\$1,136.40
3/23/2015	Wilkinson, Hadley & King, LLP	Annual Bond Fund Audit Fee	\$3,200.00
3/24/2015	West Coast Air	Construction Contract-Lease-Lease Back	\$139,253.00
4/2/2015	LL Hendrix	DSA Inspector Fees	\$2,430.00
4/27/2015	Sprotte Watson Architects	Architect Fees	\$1,880.19
4/28/2015	Dalescott	Bond Disclosures	\$4,850.00
4/30/2015	West Coast Air	Construction Contract-Lease-Lease Back	\$211,575.00
5/4/2015	LL Hendrix	DSA Inspector Fees	\$3,880.00
<b>TOTAL FUNDS AVAILABLE AS OF 5/13/15</b>			<b>\$3,754,733.07</b>
Prior Year Project Expenditures			
7/24/2013	Dalescott	GO Bond Continuing Disclosure Annual Report	\$4,511.31
9/10/2013	Best Best & Krieger	Legal School Facilities Project	\$1,671.70
9/9/2013	Sprotte Watson Architects	Feasibility 100% complete, Schematic Design 50% Complete	\$36,937.50
10/24/2013	Sprotte Watson Architects	Schematic Design 85% Complete	\$8,618.75
11/5/2013	Sprotte Watson Architects	Reimbursable items, printing and reproduction	\$555.66
11/6/2013	Sprotte Watson Architects	Architectural Fee	\$3,693.75
2/19/2014	Best Best & Krieger	Lease, Leaseback Attorneys	\$1,363.34
2/19/2014	Sprotte Watson Architects	Architectural Fee	\$33,243.75
2/19/2014	Sprotte Watson Architects	Reimburse for California Geological Survey	\$3,600.00
2/19/2014	Sprotte Watson Architects	Architectural Fee	\$96,037.50
2/19/2014	Division of State Architect	Project Submission	\$39,124.82
3/3/2014	Southern California Soil & Testing	Soil Testing	\$12,707.65

Dehesa School District  
Building Fund 21-39

5/13/2015

3/18/2014	Best Best & Krieger	Legal School Facilities Project	\$3,078.50
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4/17/2014	Sprotte Watson Architects	Engineering	\$4,075.60
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5/12/2014	Sprotte Watson Architects	Construction Documents 90%	\$11,081.25
5/19/2014	Best Best & Krieger	Legal School Facilities Project	\$352.50
7/18/2014	Best Best & Krieger	Legal School Facilities Project	\$70.50
Total Prior Year Expenditures			\$404,892.50
<b>TOTAL EXPENDITURES-All Fiscal Years</b>			<b>\$892,954.62</b>

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# DEHESA SCHOOL DISTRICT

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BOARD OF TRUSTEES  
Karl Becker, 2018  
Jeff F. Royal, 2016  
Derek Voth, 2018  
Cindy K. White, 2018  
Cynthia Becker, 2018

*"Excellence in Education Since 1876"*

4612 Dehesa Road  
El Cajon, CA 92019

Telephone (619) 444-2161 / Fax (619) 444-2105

DISTRICT ADMINISTRATOR  
Janet Wilson  
SITE ADMINISTRATOR  
Nancy Hauer  
BUSINESS MANAGER  
Lori Wigg

Mr. David Dudley, President  
West Coast Air Conditioning Co., Inc.  
1155 Pioneer Way, Ste. #101  
El Cajon, CA 92020

May 20, 2015

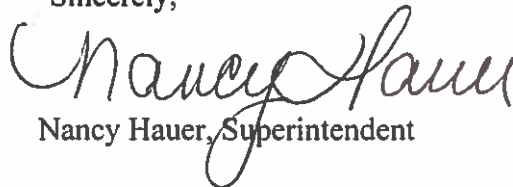
Re: Final Notice to Proceed on Dehesa School District New Classroom  
Building(s) Project, Phase I

Dear Mr. Dudley:

As you are aware, West Coast Air Conditioning, Co. Inc. was previously issued an initial Notice to Proceed ("NTP") and an amended initial NTP for certain initial Project tasks that needed to be commenced in advance of the completion of the validation process the District is undertaking for the lease-leaseback contract documents. The District has now determined that the validation process is sufficiently complete for the final NTP for the balance of the Project to be issued, pursuant to Section 5 of the Construction Services Agreement dated February 20, 2015 ("Agreement"). Accordingly, please proceed with all remaining Project work in accordance with the Agreement, the approved Project schedule, and Guaranteed Maximum price.

We look forward to a successful and timely completion of the Project. If you have any questions, please do not hesitate to contact me at (619) 444-2161. Please return one copy of this signed letter to the District at the address shown above.

Sincerely,

  
Nancy Hauer, Superintendent

ACKNOWLEDGED AND AGREED BY:

By:   
David Dudley, President *CHAIRMAN OF THE BOARD*

Date: 5.26.15



# DEHESA SCHOOL DISTRICT

**To:** Members of the Board  
**From:** Nancy Hauer  
**Subject:** State School Building  
Program Report

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

**Background/Report:**

Please see the attached report from Mr. Oetken.

**Financial Impact:**

There is no additional financial impact at this time.

**Recommendation:**

This is an informational item only. There is no recommendation.

**Agenda Item #:VI.B.2**

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# DEHESA SCHOOL DISTRICT

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BOARD OF TRUSTEES  
Karl Becker, 2018  
Jeff F. Royal, 2016  
Derek Voith, 2018  
Cindy K. White, 2018  
Cynthia Becker, 2018

*"Excellence in Education Since 1876"*

4612 Dehesa Road  
El Cajon, CA 92019

Telephone (619) 444-2161 / Fax (619) 444-2105

DISTRICT ADMINISTRATOR  
Janet Wilson  
SITE ADMINISTRATOR  
Nancy Hauer  
BUSINESS MANAGER  
Lori Wigg

Mr. David Dudley, President  
West Coast Air Conditioning Co., Inc.  
1155 Pioneer Way, Ste. #101  
El Cajon, CA 92020

May 20, 2015

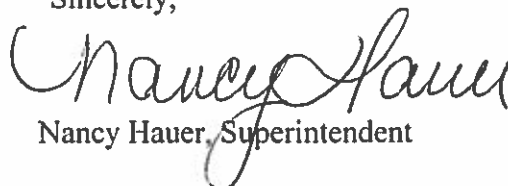
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Sincerely,

  
Nancy Hauer, Superintendent

ACKNOWLEDGED AND AGREED BY:

By: 

David Dudley, President *CHAIRMAN OF THE BOARD*

Date: 5.26.15

**To:** Dehesa School District Governing Board  
**From:** Nancy Hauer, Superintendent & G. Wayne Oetken, Facilities Consultant  
**Date:** May 21, 2015  
**Subject:** Facility Project Update and Complete and Submit  
State Building Program Funding Application

This Item will provide current information regarding the following:

- Project Status Report
- Project Change Log
- State School Building Program and Dehesa's Status
- Resolutions regarding the State school Building Program, which will be included in the June Board Meeting Agenda.

### **Project Status Report**

The underground site utility work is complete. Reassembly of the play structure is nearly completed, perimeter concrete curb at the play structure is complete, the placement of the wood fiber surrounding the play structure will occur next week.

