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DEHESA SCHOOL DISTRICT
Regular Governing
Board Meeting

— — — — —
AGENDA

October 12, 2017

Welcome

Welcome to the meeting of the Dehesa School District Governing Board. Your interest in our school district is appreciated.

Our Governing Board

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation for the school district. Among its duties, the Board adopts an annual budget, approves expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent.

Cindy White -

Mrs. White was first elected to the governing Board in November 2002, re-elected in 2006, 2010 and 2014. Her current term expires in 2018.

Karl Becker -

Mr. Becker was elected to the board in 2010 and reelected in 2014. His current term expires in 2018.

Christina Becker

Mrs. Becker was first elected to the Governing Board in the year 2014. Her current term expires in 2018.

Mark Zacovic

Dr. Zacovic was elected to the Governing Board in December 2016. His term expires in 2020.

DEHESA SCHOOL DISTRICT

LOCATION & TIME

CLOSED SESSION - 4:00 p.m.
Dehesa School – Conf Room D4

LOCATION & TIME -

OPEN SESSION - 5:00 p.m.
Dehesa School - MPR

REGULAR GOVERNING BOARD MEETING

October 12, 2017

AGENDA

Accommodations: In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Superintendent at 619-444-2161. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to that meeting.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Dehesa School District, 4612 Dehesa Road, El Cajon, CA 92019, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Deborah Cagney.

Board of Education agendas and minutes are, by law, public documents. Please note the Dehesa School District posts Board agendas and minutes on the school website; <https://dehesasd.sdcoc.net>.

I. Call to Order

- A. Public Comment on Closed Session Items.

II. Closed Session

- A. PUPIL PERSONNEL MATTERS: The Governing Board will recess to Closed Session to consider pupil personnel matters pursuant to Government Code Section 35146, 72122, and 48918
- B. PERSONNEL MATTERS: The Governing Board will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957
 - 1. Appointment, Employment, Evaluation of Performance, Discipline, Leaves, or Dismissal of a Public Employee
- C. NEGOTIATIONS: The Governing Board will recess to Closed Session to consider negotiations and related matters pursuant to Government Code 54957.
 - 1. Employee Organizations: DTA, CSEA, and Unrepresented Employees
- D. POTENTIAL LITIGATION: The Governing Board will recess to Closed Session to consider possible litigation pursuant to Government Code 54956.9 (b).(1).
- E. REAL PROPERTY: The Governing Board will recess to Closed Session to consider real property pursuant to Government Code 54956.8 (b).(1). Case No. 37-2015-00030843-CU-WM-CTL

III. Public Meeting

- A. Call to Order and Establishing a Quorum
- B. Closed Session Report of Any Action Taken
- C. Pledge of Allegiance
- D. Agenda Approval

IV. Requests to Address the Board

A. District/Community Organization Reports

1. Parents' Club – Patience Stevens, President
2. Dehesa Teacher's Association – Christine Lavigne and Lacey Rana
3. California School Employees Association # 663 - Jackie Finch, President
4. Method Schools – Jessica Spallino
5. Valiant Charter – Justin Schmitt
6. Element Education – Terri Novacek, Director
 - a. Dehesa Charter School
 - b. Community Montessori
7. Diego Hills Charter School – Kevin Ogden
8. The Heights Charter School – Diana Whyte
9. Inspire Charter & Learning Latitudes – Nick Nichols
10. Citizen Input

B. Board Input

V. Routine Action Items

The following items are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business.

- A. Approval of Minutes** – It is recommended that the board of Trustees approve the minutes of the following meeting:
 1. Regular Board Meeting – September 14, 2017
- B. Approval of Purchase Orders and Commercial Warrants**– It is recommended that the Board of Trustees approve the commercial warrants and purchase orders as presented.
- C. Conferences and Workshops** –
 1. CSBA Conference
- D. Resolution of Board Compensation for Missed Meetings E 9250.**

VI. Information & Proposals (Action may be taken)

A. Correspondence:

1. 2017-2018 Adopted Budget Approval

B. Report, Information, and Presentations

1. Budget Report
2. State School Building Report

3. Principal's Report
4. Enrollment
5. Williams Quarterly Report

C. Discussion

VII. Action Items

A. Public Hearings -None

B. Old Business –None.

C. New Business

1. The Board will consider the approval of the Resolution for Adopting the "GANN" Limit.
2. The Board will consider the approval of the Student Council's proposed special days.
3. The Board will consider the approval of the Sixth Grade Camp Contract with Catalina Island Marine Institute.
4. The Board will consider the approval of a School Bus Purchase.
5. The Board will consider the Agreement for Cell Phone Stipends.
6. The Board will consider approval of the Agreement for Professional Services with Atkinson, Andelson, Loya, Ruud and Romo.

D. Negotiations

1. The Board will consider approval of CSEA's New Contract Language.

E. Board Policies -None

F. Personnel –

Certificated: None

Classified: None

VIII. Advance Planning

A. Next Meeting

1. Regular Board Meeting – November 16, 2017. Closed Session at 4:00 pm. Open Session at 5:00 pm.

B. Agenda Items – Trustees may request placing items on the next agenda.

C. Future Meeting Dates

1. Regular Board Meeting –

IX. Adjournment

**DEHESA SCHOOL DISTRICT
REGULAR GOVERNING BOARD MEETING
MEETING MINUTES**

September 14, 2017

I. Call to order

Cindy White called the meeting to order at 4:00 pm and the Board convened into Closed session.

II. Closed Session

III. Public Meeting

The Board reconvened at 5:06 pm and President White called the meeting to order and reported no action was taken in closed session. A quorum was established with members being present: Cindy White, Christina Becker, and Mark Zacovic. Nancy Hauer led the Pledge of Allegiance. Mark Zacovic made a motion to approve the agenda, seconded by Christina Becker. Board approved the agenda as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

IV. Requests to Address the Board

A. District/Community Organization Reports

1. Parents' Club: Nancy Hauer spoke on behalf of the Parent's Club. They had their Parents' Club Meeting on September 5th. They talked about the fall events and they are changing the carnival to the Halloween spooktacular.

2. Dehesa Teacher's Association: Lacey Rana was in attendance and introduced herself to the Board. She is President along with Christine Lavigne. Nancy introduced to the Board Liz O'Neill, Alexis Chisholm, and Gretel Parks. They are all newly hired teachers for this year. Christine Becker wanted to thank them all for all the hard work with getting the Back to School night ready. Nancy spoke about how Little Tommy (from the radio show "Jeff and the Show gram" had been out to the school to read to Alexis's class. He brought pizza for the kids and also gave a gift certificate for Alexis and Kelly to purchase

books. Great to have him here and get involved in our school. Also, let the Board know that Alexis had organized a fundraiser to help a school in Texas that had been damaged by the hurricane. Our school is adopting a school that has approx. 1,000 kids in K-5 and is a low income school. So, they are in desperate need of help to rebuild after the devastation that the hurricane caused.

3. CSEA: None

4. Method Schools: Nancy Hauer spoke on behalf of Method Schools. Enrollment is at 138. Their 2017 Summer School (Track 1) program overview was as follows: Enrollment-1820, Revenue- \$2,235,000, Average Grade- B, Completion rate- 76%. They are starting their promotion of the 2018 Summer program with enhancements including proprietary curriculum and increased instructional support. Track 2 is up and running with an additional 3,500 square feet space. Track 2 enhanced programs include: Service Learning, Robotics, 3D Printing, Coding, projects, and diagnostic assessments administered monthly with increased targeted instructional support. WASC accreditation visit is scheduled for Nov. 6-8.

5. Valiant Charter: Justin Schmitt was in attendance and spoke about how they are wrapping up summer school. They have very positive relationships with the Boys and Girls Club and other community resources. They have 500 new enrollments for this year. A lot of people are interested in the Sports Science Charter. Pearson Online has opened up their services to the charters.