The concrete bridge footings and the concrete ramp at the rear of the school will be poured this week. The building footings have been excavated; footing concrete will be placed next week. Framing of wall panels is commencing this week on the empty lot to the West. Steel columns are scheduled for the end of May.

Work in the existing building restrooms is being scheduled to commence on June 22, 2015.

Addendum drawings have been submitted to DSA, which document the value engineering revisions; approval is expected this week.

The project is proceeding on schedule and on budget.

### **Project Change Log**

When Construction begins and progresses it always becomes evident to the Construction Team that certain modifications are necessary and/or desirable. To date for this Project, there have been 11 of them. Some have increased and others decreased cost, resulting in a net decrease in cost of (\$2,744). See the following Project Change Log. Over the course of the Project, these Modifications periodically will be summarized and submitted to the Board as Change Orders.

**DEHESA SCHOOL DISTRICT  
DEHESA SCHOOL BUILDING PHASE I  
PROJECT CHANGE LOG  
WEST COAST AIR CONDITIONING CO., INC.**

5/13/15

WCA #	DESCRIPTION	Proposed Cost	Submitted Date	Remarks
1	RFI #117: Remove 2 trees	\$ 2,017	03/17/15	Two trees were located in excavation cut areas, the two needed to be removed
2R3	RFI #104: Elect POC location	\$ (1,072)	04/02/15	The electrical stubout near Bldg F was not located where indicated on drawings
3	Projectors credit	\$ (4,602)	04/07/15	The projectors were deleted from the scope of work, but were still in the spec
4	PVC in lieu of CI above grade	\$ (5,584)	04/15/15	PVC pipe was proposed for above grade use for waste in lieu of cast iron no hub
5	Playground expansion	\$ 3,286	04/14/15	The fall zone was not per the new code, revisions were needed which expanded the play area
6	RFI #105 Potholing	\$ 2,364	04/15/15	The electrical stubout near Bldg F was not located where indicated on drawings, potholing needed
7	RFI #174, 60m H2O & valve	\$ 2,529	04/16/15	Shutoff valve for domestic water was not indicated on drawings, added for the District benefit
8	CCO-003 Wall flood light in lieu poles	\$ (7,662)	05/01/15	Rear light poles for ramp were replaced with wall mount flood lights
9	Septic tank lids RFI #139	\$ 1,628	04/23/15	The existing septic tank lids were rusted and needed to be replaced
10	RFI #104 Copper feeders	\$ 3,183	04/29/15	Aluminum feeder from Bldg F were previously approved, later discussion reversed this decision
11	RFI #189 post size & connectors	\$ 1,189	05/05/15	There was a wood post size discrepancy in the drawings, corrected through RFI
12				
13				
14				
15				
16				
18				
19				
20				
21				
	<b>TOTAL</b>	<b>\$ (2,744)</b>		

## State School Building Program and Dehesa's Status

### Background

The Dehesa School District received State Allocation Board approval on June 25, 2014 for new construction baseline eligibility of 184 pupil grants under the State School Facility Program. The new construction eligibility of 184 (K-6) pupil grants equates to 7.36 new classrooms (184/25=7.36). The project received the Division of the State Architect plan and specification approval on November 17, 2014 and the California Department of Education final plan approval on March 17, 2015.

### State School Facility Program

The statewide general obligation bonds approved by the voters of California for the School Facility Program have been exhausted. The State School Facility Program is suspended.

The State Allocation Board has implemented regulations effective November 1, 2012 that change how applications will be processed to the State Allocation Board. Applications will continue to be accepted and will undergo an 'intake review' to verify that all required documents have been submitted. However, they will not be fully processed for final grant determination.

All Modernization and New Construction Applications filed after November 1, 2012 will also require a school board resolution acknowledging that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on the application. The resolution must also contain additional acknowledgements including that the State is not obligated to provide funding for the project, that future State bond measures may not provide

funds for the application, and that funding, qualifications, and eligibility criteria may be substantially different in the future.

#### **Future State School Facility Program**

On January 12, 2015, the Coalition for Adequate School Housing (C.A.S.H.) formed the *Californians for Quality Schools* committee, which filed ballot initiative language with the State's Attorney General's Office to place a \$9 billion K-14 school bond on the November 2016 ballot. This action bypasses the Legislature and Governor and goes directly to the people of California.

The *Californians for Quality Schools* initiative received Title and Summary for circulation of petitions from the Attorney General on March 23, and signature-gathering has commenced. The measure requires 365,880 valid signatures to qualify.

If the initiative is qualified, placed on the ballot, and approved by voters, it will provide \$9 billion in bonding authority to fund new construction, modernization, career technical education, charter school facilities and community colleges. The initiative maintains the state role in funding school facilities by retaining the current funding partnership between state and local entities.

#### **Next Step for Dehesa School District**

The District will submit the Application for Funding package to the Office of Public School Construction for processing to the State Allocation Board's 'Applications Received Beyond Bond Authority List'. This would enable the project to complete the approval cycle through all the agencies and be in the best position when funding is available.

#### **Resolutions Relating to the State School Building Program that will be submitted to the Board in June.**

These 2 Resolutions follow for the information of the Board. They are not to be Adopted at this Board Meeting. The 1<sup>st</sup> is required by the State which basically amounts to the District acknowledging the State School Building Program is out of money.

The 2<sup>nd</sup> notifies the State of personnel changes that have occurred at the Superintendent and Business Manager Positions. It will further authorize the new individuals assigned to those positions to represent the District with the Office of Public School Construction (OPSC).

**DEHESA SCHOOL DISTRICT**

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE FILING OF DOCUMENTS UNDER THE STATE SCHOOL  
FACILITY PROGRAM  
APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST**

WHEREAS, the Board of Education has determined that school facilities within the Dehesa School District within San Diego County need to be modernized and/or constructed; and

WHEREAS, the State Allocation Board has established an "Applications Received Beyond Bond Authority List" for projects that have been received.

Pursuant to Title 2, California Code of Regulations Section 1859.95.1, the School Board of Dehesa School District hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested for the Dehesa Elementary School addition project.
- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the projects and the acceptance of the applications does not provide a guarantee of future State funding.
- (3) The Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted.
- (4) The Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district's Approved Application may be returned.
- (5) The Board acknowledges that they are electing to commence any pre-construction or construction activities at the district's discretion and that the State is not responsible for any pre-construction or construction activities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dehesa School District acknowledges the requirements for the submittal of documents under the State School Facility Program pursuant to Title 2, California Code of Regulations Section 1859.95.1.

PASSED AND ADOPTED by the Dehesa School District Board of Education on, \_\_\_\_\_, by the following vote:

Ayes:

Noes:

Abstain:  
Absent:

I, \_\_\_\_\_, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

\_\_\_\_\_  
Clerk of the Board of Education

**DEHESA SCHOOL DISTRICT**

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE FILING OF ELIGIBILITY DOCUMENTS UNDER THE STATE SCHOOL FACILITY PROGRAM**

ON A MOTION of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is hereby adopted:

WHEREAS, the California State Legislature adopted the Leroy F. Greene School Facilities Act of 1998 ("Act"); and

WHEREAS, the Act and its implementing regulations set forth the procedures and eligibility requirements for applying for new construction and modernization funds from the State School Facility Program; and

WHEREAS, the Dehesa School District has a need for such funding; and

WHEREAS, the Dehesa School District is electing to participate in the State School Facility Program, and

NOW, THEREFORE, BE IT RESOLVED that the Dehesa School District Board of Trustees approves the submittal of eligibility and application documents under the State School Facility Program, and

FURTHER, THEREFORE, BE IT RESOLVED that the Dehesa School District Board of Trustees authorizes the Superintendent, the Superintendent's designee or other appropriate person to undertake all actions required to complete the State School Facility Program application and funding process.

PASSED AND ADOPTED by the Dehesa School District Board of Trustees on, \_\_\_\_\_, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

State of California,  
County of San Diego



I, \_\_\_\_\_, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

\_\_\_\_\_  
Clerk of the Governing Board

# DEHESA SCHOOL DISTRICT

**To:** Members of the Board  
**From:** Nancy Hauer  
**Subject:** State School Building  
Program Report

Meeting Date: May 21, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

**Background/Report:**

Please see the attached report from Mr. Oetken.

**Financial Impact:**

There is no additional financial impact at this time.

**Recommendation:**

This is an informational item only. There is no recommendation.

**Agenda Item #:VI.B.2**

# DEHESA SCHOOL DISTRICT

**To:** Members of the Board  
**From:** Nancy Hauer  
**Subject:** State School Building  
Program Report

Meeting Date: June 25, 2015

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

**Background/Report:**

The playground reconstruction began on May 6, 2015. Due to the complications with the fall zone for the rock wall. It will be completed and the fence moved before the start of school in August.

They began pouring the footings on May 20, 2015. The slab was poured on June 3, 2015.

Framing began on June 8<sup>th</sup>. The walls are pre-built adjacent to the construction site and a crane moves them onto the construction site and in to place.

On June 16, 2015 the block for the columns were installed, and on June 18, 2015 the steel studs were erected by a crane for load bearing walls.