6. Element Education-

- a. **Dehesa Charter School:** No Report
- b. **Community Montessori:** No Report

7. Diego Hills Charter School: Nancy Hauer spoke on behalf of Diego Hills Charter School. Their total enrollment is at 1,263. Diego Hills is preparing to transition to Diego Hills Central as of 9/25/17. New boxing class set to begin in September 2017.

8. The Heights Charter School: Nancy Hauer spoke on behalf of The Heights Charter School. Their current enrollment is remaining steady at 242. Tonight is Back to School Night for the primary grades (TK-3rd). Next Thursday night is Back to School Night for the upper grades (4-8th). Field Trip to the Reuben H. Fleet Science on October 6th.

9. Inspire Charter: Nancy Hauer spoke on behalf of Inspire Charter School. They began school last week with over 5,000 students in the two Dehesa charters, and 80 new students still enrolling each week. They are grateful to be helping so many families to have an “Inspiring” educational experience.

10. Citizen Input: None

B. Board Input: Karl Becker had asked to be excused from the Board Meeting due to being at the cleanup of Hurricane Irma. Will vote next month about excusing that in the resolution. Christina Becker talked about how she would be willing to serve a free spaghetti dinner at Back to School night so that they could get more parents to come. Also, suggestion that there be an activity for the kids that come to Back to School Night to do while the teachers are talking to the parents. Possible rock painting or other craft.

V. Routine Action Items: Christina Becker made a motion to approve the routine action items. Seconded by Mark Zacovic. Clarification made that Synergy is what we use for the online registration, attendance, etc. The Edupoint Synergy Conference is vital for Brandy to attend to learn the new and upcoming changes. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

VI. Information & Proposals

A. Correspondence: Christina Becker asked for clarification about the Maintenance of effort requirement that was received for Method Schools Charter. Nancy clarified that it was just a technicality and they had not gotten their report in on time and one item was not checked on the report that needed to be.

B. Report, Information, and Presentations:

1. Budget Report: Anna spoke about how the report does not reflect transfers yet. So the general fund is still showing a large balance. Next month will show the transfers.

2. State School Building Report: Anna spoke how she is getting a listing of contractors so that they can get moving on the fencing. Christina Becker mentioned that we need to get a Marquee and also have painting done to match the new building. Discussion about improving the doors on the garage facing the street. New carpet in office, lounge and library. New extractor for carpet. Training staff to disinfect the door knobs and clean better to make sure staff and students do not get ill.

3. Principal Report: Heather Griffiths reported that Anthony Ceja was here on Wednesday and did restorative training. Restorative training is training about how to get to know the students and why they do the things they do. To be sensitive rather than be punishing. Williams Visit was a learning experience. They will be coming back out this Friday. Heather mentioned how the Equity symposium was amazing. Midas training will be happening next week for the teachers and the administration. Title VII meetings are also coming up next week. The 1st trimester progress reports will go home on Sept. 29th.

4. Enrollment: Nancy talked about how enrollment is at 146 now. We gained a 7th grader whose Dad works at Sycuan.

C. Discussion: Christina mentioned that she is seeing a lot of “For Sale” signs. Maybe we can get more families enrolled in our school if people with children move into the district. Mentioned also to have a meeting with the tribal council to build community partnership. The possibilities are huge so we need to have a bigger conversation about partnerships. Talked about how it would be great to get a tribal member on the Board. The Native American grant that we are getting should help to build outreach.

A. Public Hearings

1. Petition for California Academy of Sports Science. Cindy White opened the Public Hearing at 6:06. Justin was in attendance and talked about how this is an opportunity for students to specialize in athletics along with getting an online education. They are working on forming relationships with groups for specialized training at a sports facility. They are getting NFL athletes involved. The students are not required to be on campus for academics but, they have the choice of going to a facility for the sports training. This is geared for students who are tennis players, dancers, snowboarders, etc. They will provide students with field trips to sporting events. A lot of potential for growth is in summer school. They will partner with local schools and staff from the schools can come to the Charter over summer to teach. Their biggest target is grades 5-8. But, even at the elementary level it could be beneficial. It is better for families so they do not have such a long day. Many families are not getting home until very late and it is affecting the students and parents well-being. Christina Becker mentioned how this is wonderful and students do not have to be rich in order to shine in athletics. Heather Griffiths spoke about how she was a competitive gymnast and she ended up having to choose between school or the gymnastics. Question was made by Mark Zacovic regarding if they are going to be starting up immediately how would they get teachers. Justin said that they do not want to frontload with salaries that they do not have the enrollment numbers to backup. They are going to be partnering with their sister school Valiant and letting some of the teachers there also work at the new charter. Close public meeting at 6:21pm.

2. Availability of Instructional materials, Resolution #2017-9-1: Cindy White opened the public meeting at 6:22. Christina Becker made a motion to adopt Resolution #2017-9-1. Seconded by Mark Zacovic. No Public Comment. Public Meeting closed at 6:23pm. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

B. Old Business- None

C. New Business

1. Approval of the Petition for California Academy of Sports Science: Mark Zacovic made a motion to approve the Petition for the California Academy of Sports Science. Seconded by Christina Becker. Nancy Hauer mentioned how she had spoken with staff and legal counsel and that they have all the requirements needed. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

2. Approval of the Declaration of Need for Fully Qualified Educators: Mark Zacovic made a motion to approve the Declaration of Need for Fully Qualified Educators. Seconded by Christina Becker. Nancy Hauer mentioned that this had been done previously but, that it had to be revised in order to have an internship. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

3. Approval of the Occupational Therapist Contract: Christina Becker made a motion to approve the Occupational Therapist Contract. Seconded by Mark Zacovic. Nancy Hauer mentioned that Tad does a great job and he has not raised his prices. She is going to have a discussion with him about kids exiting sooner. But, he is reliable and the kids like him. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

4. Approval of the Consultant Agreement for a School Psychologist: Christina Becker made a motion to approve the Consultant Agreement for a School Psychologist. Seconded by Mark Zacovic. Nancy Hauer talked about how this will be the 2nd year that we have

Richard Stravasnik. He does a fabulous job. He is with Lakeside for 2 days a week and with us for 1 day a week. He is here every Thursday but, is open to come in on other days also if needed. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

5. Approval of the MOU between the District and the SDCOE: Mark Zacovic made a motion to approve the MOU between the District and the SDCOE. Seconded by Christina Becker. Nancy Hauer talked about how this is for the funds that we had payed for PeopleSoft are being refunded back to us and we get PeopleSoft free for 2 years. This is due to a class action lawsuit. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

6. Approval of the Vista Hill Master Contract for 2017-2018. Christina Becker made a motion to approve the Vista Hill Master Contract for 2017-2018. Seconded by Mark Zacovic. Nancy Hauer talked about how Vista Hill is counseling for IEP's and only for our Special Education students. Tatiana Bogy is our counselor. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

7. Acceptance of Donations and Gifts: Cindy White made a motion to accept the donations and gifts. Seconded by Christina Becker. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

8. Approval of the 2016-2017 Unaudited Actuals Financial Report: Mark Zacovic made a motion to approve the 2016-2017 Unaudited Actuals Financial Report. Seconded by Christina Becker. Discussion and Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

D. Negotiation- None

E. Board Policies

1. Updated Board Policies 7000

2. Updated Board Policies 1000

Christina made a motion of approve the updated Board Policies listed above. Seconded by Mark Zacovic. Cindy White talked about how it was interesting to read the community policies and how we can utilize partnering with other parts of our community. All of the policies still need to say Superintendent. We also need to update the Use of Facility fees and schedules. Also revise the Board Policy that allows registered sex offenders to be on campus if they go through getting approval from the Superintendent. Vote as follows with the above possible modifications:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

F. Personnel-

Certificated:

1. Hire a special education teacher on an STSP. Mark made a motion to hire a special education teacher on an STSP. Seconded by Christina Becker. Vote as follows:

Ayes: Cindy White, Christina Becker, and Mark Zacovic.