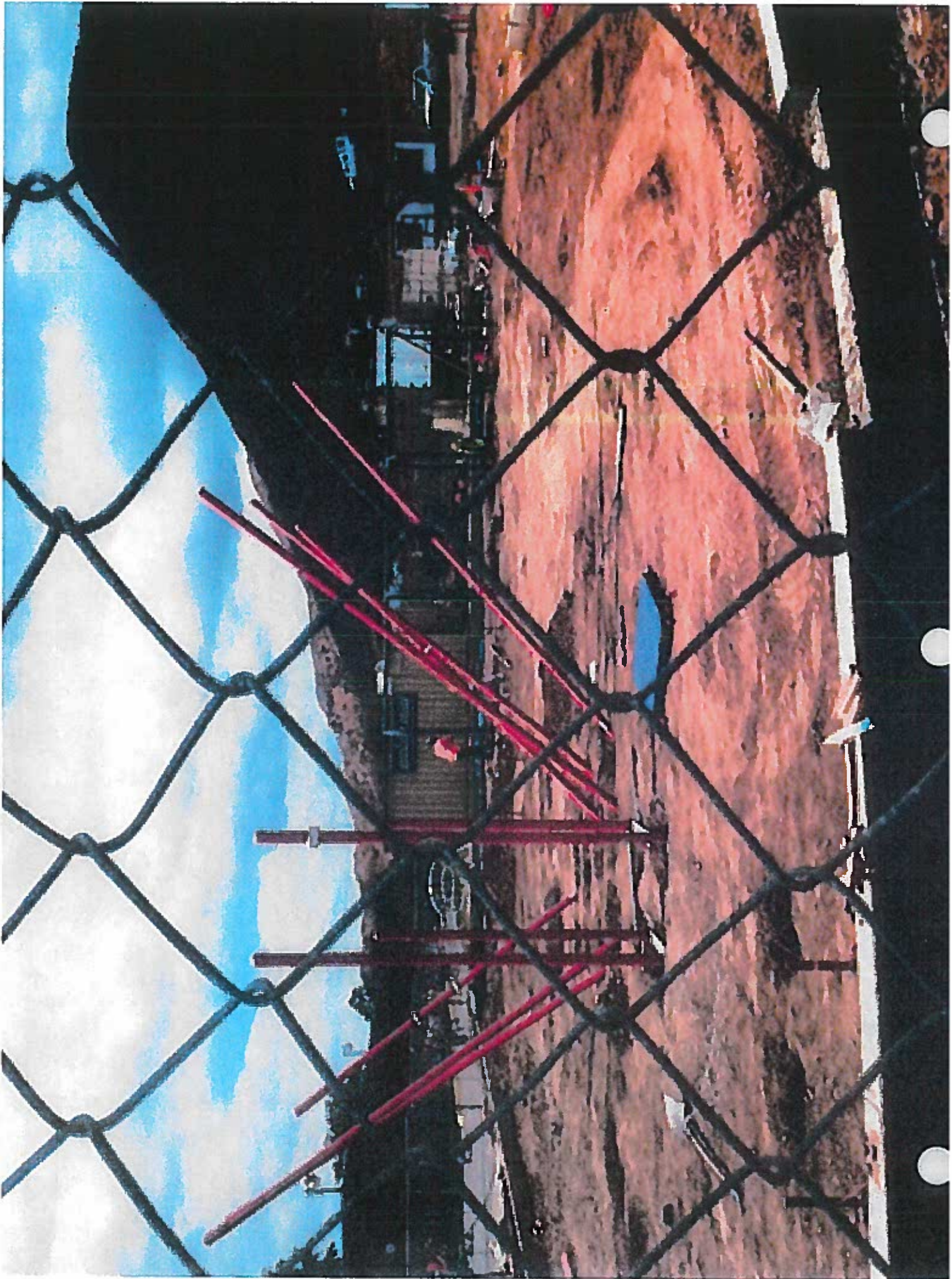
**Financial Impact:**

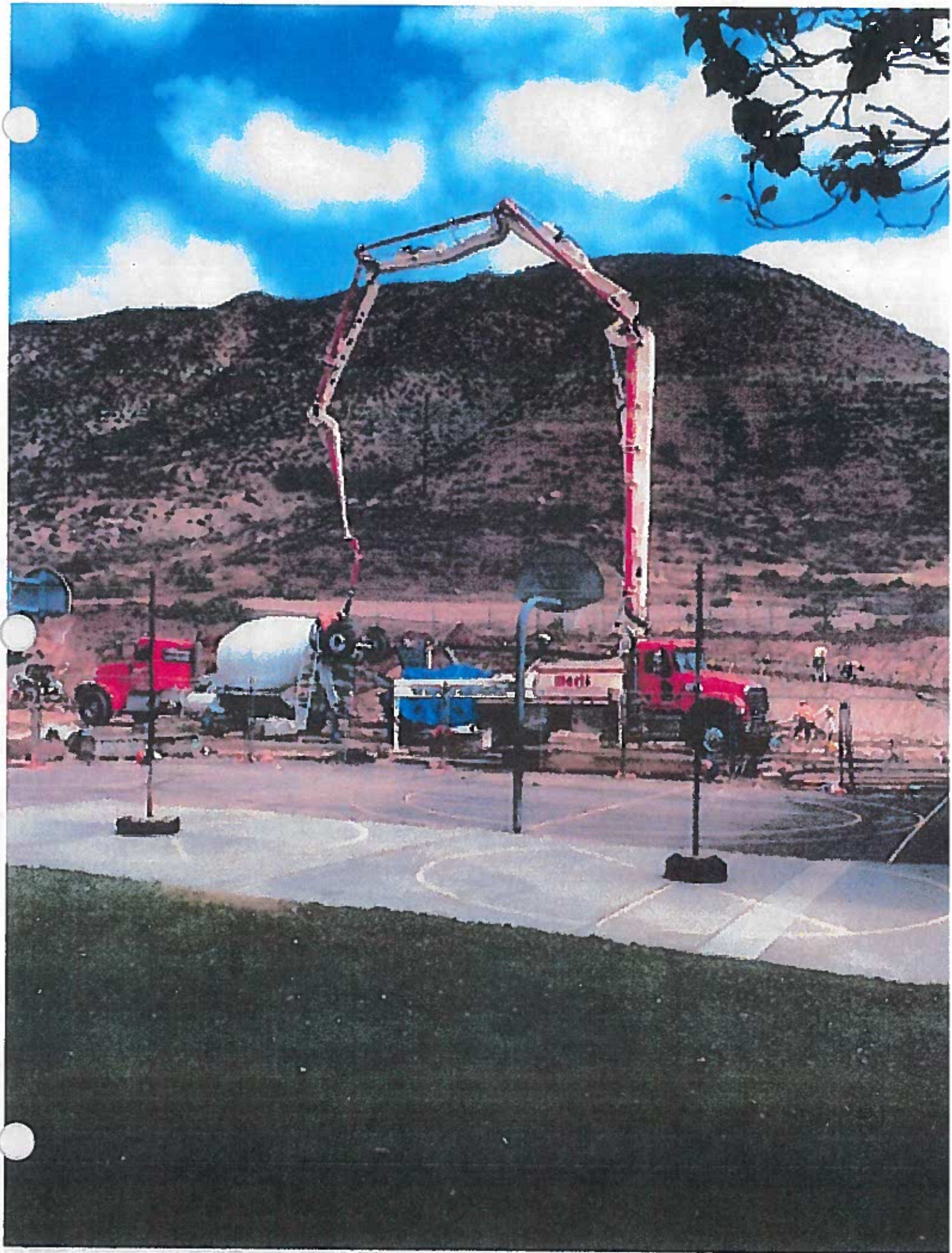
There is no additional financial impact at this time.

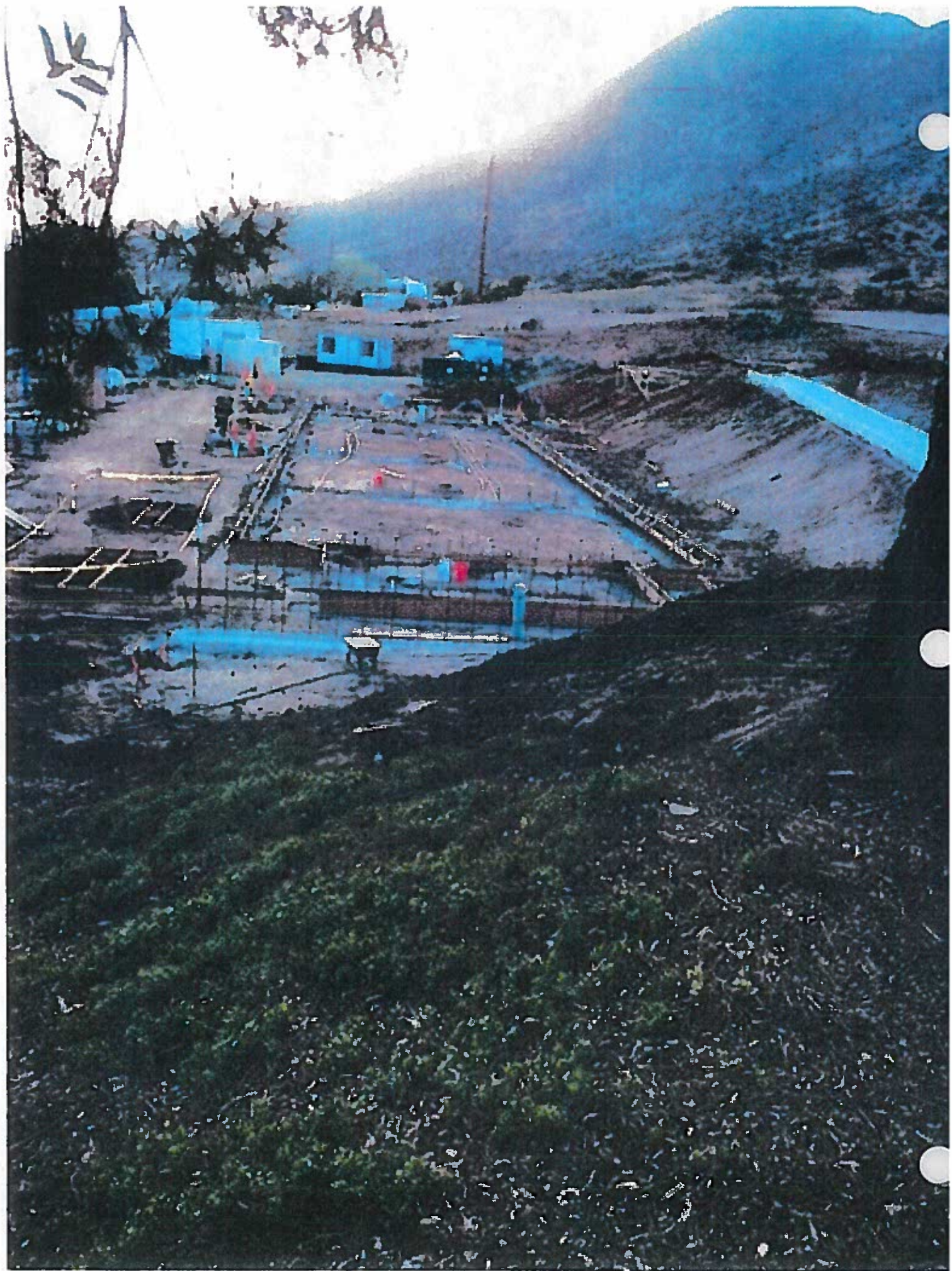
**Recommendation:**

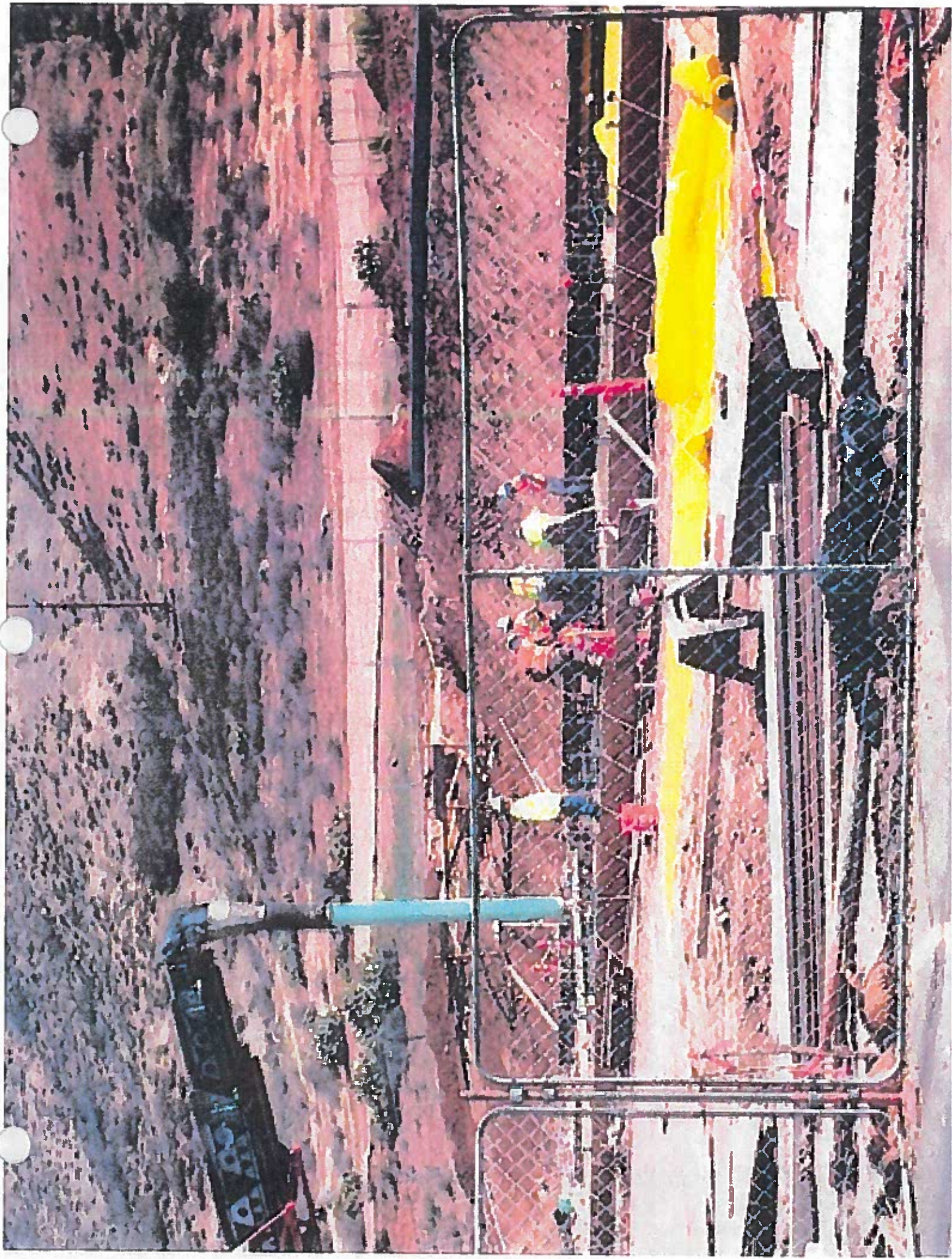
This is an informational item only. There is no recommendation.