Nays: None

Absent: Vincent Blanco, Jr., Karl Becker

Abstain: None

Classified: None

VIII. Advance Planning

A. Next Meeting - Scheduled for October 12, 2017. Closed Session at 4:00 pm. Open Session at 5:00 pm.

B. Agenda Items- None

C. Future Meeting – Regular Board Meeting- November 16, 2017. Closed Session at 4:00 pm. Open Session at 5:00 pm.

IX. Adjournment: **Cindy White** adjourned the meeting at 6:56 pm.

Respectfully submitted by:

Approved by:

Deborah Cagney
Administrative Secretary

Christina Becker
Clerk of the Board

**DEHESA SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
SEPTEMBER 2017**

Payment Date	Warrant ID	Vendor Name	Fund	Invoice	Object Description	Invoice Amount	Warrant Amount
9/8/2017	14304045	Never Limit Your Life	General Fund	Keynote Speech 8/18/17	Travel And Conferences	3,000.00	3,000.00
9/20/2017	14308811	Jaime Martina	Child Care Fund	Student Care Supplies Sept2017	Materials And Supplies	41.82	41.82
9/20/2017	14308812	DAVID BEST	General Fund	Pressure Washer	Materials And Supplies	325.49	325.49
9/20/2017	14308813	FRONTLINE TECHNOLOGIES, INC.	General Fund	2017-18 Acct 13408	Prof/Consult Srv&Operate Exp	1,557.44	1,557.44
9/21/2017	14309457	McGraw-Hill Education, Inc.	General Fund	98494221001, 98476112001,98474887001	Textbooks	42,262.96	42,262.96
9/21/2017	14309458	AT & T	Child Care Fund	06.20.17-08.19.17	Telephone	90.92	90.92
9/22/2017	14310198	SYNCHRONY BANK/AMAZON	General Fund	August 2017	Materials And Supplies	464.64	464.64
9/22/2017	14310199	REVOLVING FUND	General Fund	July 2017	Materials And Supplies	86.68	
9/22/2017	14310199	REVOLVING FUND	General Fund	July 2017	Prof/Consult Srv&Operate Exp	17.17	
9/22/2017	14310199	REVOLVING FUND	General Fund	July 2017	Postage	98.00	201.85
9/26/2017	14311391	SYNCHRONY BANK/AMAZON	General Fund	Sept 2017	Materials And Supplies	54.94	54.94
9/26/2017	14311392	CALIFORNIA SCHOOL BOARDS	General Fund	2017 Annual Educ. Conference	Travel And Conferences	2,550.00	2,550.00
9/26/2017	14311393	REVOLVING FUND	General Fund	August 2017	Materials And Supplies	300.49	
9/26/2017	14311393	REVOLVING FUND	General Fund	August 2018	Travel And Conferences	3,304.22	
9/26/2017	14311393	REVOLVING FUND	General Fund	August 2019	Prof/Consult Srv&Operate Exp	558.76	
9/26/2017	14311393	REVOLVING FUND	General Fund	August 2020	Postage	73.50	
9/26/2017	14311393	REVOLVING FUND	General Fund	August 2021	Expenditure Suspense	851.38	
9/26/2017	14311393	REVOLVING FUND	Child Care Fund	August 2022	Postage	73.50	5,161.85
9/27/2017	14312027	Votacall	General Fund	89478 Service	Prof/Consult Srv&Operate Exp	230.00	230.00
9/27/2017	14312028	CALIFORNIA SCHOOL BOARDS	General Fund	2017-18 Membership	Dues & Memberships	3,438.00	3,438.00
9/27/2017	14312029	OTAY WATER DISTRICT	General Fund	Aug 2017	Operations & Housekeeping	491.93	491.93
TOTAL						59,871.84	

[Reasons to Attend](#)[Contact Information](#)[Conference Program](#)[Schedule-at-a-Glance](#)[Student Board Member Program](#)[Ticketed Meal Functions](#)[Pre-Conference Activities](#)[Executive Assistants One-Day Program](#)[General Session Speakers](#)[Small and Rural School Districts Attendee Guide](#)[Large and Urban School District Attendee Guide](#)[County-Related Attendee Guide](#)[Session Search](#)[2017 Conference Planning Committee](#)[Greeting Letter From Our Partner Organizations](#)[Future Annual Conference Dates and Locations](#)[AEC Registration](#)[Conference Housing](#)[Directions](#)[AEC 2016 Program Book](#)

AEC 2017: The professional development event of the year

CSBA's Annual Education Conference and Trade Show will be held in San Diego, Thursday, Nov. 30 through Saturday, Dec. 2, 2017.

Join us to celebrate more than 81 years of continued commitment to student achievement and learning at the most robust professional development event you'll attend this year. Invest in your students and schools by attending CSBA's AEC where you'll network with colleagues from across the state, share insights, and explore ways to raise student achievement levels.

Conference registration and housing are now open!

[REGISTRATION](#)[HOUSING](#)[FAQ](#)[SCHEDULE](#)

Reasons to Attend

Contact Information

Conference Program

Schedule-at-a-Glance

Student Board Member Program

Ticketed Meal Functions

Pre-Conference Activities

Executive Assistants One-Day Program

General Session Speakers

Small and Rural School Districts Attendee Guide

Large and Urban School District Attendee Guide

County-Related Attendee Guide

Session Search

2017 Conference Planning Committee

Greeting Letter From Our Partner

Organizations

Future Annual Conference Dates and Locations

AEC Registration

Conference Housing

Directions

AEC 2016 Program Book

REGISTRATION



HOUSING



FAQ



SCHEDULE



Schedule-at-a-Glance

Wednesday, November 29

Pre-Conference Activities: (Please check here for more details)

Orientation for New Trustees: Preparation for the First 100 Days
 Legal Symposium for Experienced Board Members
 Board Presidents Workshop

Thursday, November 30

8:30 – 9:45 a.m.	Sessions
10:00 – 11:15 a.m.	Sessions
9:00 a.m. – 1:30 p.m.	Trade Show Hours
Noon – 1:15 p.m.	Luncheons
1:30 – 3:15 p.m.	First General Session
4:00 – 5:15 p.m.	Student Board Member Program
2:30 – 5:00 p.m.	Trade Show Hours, Prize Drawing & Hosted Snack Break
4:00 – 5:15 p.m.	Sessions
5:00 – 7:00 p.m.	CSBA Golden Bell Awards Ceremony

Friday, December 1

7:00 – 8:15 a.m.	Breakfasts
7:30 a.m. – 5:15 p.m.	Executive Assistants Program
8:30 a.m. – 1:15 p.m.	Student Board Member Program
8:30 – 9:45 a.m.	Sessions & Table Talks
10:00 – 11:15 a.m.	Sessions
9:00 a.m. – 1:30 p.m.	Trade Show Hours
Noon – 1:15 p.m.	Luncheons
1:30 – 3:15 p.m.	Second General Session

2:30 – 4:30 p.m. Trade Show Hours & Prize Drawing

4:00 – 5:15 p.m. Sessions

Saturday, December 2

7:00 – 8:15 a.m. Breakfasts

8:30 – 9:45 a.m. Sessions

10:00 – Noon Third General Session

[CSBA Home](#)

[Directions](#)

[Archived Conference Materials](#)

Exhibit

Remuneration, Reimbursement And Other Benefits

E 9250

Board Bylaws

RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS

WHEREAS, the Governing Board of the Dehesa School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that _____ did not attend the Board meeting(s) on _____ for the following reason(s): (check applicable reasons)

- Performance of other designated duties for the district during the time of the meeting
- Illness or jury duty
- Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Dehesa School District approves full compensation of the Board member for the month of _____.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a regular meeting, by the following vote:

AYES:_____ NOES:_____ ABSENT:_____

Attest:

Secretary

President



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 Linda Vista Road, San Diego, CA 92111 • 858-292-3500 • www.sdcoe.net
San Diego County Superintendent of Schools Dr. Paul Gothold

September 15, 2017

Nancy Hauer
Superintendent
Dehesa School District
4612 Dehesa Road
El Cajon CA 92019

Dear Ms. Hauer:

Re: 2017-18 Adopted Budget Approval

Our office has completed its review of the district's 2017-18 Adopted Budget in compliance with the provisions of Education Code Section 42127. The County Superintendent of Schools is required to review the budget and determine if it complies with the standards and criteria for fiscal stability and if the budget allows the district to meet its financial obligations during the current fiscal year and satisfy its multiyear financial commitments.

The district's Adopted Budget has been analyzed in the context of guidance provided by the San Diego County Superintendent of Schools, the Governor's 2017-18 May Revise and the 2017-18 State Adopted Budget.

Based on this analysis, we have concluded that the district has met the necessary requirements. The district's budget has therefore been approved by the San Diego County Superintendent of Schools.

The district's budget will be reevaluated at the time of the First Interim Report to determine if the budget should be certified as positive, qualified, or negative. The County Superintendent also has the authority to determine that a school district is not a going concern at any time during the fiscal year if the district may not meet its financial obligations [Education Code Section 42127.6(a)(1)]. Our office can take this action at any time if substantial progress is not made towards budget reductions.

During our review, we noted the following items for your review, analysis, and action:

Fiscal Status in 2017-18

Reserve for Economic Uncertainties

The state requires the district to maintain a Reserve for Economic Uncertainties equal to 5% of total General Fund expenditures. The district projects that it will meet this requirement in 2017-18.

No Deficit Spending

We note that the district projects that it will be able to meet 2017-18 operating expenses with current year revenue.

Encroachment

The district's contributions from unrestricted funds to restricted funds is projected to increase by 2.8% from 2016-17 to 2017-18 due to an increase in special education costs. In addition, the district estimates that the General Fund will have to make a contribution to the Child Development Fund and Cafeteria Fund to cover operating expenses in 2017-18. The district should explore ways to contain costs in programs creating encroachment. Alternatively, the district can explore developing ongoing revenue sources to fund the encroachment.

Interfund Borrowing

The district's Child Development Fund still has an outstanding loan to the General Fund. Education Code Section 42603 requires amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. The district needs to assess the amount of cash on hand in the Child Development Fund to ensure the temporary loans will be repaid within the statutory time period.

Salary and Expenditure Increases- Already Settled

We note that the district has settled with its collective bargaining units for 2017-18 with a 3 year contract for 2016-17 through 2018-19.

- 2016-17 one-time 1% and ongoing 1% salary increase with costs of \$35,816.
- 2017-18 ongoing 4% salary increase with costs of \$53,717.
- 2018-19 ongoing 6% salary increase with costs of \$91,802.

In addition the district has become a closed-retirement district and capped health and welfare benefits, which should bring a savings in future years.

Fiscal Status in Future Years

Declining Enrollment

The district has faced declining enrollment since 2014-15. In 2017-18, the district projects flat student enrollment. Reductions in enrollment will lead to lower revenues from sources such as the LCFF, Supplemental and Concentration Grant funding, and Lottery. As a declining enrollment district, revenues will fall more quickly than expenditures and long-term structural solutions are necessary to bring expenditures in alignment with revenues.

Multi-Year Projection

The district's multi-year projection incorporates the following key assumptions:

- LCFF Gap funding rate estimated at 53.85% for 2018-19 and 68.94% for 2019-20;
- LCFF ADA of 144.43 for 2018-19 and 2019-20;
- Unduplicated pupil percentage of enrollment at 55.13% for 2018-19 and 2019-20;
- COLA estimated at 2.4% for 2018-19 and 2.53% for 2019-20; and
- Property taxes will remain flat in 2018-19 and 2019-20.

We have reviewed the district's assumptions for the multi-year projection and they appear to be reasonable. Based upon these assumptions, the District will meet the required reserve percentage.

Other Issues

Current Expense Formula/Minimum Classroom Compensation (small districts)

Education Code Section 41372 requires the Current Cost of Education Expended for Classroom Compensation to equal or exceed 60% for elementary school districts. The district's classroom compensation is projected to be 31.98% in 2016-17 and 34.6% in 2017-18. The district marked that it is exempt from this requirement pursuant to EC § 41374. In order to be exempt, no individual class session can exceed 28 students in grades K through 8 and no more than 25 students in grades 9 through 12. We recommend the district maintain evidence that it meets the exemption criteria in 2016-17. If the district does not meet the requirement for 2016-17 and is found by the external auditor to not be exempt from the requirement, financial penalties would apply in fiscal year 2017-18.

Criteria and Standards

Subsequent to budget adoption, corrections were made to the Criteria and Standards by the district that caused one or more of the fiscal indicators to change from "Met" to "Not Met." We have reviewed the district's explanation and consider it to be reasonable.

Charter Schools

As the authorizing agency of Method Schools, Diego Hills Charter School, Community Montessori Charter, Dehesa Charter School, The Heights Charter, Valiant Academy and Inspire Charter School - South, the district maintains fiscal oversight responsibilities, particularly in the key areas of accounting, attendance accounting, budgeting, and payroll. Please see Education Code Section 47604.32 for a detailed list of oversight duties.

The district should review charter budget reports at each cycle: budget, first interim, second interim, and unaudited actuals. It is also the district's responsibility to transmit these reports to our office by the deadline. Please coordinate with your district's charter schools in advance to ensure that the deadline is met.

Should any circumstances arise related to the district's charter schools that would negatively impact the financial condition of the district, please notify this office as soon as possible.

Collective Bargaining and Other Disclosure Requirements

Our office requests that all districts submit a collective bargaining disclosure form to our office 10 working days prior to board action on any settlement agreement that has a fiscal impact. To be in compliance with Government Code section 3547.5, both the Superintendent and Chief Business Officer must sign the collective bargaining disclosure form. The form is available in Excel format at: <http://www.sdcoe.net/business-services/financial-services/business-advisory-services/Pages/Business-Advisory-Services.aspx>. Districts must make any budget revisions within 45 days of approval of a collective bargaining agreement.

Nancy Hauer
September 15, 2017
Page 4 of 4

Districts are also required to disclose non-voter approved debt and self-insured workers' compensation claims. This includes Bond Anticipation Notes, Certificates of Participation, Lease Revenue Bonds, etc. Copies of the required disclosure forms can be found on-line at: <http://www.sdcoe.net/business-services/financial-services/business-advisory-services/Pages/Business-Advisory-Services.aspx>.

Conclusion

The district's adopted budget was developed prior to adoption of the 2017-18 State Budget. Actual adopted state budget data should be reviewed and incorporated into the district operating budget and multi-year projection during the First Interim Report process.

Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Kristin Armatis, Consultant, Business Advisory Services at (858) 292-3601.

Sincerely,



Brent Watson
Executive Director
District Financial Services

BW:KA:RM

cc: Cynthia White, Board President, Dehesa School District
Anna Buxbaum, Chief Financial Officer, Dehesa School District

DEHESA SCHOOL DISTRICT

To: Members of the Board
and Supt. Nancy Hauer

From: Anna Buxbaum
Business Manager

Subject: Monthly Budget Update

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

At the October 20, 2011 Board Meeting, Members were asked about their preferences for monthly budget updates. Consensus was that a statement of fund balances and clear, concise updates on key issues would be preferred during months falling in-between major reports.