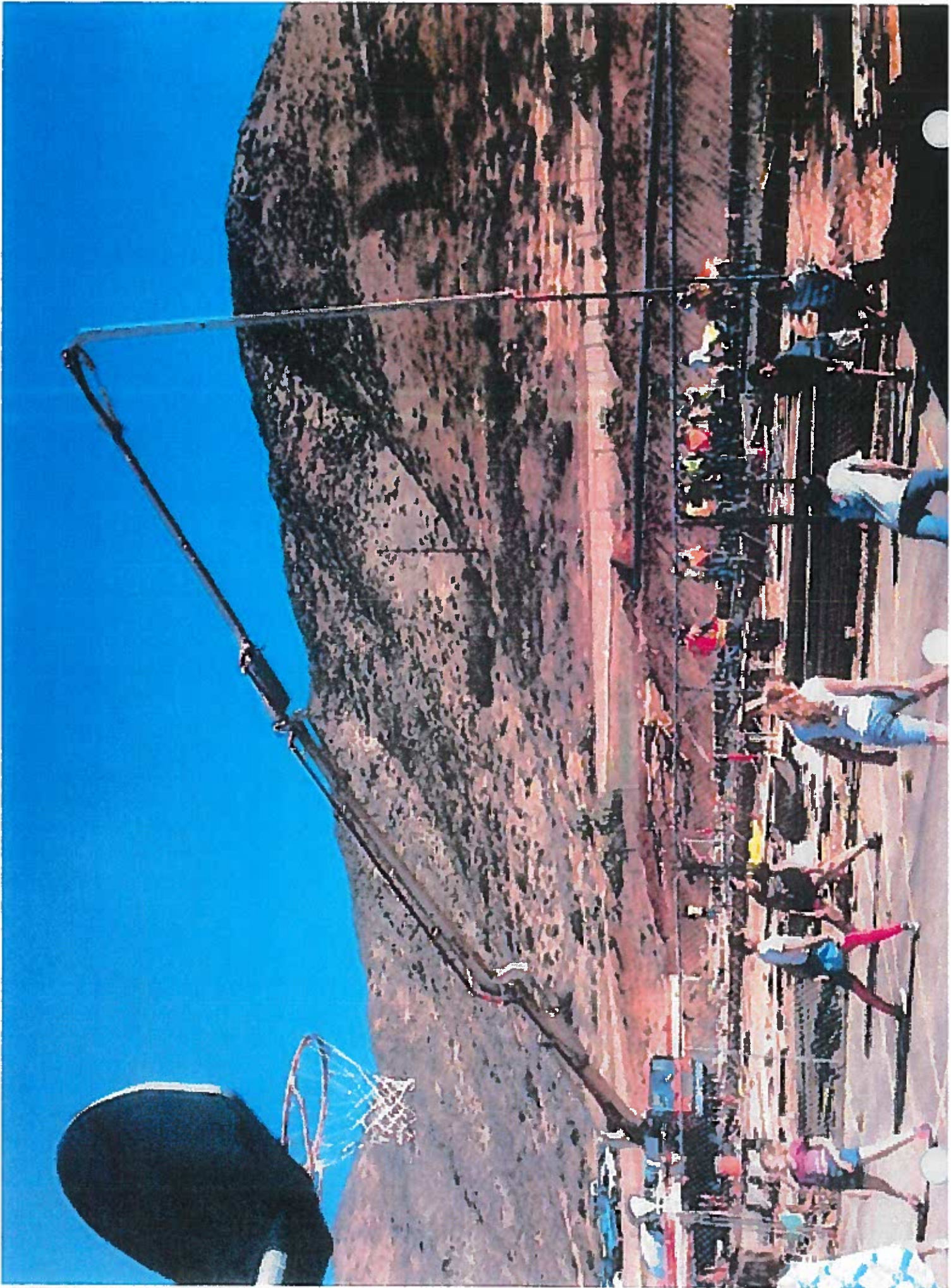
**Agenda Item #:VI.B.3**



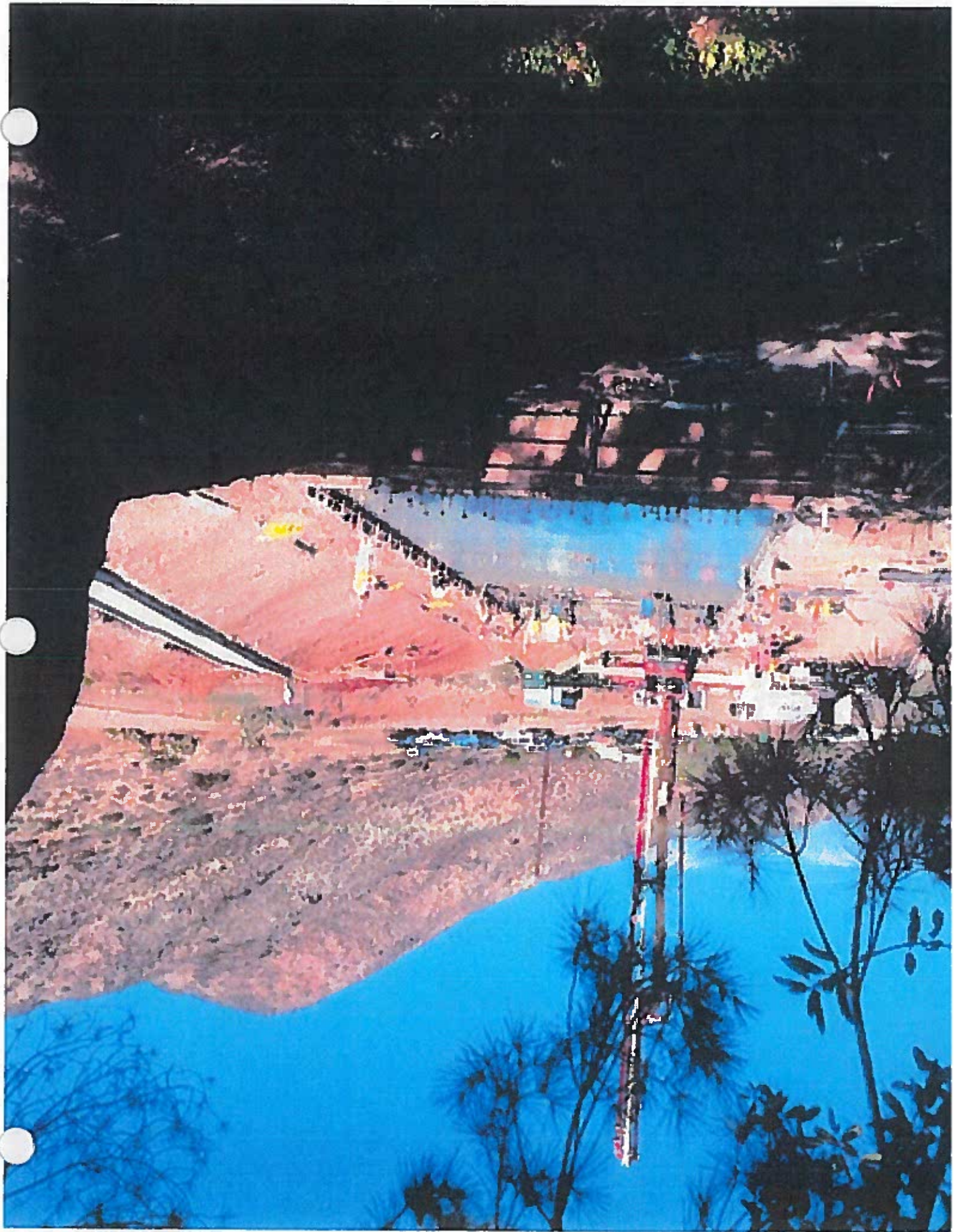






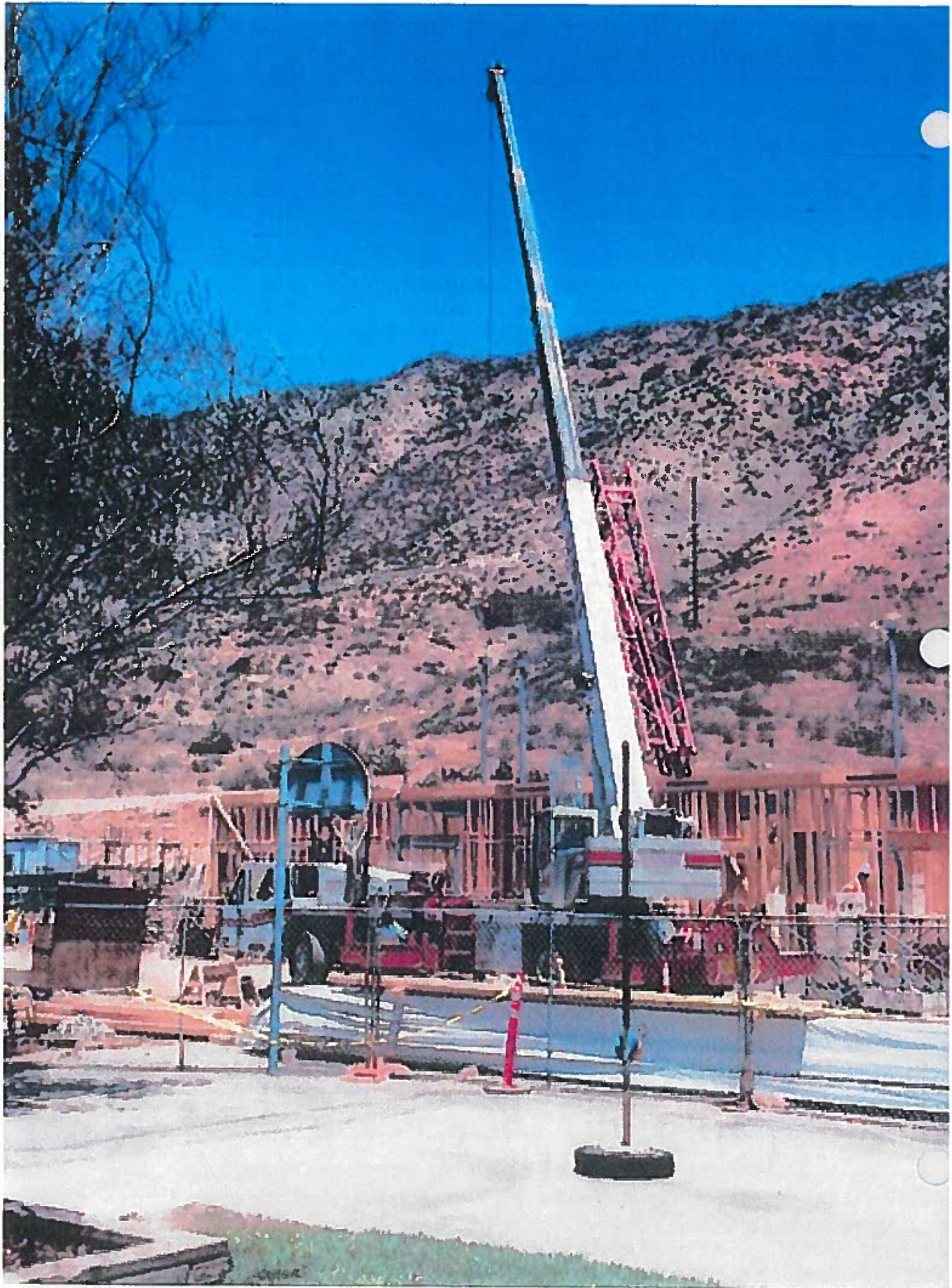












Dehesa School District  
Capital Facilities Funds 25-19

6/15/2015

Date			Amount
7/1/2014	Beginning Fund Balance		\$180,620.56
	Interest		\$809.82
	Developer Fees		\$2,169.60
	Collections from Negotiated Agreements		\$333,332.66
Payment Date	Service Provider	Services Performed	Amount
8/14/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July 2014	\$4,606.56
9/12/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August 2014	\$4,641.12
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September 2014	\$4,843.93
12/9/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October 2014	\$4,591.84
12/22/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November 2014	\$1,552.64
2/9/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December 2014	\$4,573.92
3/23/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February 2015	\$4,544.85
3/27/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
4/8/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,067.85
4/15/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$4,622.51
5/6/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,192.67
6/3/2015	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January 2015	\$3,079.95
<b>TOTAL FUNDS AVAILABLE AS OF 6/15/15</b>			<b>\$470,546.95</b>