Report:

Attached are 1) Fund balances (Cash in County Treasury), 2) Construction expenditure reports for the Bond and Developer Fee Funds

Financial Impact:

N/A-Form Informational Purposes Only

Student Impact:

NA – For Informational Purposes Only

Recommendation:

NA – For Informational Purposes Only

Agenda Item #: VI.B.1

Dehesa School District

Fund Balances

(Cash in County Treasury as of October 6, 2017)

FUND	DESCRIPTION	BALANCE
01-00	GENERAL FUND	\$ 786,847.53
09-00	CHARTER SCHOOLS SPECIAL REVENUE FUND (FD 39)	\$ 129,809.91
12-06	CHILD DEVELOPMENT FUND	\$ 4,158.51
13-00	CAFETERIA SPECIAL REVENUE FUND	\$ 13,583.32
14-00	DEFERRED MAINTENANCE FUND	\$ 1,529.21
17-42	SPECIAL RESOURCE FUND (CHARTER OVERSIGHT)	\$ 1,915,129.32
20-00	SPECIAL RESERVE OPEB/RETIREE BENEFITS FUND	\$ 68,677.59
21-39	BUILDING FUND	\$ 240,592.55
25-19	CAPITAL FACILITIES/SB2068 FUND	\$ 19,078.09
40-00	SPECIAL RESERVES/CAPITAL PROJECTS	\$ 7,549.82
	GRAND TOTAL	\$ 3,186,955.85

Please note that cash balances in the General Fund fluctuate on a regular basis. This is a normal feature of the fluid budget/accounting process.

**Dehesa School District
Capital Facilities Funds 25-19**

9/30/2017

Current Year Project Activity			Revenue Amount
7/1/2017	Beginning Fund Balance		12,224.35
7/25/2017	Interest	2016-17 4th Qtr Interest	42.92
8/3/2017	Interest	2016-17 4th Qtr Interest - 2nd Distribution	3.20
8/23/2017	Developer Fees	Residential Developer Fees	3,005.72
8/28/2017	Developer Fees	Residential Developer Fees	1,005.71
9/1/2017	Developer Fees	Residential Developer Fees	4,096.19
Total			\$ 20,378.09
Payment Date	Service Provider	Services Performed	Expenditure Amount
TOTAL CURRENT YEAR EXPENSES			\$ -
TOTAL FUNDS AVAILABLE AS OF 9/30/2017			\$ 20,378.09

**DEHESA SCHOOL DISTRICT
DEVELOPER FEE REPORT
Fiscal Year 2017-18**

DATE	ADDRESS	RES	COM	SQUARE FEET	AMOUNT
08/10/17	14606 Quail Haven Ln	X		1,844	\$ 3,005.72
08/28/17	2540 Vista Rodeo Dr	X		617	\$ 1,005.71
9/1/17	1914 Harbison Canyon Rd	X		2,513	\$ 4,096.19
TOTAL					\$ 8,107.62

Residential Rate \$ 1.63 Per Sq. Ft
Commercial Rate \$ 0.26 Per Sq. Ft

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Dehesa School Enrollment
as of October 12, 2017

- Meeting Date: October 12, 2017
- Action
 - First Reading
 - Information
 - Presentation
 - Public Hearing
 - Roll Call Vote Required
 - Discussion

Enrollment
October 12, 2017

By Grade Level

Kindergarten.....	18
1st Grade	16
2nd Grade	14
3rd Grade	15
4th Grade	16
5th Grade	23
6th Grade	14
7th	17
8th	<u>13</u>
	146

Enrollment
October 13, 2016

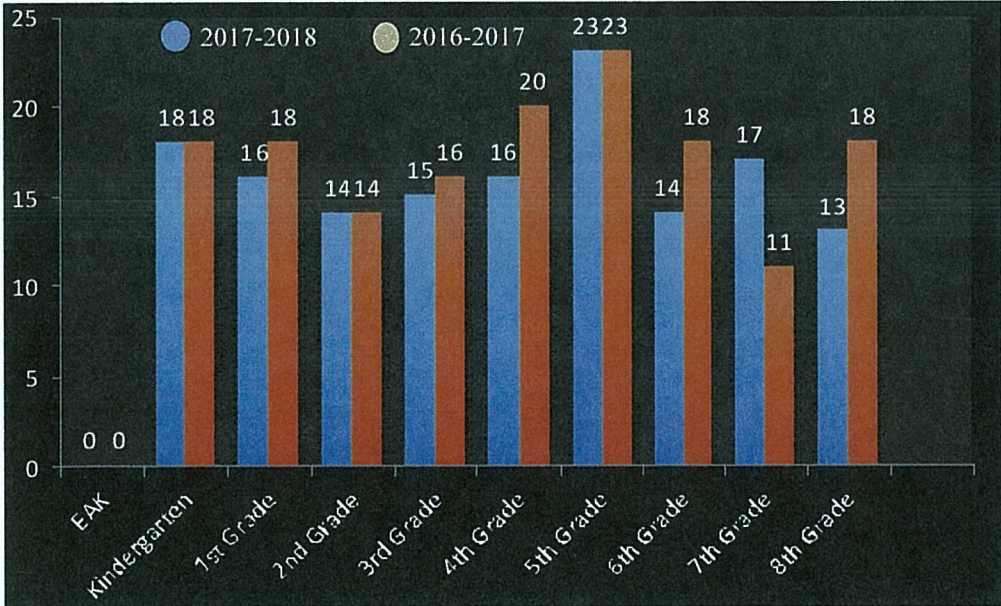
By Grade Level

Kindergarten	18
1st Grade	18
2nd Grade	14
3rd Grade.....	16
4th Grade	20
5th Grade	23
6th Grade	18
7th.....	11
8th.....	<u>18</u>
	156

Inter District
Transfers

Students who live in our
District but attend a
different school
22

Students who live in
another district but attend
our school
70



DEHESA SCHOOL DISTRICT

To: Members of the Board

From: Nancy Hauer

Subject: Williams Quarterly
Complaint Report

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background: Laws and board policy require a quarterly report to the Board of Trustees and the County Superintendent of Schools regarding complaints to the school covered under the Williams Settlement

Report: We received no complaints during the first quarter of the 2017-2018 school year in the areas which are addressed by the Williams Settlement.

Financial Impact: None

Student Impact: None

Agenda Item #: VI.B.5

Qtr Oct-Dec									
2013-14 3rd Qtr Jan-Mar	0	0	0	0	0	0	0	0	Yes
2013-14 4th Qtr Apr-Jun	0	0	0	0	0	0	0	0	Yes
2014-15 1st Qtr Jul-Sep	0	0	0	0	0	0	0	0	Yes
2014-15 2nd Qtr Oct-Dec	0	0	0	0	0	0	0	0	Yes
2014-15 3rd Qtr Jan-Mar	0	0	0	0	0	0	0	0	Yes
2014-15 4th Qtr Apr-Jun	0	0	0	0	0	0	0	0	Yes
2015-16 1st Qtr July-Sept	0	0	0	0	0	0	0	0	Yes
2015-16 2nd Qtr Oct-Dec	0	0	0	0	0	0	0	0	Yes
2015-16 3rd Qtr Jan-Mar	0	0	0	0	0	0	0	0	Yes
2015-16 4th Qtr Apr-Jun	0	0	0	0	0	0	0	0	Yes
2016-17 1st Qtr July-Sept	0	0	0	0	0	0	0	0	Yes
2016-17 2nd Qtr Oct-Dec	0	0	0	0	0	0	0	0	Yes
2016-17 3rd Qtr Jan-Mar	0	0	0	0	0	0	0	0	Yes
2016-17 4th Qtr Apr-Jun	0	0	0	0	0	0	0	0	Yes
2017-18 1st Qtr July-Sept	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	

[Add a New Quarter Record](#)

[Select a date for Change or Delete](#)

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DEHESA SCHOOL DISTRICT

To: Members of the Board
and Supt. Nancy Hauer

From: Anna Buxbaum
Business Manager

Subject: Resolution for Adopting
the "GANN" Limit (per
G.C. 7902.1)

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

The GANN limit report is an annual report that is presented to the Board of Trustees when the District closes its books for the prior year. Article XIII-B of the California Constitution establishes a ceiling or maximum appropriation limitation for public agencies, including school districts. For school districts, this ceiling or "GANN" limit is based on the prior year's spending adjusted by the impact of increases in per capital personal income (inflation) and the district's change in average daily attendance (ADA).

Report:

The attached resolution and GANN reporting cover both the unaudited actual financial results and the budgeted financial year. For both periods, the District falls within the calculated GANN limitations.

Financial Impact:

Since the calculations fall within GANN requirements, there is no additional impact or consequences from the State.

Student Impact:

None

Recommendation:

It is recommended that the Board approve the Resolution for adopting the "GANN" limit.

Agenda Item #: VII.C.1

DEHESA SCHOOL DISTRICT

RESOLUTION 2017-10-1
RESOLUTION FOR ADOPTING THE “GANN” LIMIT
(Normal, no increase to Limit pursuant to G.C. 7902.1)

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2016-17 and 2017-18 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2016-17 and 2017-18 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Governing Board on October 12, 2017 by the following votes:

AYES:

NOES:

ABSENT:

I, Christina Becker, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Christina Becker
Clerk of the Governing Board

	2016-17 Calculations		2017-18 Calculations	
	Extracted Data	Entered Data/ Totals	Extracted Data	Entered Data/ Totals
A. PRIOR YEAR DATA (2015-16 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2015-16 Actual		2016-17 Actual	
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,304,544.19	1,304,544.19		1,139,816.84
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	174.18	174.18		144.43
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2015-16		Adjustments to 2016-17	
3. District Lapses, Reorganizations and Other Transfers				
4. Temporary Voter Approved Increases				
5. Less: Lapses of Voter Approved Increases				
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00		0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)				
B. CURRENT YEAR GANN ADA (2016-17 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2016-17 P2 Report		2017-18 P2 Estimate	
1. Total K-12 ADA (Form A, Line A6)	144.43	144.43	143.00	143.00
2. Total Charter Schools ADA (Form A, Line C9)	0.00	0.00	0.00	0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)		144.43		143.00
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2016-17 Actual		2017-18 Budget	
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)				
1. Homeowners' Exemption (Object 8021)	4,543.28	4,543.28	4,543.00	4,543.00
2. Timber Yield Tax (Object 8022)	0.00	0.00	0.00	0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00	0.00	0.00	0.00
4. Secured Roll Taxes (Object 8041)	600,077.08	600,077.08	594,059.00	594,059.00
5. Unsecured Roll Taxes (Object 8042)	19,660.26	19,660.26	19,681.00	19,681.00
6. Prior Years' Taxes (Object 8043)	(310.65)	(310.65)	(259.00)	(259.00)
7. Supplemental Taxes (Object 8044)	374,940.39	374,940.39	323,495.00	323,495.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00	0.00	(7,355.00)	(7,355.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00	0.00	0.00	0.00
10. Other In-Lieu Taxes (Object 8082)	0.00	0.00	0.00	0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00	0.00	0.00	0.00
12. Parcel Taxes (Object 8621)	0.00	0.00	0.00	0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00	0.00	0.00	0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00	0.00	0.00	0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)				
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	998,910.36	998,910.36	934,164.00	934,164.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)				
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00	0.00	0.00	0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	998,910.36	998,910.36	934,164.00	934,164.00

	2016-17 Calculations		2017-18 Calculations	
	Extracted Data	Entered Data/Totals	Extracted Data	Entered Data/Totals
EXCLUDED APPROPRIATIONS				
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)		22,324.26		17,822.00
OTHER EXCLUSIONS				
20. Americans with Disabilities Act				
21. Unreimbursed Court Mandated Desegregation Costs				
22. Other Unfunded Court-ordered or Federal Mandates				
23. TOTAL EXCLUSIONS (Lines C19 through C22)		22,324.26		17,822.00
STATE AID RECEIVED (Funds 01, 09, and 62)				
24. LCFF - CY (objects 8011 and 8012)	1,457,785.00	1,457,785.00	1,254,715.00	1,254,715.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	7,584.00	7,584.00	0.00	0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	1,465,369.00	1,465,369.00	1,254,715.00	1,254,715.00
DATA FOR INTEREST CALCULATION				
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	5,044,396.63	5,044,396.63	3,144,872.00	3,144,872.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	12,759.90	12,759.90	0.00	0.00
APPROPRIATIONS LIMIT CALCULATIONS				
		2016-17 Actual	2017-18 Budget	
D. PRELIMINARY APPROPRIATIONS LIMIT				
1. Revised Prior Year Program Limit (Lines A1 plus A6)		1,304,544.19		1,139,816.84
2. Inflation Adjustment		1.0537		1.0369
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)		0.8292		0.9901
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)		1,139,816.84		1,170,175.51
APPROPRIATIONS SUBJECT TO THE LIMIT				
5. Local Revenues Excluding Interest (Line C18)		998,910.36		934,164.00
6. Preliminary State Aid Calculation				
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)		17,331.60		17,160.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)		163,230.74		253,833.51
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)		163,230.74		253,833.51
7. Local Revenues in Proceeds of Taxes				
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])		2,947.11		0.00
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)		1,001,857.47		934,164.00
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)		160,283.63		253,833.51
9. Total Appropriations Subject to the Limit				
a. Local Revenues (Line D7b)		1,001,857.47		
b. State Subventions (Line D8)		160,283.63		
c. Less: Excluded Appropriations (Line C23)		22,324.26		
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)		1,139,816.84		

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Student Council

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background: The Dehesa School Student Council elected on September 29, 2017, has been invited to meet the Governing Board and will present their request for special days for the 2017-2018 school year. Ms. Chisholm and Mrs. O'Neill are the Student Council Advisors and met with our student Council to start planning the special events calendar.

Report: Noah Fenton, Student Body President, Quenjon Moore, Student Body Vice-President, Charles Lavigne, Student Body Secretary, and Brooklyn Clark, Student Body Treasurer will address the Governing Board to request approval of the special days.

Financial Impact: The special days are free and there is no financial impact on the general fund. Any potential expenses would be funded through the student council fund. The intent of the special days in to provide fun activities that all students can participate in without financial impact on our families.

Student Impact: Special days make school fun for our students and promote school spirit. Research supports that children who are happy and motivated are more successful.

Recommendation: It is recommended that the Governing Board approve the Dehesa School Student Council's request for proposed special days.

Agenda Item #: VII.C.2

Dress Up Days for 2017-2018 School Year

- October 25- Character Day
- November 11- Western Day
- December 13- Comfy Day
- January 10- Dress to Impress Day
- January 31- Twin Day
- February 1- 100th Day
- February 7- Decades Day
- February 28- Neon Day
- March 7- Crazy Hair Day
- April 18- Mismatch Day
- May 2- Animal Day
- May 30- Crazy Sock Day
- June 6- Career Day

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Sixth Grade Camp
Contract with Catalina
Island Marine Institute

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

Traditionally our Dehesa 6th grade students attend Catalina Island Marine Institute Camp in May. The students and parents work hard to earn most of their own money for camp and are very proud of their efforts. Camp is an exciting tradition for our students and helps to build a sense of belonging, team work, cooperation, and independence. While at camp they learn about island ecology, oceanography, marine environments and biology and spend the week kayaking, snorkeling, and exploring.

Traditionally there is always a sleepover in the MPR on the Sunday evening before camp because the bus leaves at 4:30 a.m. in order to get students to Pier Point Landing, Long Beach to catch the Catalina Classic ferry on time.

Report:

All students are scheduled to attend camp this year under the supervision of Mr. Mynor Pinillos 6th grade teacher, and one – three parent volunteers who have yet to be determined.