Prior Year Project Expenditures			
9/8/2011	Apple Computers		\$34,216.51
9/30/2011	G Wayne Oetken & Assoc		\$5,023.31
11/7/2011	G Wayne Oetken & Assoc		\$63.70
11/18/2011	G Wayne Oetken & Assoc		\$1,507.96
1/12/2012	Apple Computers	Reverse Payment	-\$1,763.82
1/23/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 2) Schematic Drawing & Cost Analysis	\$6,000.00
3/8/2012	Sprotte Watson Architects		\$3,200.00
3/8/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (25% of total cost)	\$3,058.85
3/8/2012	Cherry Engineering	Engineering Services for Schematic Drawings	\$5,300.00
3/21/2012	G Wayne Oetken & Assoc	Reimbursement for expenses (Sacramento Trip OPSC)	\$579.23
3/21/2012	G Wayne Oetken & Assoc	Coordination of Schematic Drawings (Completion of Agreement 2)	\$5,200.00
3/21/2012	G Wayne Oetken & Assoc	Analysis of State School Building Program Eligibility (Comp of Agree 1)	\$1,500.00
4/6/2012	Sprotte Watson Architects	Schematic Drawings and Cost Estimates (Final Pmt)	\$3,200.00
4/30/2012	G Wayne Oetken & Assoc	Expenses	\$80.48
6/22/2012	ESFG		\$616.40
7/13/2012	G Wayne Oetken & Assoc	Retainer Fee/State School Building Program (Agreement 3)	\$5,000.00
7/13/2012	Standard and Poors	Bond Rating	\$7,900.00
7/20/2012	Sprotte Watson Architects	Reimburse for Expenditures	\$234.25
7/20/2012	Standard and Poors	Partial Reimbursement of Rating Fees	-\$5,080.72
8/10/2012	Raceway		\$4,375.00
8/24/2012	Raceway		\$9,263.21
8/24/2012	Raceway		\$12,285.33
8/24/2012	Sprotte Watson Architects		\$3,200.00
9/27/2012	Raceway		\$2,050.00

Dehesa School District  
Capital Facilities Funds 25-19

6/15/2015

9/28/2012	Sprotte Watson Architects	Fees/Schematic Design Study	\$2,560.00
10/11/2012	RCF, 8-27-12 Meter Panel		\$2,493.59
10/19/2012	SD County Registrar of Voters	Election Costs for Prop D	\$896.00
10/27/2012	G Wayne Oetken & Assoc	Retainer Fee (Agreement 4) RFQ Process	\$3,200.00
11/19/2012	Sprotte Watson Architects	Architectural Fees	\$640.00
12/7/2012	G Wayne Oetken & Assoc	Completion of Relief Grant Eligibility Form	\$5,000.00
4/26/2013	County of San Diego	Warrant misfiled, description pending	\$4,869.00
6/14/2013	Sprotte Watson Architects	Geotechnical Engineering Services	\$4,576.40
6/25/2013	EF5G		\$576.20
6/30/2013	G Wayne Oetken & Assoc	Completion of RFQ Process	\$3,200.00
6/30/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$5,085.41
8/7/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, July	\$4,519.21
9/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, August	\$4,637.93
10/2/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, September	\$4,500.00
10/24/2013	Sprotte Watson Architects	Locate stake and evaluate levels of existing septic system	\$2,000.00
11/8/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, October	\$4,500.00
12/5/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, November	\$4,500.00
12/16/2013	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, December	\$4,500.00
2/19/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, January	\$4,552.08
3/10/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, February	\$4,583.44
4/8/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, March	\$4,552.08
5/1/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, April	\$4,515.12
7/11/2014	G Wayne Oetken & Assoc	Consulting Services School Facilities Project, June	\$4,515.12
Total Prior Year Expenditures			\$191,981.31
<b>TOTAL EXPENDITURES-All Fiscal Years</b>			<b>\$238,367.00</b>

# **DEHESA**

## **SCHOOL DISTRICT**

### **REGULAR GOVERNING BOARD MEETING**

**May 21, 2015**

**Minutes**

#### **I-III. Call to Order:**

President Cindy White called the meeting to order at 7:16 and reported no action was taken during closed session. Tamara Ripke, Principal, led all in the Pledge of Allegiance. A quorum was established; members present – Cindy White, Jeff, Karl Becker and Christina Becker. Jeff Royal and Derek Voth was absent. Karl Becker made a motion to approve the agenda as presented, Christina Becker seconded and all approved.

#### **IV. A. District/Community Organization Reports**

**1. Parents Club:** Tamara Ripke, Principal, spoke on behalf of the Parents Club. She attended their last meeting and shared that their revenue is down this year and they have not had as much support as in previous years. They are trying to increase membership and hope to gather more support at Open House this year.

**2. DTA:** No report

**3. CSEA:** President Jackie Finch stated everything is running well, no issues

**4 – 8 Charter Schools:** Nick Nichols, Executive Director of Inspire Charter spoke briefly to the Board and updated everyone as to where they are in the process of getting their Charter going. Nancy Hauer, Superintendent, shared that Diego Hills and Dehesa Charter are getting ready for graduation. The Heights Charter is doing so well they have a waiting list at this time. No other reports on the Charters at this time.

**9. Citizen Input:** None

#### **B. Board Input**

Karl Becker requested that on future conferences if our out of town travel cost could please be included in the Board packet. Clarification asked and given by Lori Wigg on questions regarding retirement. Cindy White, Board president, presented retired Superintendent, Janet Wilson with a gift from the School Board as a thank you for all her years of service.

**V. Routine Action Items A-C:**

Karl Becker made a motion to approve the routine action items; Christina Becker seconded the motion. No Discussion, vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**VI. Information and Proposals**

**A. Correspondence:** Lori Wigg shared with the Board that the letters included in correspondence are standard letters that will come out every year after something such as the audit report.

**B.1. Budget Report:** Lori Wigg shared some positive news regarding the Governor's May Budget Revision. The original figure of \$500.00 per student has been increased to \$601.00 per student which represents an increase of \$17,381. This will help out especially with our Special Ed funding.

**B.2 State School Funding:** G. Wayne Oetken updated the Board on the latest construction. The price is approximately \$14,000 under the original GMP. Things are going smoothly and moving at a good pace. Board members asked questions and received clarification from Mr. Oetken and Mr. John Neighbors who was present from Sprotte Watson. Further discussion involving potential state bonds in November of 2016 that would result in funds in January of 2017 at the earliest.