Financial Impact:

We have attached the contract for 6th grade camp. The contract is for the basic price of camp, but costs will be higher in order to cover the costs of the chaperones, night snorkeling, transportation, and sweatshirts. We will not have the actual final invoice from Catalina Island Marine Institute until students return from camp.

Student Impact:

Reports from former students are that going to camp is an opportunity of a life time and one of the greatest memories students have throughout all of their K – 12 schooling. Administration recommends that the Governing Board approve the contract for 6th grade camp.

Recommendation:

Administration recommends approval of the CIMI contract.

Agenda Item #: VII.C.3

Dehesa Elementary at CIMI Fox Landing

Monday, Apr 30, 2018 to Friday, May 4, 2018

Invoice: 200-20606

Return signed contract & deposit by 10/13/2017

Guided Discoveries, Inc.

27282 Calle Arroyo

San Juan Capistrano, CA 92675

(909) 625-6194

Group Attending

Dehesa Elementary
4612 Dehesa Rd.
El Cajon, CA 92019
Main Phone: 619-444-2161
Fax: 619-444-2105

Primary Contact: Mynor Pinillos
Mobile Phone: 619-375-9684
Email: mynor.pinillos@dehesasd.net

Luggage Color: White

Trip Logistics

Arrival Date: 4/30/2018

Departure Date: 5/4/2018

FULL DEPOSIT PAYMENT OF \$1,680.00 IS DUE 10/13/2017

Adjustment Date (90 Days Prior): 1/30/2018

Please arrive no later than 8:30 AM for check-in at:

Catalina Classic Cruises
1046 Queens Highway
Long Beach, CA 90802

The boat is scheduled to leave promptly at 9:30 AM. Boats return to the above address in Long Beach between 2:30-3:30 PM on Sundays, between 3:00-4:00 PM on Wednesdays and between 2:30-3:30 PM on Fridays. We do our utmost to adhere to the boat schedule, but it is subject to change due to weather and sea conditions and other factors beyond our control. Please bring a sack lunch for each participant on arrival day. We require that you bring one adult for each group of 15 students. Those adults are charged half tuition. Additional approved adults are charged full tuition.

Tuition Fee Structure

	Amount	Tuition	Total
Total Reserved Students	18	\$465.00	\$8,370.00
Total Reserved 1/2 Tuition Adults	2	\$232.50	\$465.00
Total Reserved Full Tuition Adults	1	\$465.00	\$465.00
	21		\$9,300.00

The deposit fee for each participant is \$80.00 per person which is non-refundable.

Total deposit due: \$1,680.00

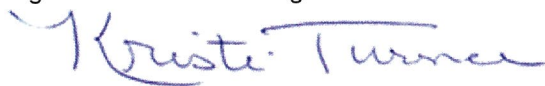
Total due at camp: \$7,620.00

Acceptance

I have read both pages of this contract and understand and agree to all the terms and conditions set forth herein. I certify that I am authorized to enter into this contract on behalf of the group. Please return the signed contract, along with the full deposit, to Guided Discoveries, at the address and by the date at the top of this page. A copy of this contract is as valid as the original.

Signature of Authorized Agent

Date



9/11/2017

Guided Discoveries

Date

Dehesa Elementary at CIMI Fox Landing

Monday, Apr 30, 2018 to Friday, May 4, 2018

Terms and Conditions

1. Guided Discoveries' Executive Director or designee shall have final authority in all matters concerning the safety and well-being of participants, the facility and the programs of Guided Discoveries, Inc.
2. The group agrees to follow directions of Guided Discoveries staff, to maintain a clean facility and to pay for any damage to property or equipment owned or operated by Guided Discoveries, beyond normal wear and tear.
3. Students are prohibited from smoking while on Guided Discoveries property. Smoking by chaperones is permitted only in designated areas. Alcoholic beverages, illegal drugs, firearms, knives, explosives and weapons of any kind are strictly prohibited. Anyone found with any of these items will be dismissed from the program without refund with transportation the responsibility of the offender, the offender's parent or the group. Pets and animals may not be brought to the facility.
4. Transportation between the mainland and Toyon Bay, Fox Landing and Two Harbors is provided by Catalina Classic Cruises, a third party. If the transportation carrier increases rates, the group will be responsible for the increased cost. Special transportation arrangements may result in additional charges.
5. In the event of cancellation due to fire, rain, flood, riot or other condition or act beyond our control, Guided Discoveries will attempt to reschedule the group. If Guided Discoveries is unable to reschedule the group, half the deposit will be refunded.
6. Groups are generally given the opportunity to rebook equivalent dates the following year, but the rebooking option cannot be guaranteed.
7. If the group is co-ed, adults of each gender must accompany the group.
8. Minimum group size for land based programs is 15 students.
9. This contract may not be assigned or transferred.

Cancellations

More than ninety (90) calendar days in advance of arrival, the group size may be adjusted downward by any amount without penalty. Within ninety (90) calendar days of arrival, the group size may be adjusted downward by up to 5% without penalty. **Downward adjustment in group size of more than 5% within ninety (90) calendar days of arrival will result in the loss of a portion of your deposit. If cancelling your reservation within ninety (90) calendar days, you will forfeit your entire deposit.** We will do our utmost to accommodate increased numbers, but group size may not be adjusted upward without approval from Guided Discoveries. Guided Discoveries cannot guarantee availability beyond your contracted number of participants. All cancellations or requests for adjustments in the number of participants, upward or downward, must be made in writing (fax to 909.625.9977 or email to schools@gdi.org). You may also call 909.625.6194, but please note that changes are not considered valid until confirmed by the Reservations Coordinator or Director of School Services in writing. **Your deposit must be paid in full by the date indicated, or your contract will be subject to cancellation.** Any cancellation fees imposed by transportation carriers contracted directly by the group, such as bus and airline, will be the responsibility of the group.

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: School bus purchase

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background: Dehesa School has an aging fleet of buses. We have done our best to maintain them but repairs are becoming more frequent. It is time to purchase a new bus.

Report: Ms. Jackie Finch got bids from A-Z Bus Sales and Creative Bus Sales. The low bid was Creative Bus Sales. This 60 passenger bus will be equipped with a surveillance system, two exterior luggage departments, seat belts and air conditioning.

Financial Impact: The total cost for the bus will be \$135, 630.04. It will be leased through San Diego County Credit Union.

Student Impact: The safety and security of our students is always a number one priority. This bus is equipped with seat belts, security cameras and will provide air conditioning.

Recommendation: Administration recommends approving the purchase/lease of our new bus.

Agenda Item #: VII.C.4

Dehesa School District
Request For Quote Results:
2018 60 Passenger School Bus

VENDOR	PRICE
A-Z Bus Sales	\$ 143,304.95
Creative Bus Sales	\$ 135,630.04



Creative Bus Sales
 14740 Ramona Avenue
 Chino, CA 91710

Phone: 909.465.5528
 Fax: 909.465.5529
www.creativebussales.com

Buyer's Order Contract

Date:	September 27, 2017	Unit #(s):	New order
Customer Name:	Dehesa School District		
Contact:	Jackie Finch	Phone:	619.444.2161
Address:	4612 Dehesa Road	Fax:	-
City, State, Zip:	El Cajon, CA 92019	E-Mail:	jackiefinch@sdcoe.net
Sys 2K Entity #:		Salesperson:	Mauro Bologna
Ship To Address:	4612 Dehesa Road El Cajon, CA 92019		
Ship To Address Cont'd:			
Ship To Phone:		Ship To Email:	
Finance Source:		Contact:	
Address:		Phone:	
City, State, Zip:		Fax:	
Description of Vehicle:	2018 60-passenger IC Bus model CE2811		
Engine Type:	Diesel		
VIN #:	TBD	FOB Terms:	Destination
Number of Passengers:	Up to 60	Wheelchair Positions:	None
Estimated Delivery Date:	150 days ARO	Payment Terms:	Net 30 days
		Unit Price	\$125,785.00
		Delivery	\$0.00
Possession State:	CA	Incentive (Non-Taxable)	\$0.00
		Rebates (Taxable)	\$0.00
		Doc Prep Fee (Taxable)	\$80.00
		Base Selling Price	\$125,865.00
		ADA Amount (Non Taxable)	\$0.00
		Total Taxable Amount	\$125,865.00
		Sales Tax Total	\$9,754.54
7.750%	CA - El Cajon		\$0.00
			\$0.00
		DMV Estimated Fees	\$0.00
		DMV Electronic Filing Fee	\$0.00
		Tire Fee	\$10.50
		Fees Sub-Total	\$10.50
		Total Price Per Unit	\$135,630.04
		Quantity	1
		Contract Total	\$135,630.04
		Credits	
		Customer Trade-In	\$0.00
		Customer Deposit	\$0.00
		Balance Due	\$135,630.04