**B.3 Library Upgrade/Technology Report:** Dominick Avera, Media Technology lead, gave a full report to the Board, complete with a slide show to explain all the upgrades that have been done in the library; including the Follett catalog system and Destiny Quest, all which help bring us more in line where other schools are. He reported that all of the laptops are working well with the exception of one class that received the oldest laptops and hopefully they will be upgraded before start of the new year. We also have Office 365 given to us by Microsoft Office for free which is just like Google Docs so students will be able to open documents they are working on from almost anywhere.

**B.4. Site Administrator Report:** Principal Ripke shared news of the Science Team event with the Board including that our school received two fifth place ribbons and one third place ribbon for paddle board. Board member, Christina Becker added that her daughter loved the completion. Mrs. Ripke recognized Dominick Avera who has been so valuable and helpful to all the staff this week during State testing and resolving any



issues quickly and accurately. State Testing for Junior High will be during next week along with Map Testing for K-5 over the next two weeks. All staff has been very involved and busy with all of the end of year activities including Open House and the upcoming Talent Show.

**B.5 Food Services Report:** Nancy Hauer reported that Autumnne Sherman has been doing an awesome job and we just received a 99% on our latest inspection.

**B.6. Transportation Report:** Jackie Finch, Transportation Director shared with the board how thrilled she is with the fabulous report that we received from the CHP inspector. It was noted how hard Mrs. Finch works and cares about the buses and makes sure everything is up to code.

**B.7. Enrollment:** Superintendent Hauer shared that we enrolled a new third grader within the past week so are now just six students under from where we were last year.

**C.a Discussion: Construction:**

i. **Color Schemes:** John Neighbors shared with the Board options available for the building, both inside and out, including counter tops, roofs, partitions, carpet, bathrooms, and cabinet treatment among other items. There will be a job site meeting next Tuesday and more plans will be finalized at that time.

ii. **Lighting:** Superintendent Nancy Hauer and business manager Lori Wigg shared information they had researched and obtained on fluorescent or LED lighting after meeting with a lighting consultant. It would cost approximately \$200.00 more per fixture, or a total of \$15,000 to upgrade to LED. LED consumes less power and savings are estimated at approximately \$400.00 per year. More expensive on the front end but believes it is a better investment for us in the long term. Also noted that in the future all schools will have to use LED lighting. This is an information item only tonight but the Board members present are supportive of using LED but want to make sure we know what the extra costs will be.

**VII. Action Items**

**C.1.** Karl Becker made a motion, seconded by Christina Becker to consider the Consultant Agreement with GWO & Associates. Discussion by Board and clarification by Mr. Oetken regarding the agreement being extended. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.2** Karl Becker made a motion to consider the Facilities Use Agreement between the Dehesa School District and Diego Hills. Discussion and vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.3** Karl Becker made a motion to consider Resolution 2015-1-1 Designating Authorized Agent to receive mail and pick up warrants. Christina Becker seconded. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.4** Karl Becker made a motion to consider Resolution 2015-5-2, Payment Order Resolution; seconded by Christina Becker. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.5** Karl Becker made a motion to consider Resolution 2015-5-3, seconded by Christina Becker. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.6 Karl Becker made a motion to consider Resolution 2015-5-4, seconded by Christina Becker. Vote as follows:**

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.7 Karl Becker made a motion to consider Resolution 2015-5-5, seconded by Christina Becker. Vote as follows:**

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.8 Karl Becker made a motion to consider Resolution 2015-5-6, seconded by Christina Becker. Vote as follows:**

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.9 Karl Becker made a motion to consider Resolution 2015-5-7, seconded by Christina Becker. Vote as follows:**

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.10 Karl Becker made a motion to consider Resolution 2015-5-8, seconded by Christina Becker. Vote as follows:**

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.11** Karl Becker made a motion to consider Resolution 2015-5-9 and seconded by Christina Becker. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.12** Karl Becker made a motion to consider Resolution 2015-5-10 to Establish a Charter Enterprise Fund 62 INSPIRE Charter School. Seconded by Christina Becker and vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.13** Karl Becker made a motion to consider Resolution 2015-5-11 to Establish Appropriate Funds or Accounts in the County Treasury for INSPIRE Charter school. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.14** Karl Becker made a motion to consider the Lease Agreement between the Dehesa School District and the YMCA of San Diego County for Summer Bus Lease. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.15** Karl Becker made a motion to consider the Marine Science Floating Lab Contract and seconded by Christina Becker. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.16** Karl Becker made a motion to consider the Guest Teacher Rate of Pay, seconded by Christina Becker. Discussion followed with recommendation from Administration to increase our sub pay to \$110.00 per day and \$125.00 for long term guest teachers that work 10 days or more in a pay period. Vote as follows:

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**C.17** Karl Becker made a motion to consider the Declaration of Need for Fully Qualified Educators and seconded by Christina Becker.

**Ayes:** Cindy White, Karl Becker, Christina White

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

**D. Board Policies:** None

**A. Old Business:** None

**B. New Business**

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**3. Memo of Understanding between Dehesa School District and CSEA#663**

Jeff Royal made a motion and seconded by Karl Becker to consider. No discussion, vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**4. Transfer of Interest Funds from the Cafeteria Fund to the General Obligation Bond Fund.** A motion was made by Karl Becker and seconded by Jeff Royal to consider the transfer. Lori Wigg commented that this was a result of Mrs. Becker requesting that the funds be placed in the appropriate fund. Vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

**C. Board Policies:** None

**D. Personnel:** Ratification of Superintendent's personnel actions:

1. Karl Becker made a motion seconded by Christina Becker to consider a temporary classroom aide position of six hours per day. Vote as follows

**Ayes:** Cynthia White, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Jeff Royal, Derek Voth

**Abstain:** None

2. Karl Becker made a motion seconded by Christina Becker to accept the Resignation of Eric Schneider, a certificated employee. Vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

3. Karl Becker made a motion seconded by Christina Becker to accept the Superintendent's Contract for Nancy Hauer. Vote as follows:

**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker

**Nays:** None

**Absent:** Derek Voth

**Abstain:** None

4. Karl Becker made a motion seconded by Christina Becker to accept the Principal's contract for Tamara Ripke. Discussion by Board that the contract is incomplete and some business footprint language needs to be put in for clarification. Tabled at this time. Will be put on June 18<sup>th</sup>.

5. Karl Becker made a motion, seconded by Christina Becker to approve the Business Manager's Amended Contract. Vote as follows:  
**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker  
**Nays:** None  
**Absent:** Derek Voth  
**Abstain:** None
6. Karl Becker made a motion, seconded by Christina Becker to approve the Volunteer Superintendent's Amended Contract. Vote as follows:  
**Ayes:** Cynthia White, Jeff Royal, Karl Becker, Christina Becker  
**Nays:** None  
**Absent:** Derek Voth  
**Abstain:** None

**VIII. Advanced Planning:**

- A. Special Board Meeting: June 18, 2015 at 6pm.  
Next regular Board meeting is set for June 25, 2015. Closed session will be at 6:30 with open session at 7:00 pm.
- B. Trustees may request placing items on the next agenda.
- C. Future Meetings:
  1. Regular Meeting – July 25, 2015

**IX. Adjournment:** Meeting was adjourned at 9:05 pm. The Board reconvened into closed session which ended at 10:10pm. The Board reconvened into open session and it was reported that no action was taken during closed session.

Respectfully submitted by:

Approved by:

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Sheila Cochran  
Administrative Secretary

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Derek Voth  
Clerk of the Board