Remit To: Creative Bus Sales, Inc. 14740 Ramona Ave, Chino CA 91710

Terms: The deposit if indicated above is due with this signed contract. The balance due indicated above is due before vehicle(s) will be released to the Customer. If the vehicle(s) is not accepted by the Customer, the vehicle will be available for sale to other customers. The vehicle(s) will not be titled to the Customer until the contract total indicated above plus any interest charges indicated herein are paid in full. There is no "cooling off" or other cancellation period for vehicle sales. Therefore, you cannot later cancel this contract without the agreement of the Dealership, or for legal cause. The tax and fees reflected on this agreement are based on the regulations applicable at the time of drafting this contract. The actual amounts due will be based on the regulations applicable at the time title for each vehicle transfer.

Buyer's Signature: _____

Creative Bus Sales: Mauro Bologna _____

CBS Signature: _____

9/27/2017



Creative Bus Sales

Quote for Dehesa School District to purchase IC Bus model CE2811

Capacity: Up to 60 passengers

September 27, 2017

Line	Price Calculations	Bid Option Reference #	Per Bus	1 Buses
	Bid price based on the South County Support Services Agency Bid #14005		\$118,920.00	
	<i>Additional Approved Options</i>			
1	Increase wheelbase to 236"	12	\$3,000.00	
2	Add exhaust brake	23	Included	
3	Upgrade to 320-amp alternator	38	Included	
4	Add 39" passenger seats (9 @ \$550 each)	41	\$4,950.00	
5	Remove ICS seat (four @ \$300 each)	46	(\$1,200.00)	
6	Add exterior luggage compartment (two @ \$800 each)	49	\$1,600.00	
7	Remove wheelchair lift door, lights, buzzer and interlocks	62	(\$1,800.00)	
8	Remove wheelchair lift, pad and fire extinguisher	63	(\$2,800.00)	
9	Remove wheelchair station (2 @ \$920 each)	64	(\$1,840.00)	
10	Add two-head camera system (Gatekeeper)	68	\$1,700.00	
11	Additional camera head for camera system (two @ \$400 each)	69	\$800.00	
12	Change to 11R tires	73	No charge	
13	Remove specified AC system	77	(\$4,500.00)	
14	Add 110K BTU AC system	78	\$8,500.00	
15	Remove flat floor	85	(\$240.00)	
16	Add front-mounted stop sign	87	\$525.00	
17	Factory discount		(\$1,750.00)	
	Sub-total		\$125,865.00	\$125,865.00
	Add sales tax	7.75%	\$9,754.54	\$9,754.54 *
	Total		\$135,619.54	\$135,619.54
	CA Tire Fee		\$10.50	\$10.50
	Total due		\$135,630.04	\$135,630.04
	Delivery date		150 days ARO	150 days ARO

September 21, 2017

Prepared For:
Dehesa School District
Jackie Finch
4612 Dehesa Rd.
El Cajon, CA 92019-2922
(619)444 - 2161
Reference ID: 60-pass CE2908

Presented By:
Creative Bus Sales, Inc.
Joe Angeli
14740 Ramona Avenue
Chino CA 91710 -
(909)465-5528

Thank you for the opportunity to provide you with the following quotation on a new IC Corporation vehicle. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2018 INTEGRATED CE S BUS (PB105)

APPLICATION: School Transportation
MISSION: Requested GVWR: 29800. Calc. GVWR: 29800
Calc. Start / Grade Ability: 24.42% / 2.01% @ 55 MPH
Calc. Geared Speed: 92.5 MPH
DIMENSION: Wheelbase: 236.00, CA: N/A, Axle to Frame: 134.00
ENGINE, DIESEL: {Cummins B6.7 260} EPA 2017, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM
Governed Speed, 260 Peak HP (Max), School Bus Only
TRANSMISSION, AUTOMATIC: {Allison 2500 PTS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, Less
PTO Provision, Less Retarder, with 33,000-lb GVW and GCW Max, School Bus
CLUTCH: Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING: {Meritor MFS-10-122A} I-Beam Type, 10,000-lb Capacity
AXLE, REAR, SINGLE: {Dana Spicer 19060S} Single Reduction, 19,800-lb Capacity, 190 Wheel Ends Gear Ratio: 5.29
TIRE, FRONT: (2) 11R22.5 Load Range H HSR2 (CONTINENTAL), 498 rev/mile, 75 MPH, All-Position
TIRE, REAR: (4) 11R22.5 Load Range H HSR2 (CONTINENTAL), 498 rev/mile, 75 MPH, All-Position
SUSPENSION, REAR, AIR, SINGLE: {International} Ride Optimized Suspension (IROS); 21,000-lb Capacity, 9.25" Ride Height, with
Shock Absorbers
PAINT: Cab schematic 100NB
Location 1: 4421, School Bus Yellow (Std)
Chassis schematic N/A

Vehicle Specifications
2018 INTEGRATED CE S BUS (PB105)

September 21, 2017

<u>Code</u>	<u>Description</u>
PB10500	Base Chassis, Model INTEGRATED CE S BUS with 236.00 Wheelbase, N/A CA, and 134.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1CAC	FRAME RAILS High Strength Low Alloy Steel (50,000 PSI Yield); 10.125" x 3.062" x 0.312" (257.2mm x 77.8mm x 8.0mm); 480.1" (12195mm) Maximum OAL
1LLE	BUMPER, FRONT Full Width, Aerodynamic, Heavy Duty, Steel
1LNT	CROSSING GATE, FRONT Omit Item
1SAM	CROSSMEMBER, REAR, AF (2)
1WJD	WHEELBASE RANGE 236" (600cm) Only
2ASH	AXLE, FRONT NON-DRIVING {Meritor MFS-10-122A} I-Beam Type, 10,000-lb Capacity
3ADB	SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 10,000-lb Capacity; with Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)
4EBT	AIR DRYER {Bendix AD-IP} with Heater
4EUD	BRAKE LININGS, REAR {Meritor R301} Non-Asbestos for S-Cam Brake
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake
4JCJ	BRAKES, FRONT, AIR CAM S-Cam; 16.5" x 5.0"; Includes 20 Sq. In. Long Stroke Brake Chambers
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM Capacity
4VCY	AIR TANK LOCATION (1) Mounted Left Side to Provide Clearance for Larger Body Builder Supplied Battery Box
4WEA	PARKING BRAKE INTERLOCK Parking Brake Cannot be Released until Ignition Switch is in the "ON" Position and the Service Brake Pedal is Applied, Use with air brake chassis only.
4WWX	DRAIN VALVE {Humphrey} (3) Air Operated, with Controls in Drivers Compartment, for Air Tanks
4WZT	GVWR LIMITATION FOR BUS with Air Brakes, Limited to 33,000-lbs Maximum to meet FMVSS 105 Requirements, for Conventional Bus
5708	STEERING COLUMN Tilting
5CAL	STEERING WHEEL 2-Spoke, 18" Dia., Black
5PRR	STEERING GEAR {TRW (Ross) TAS66} Power
7BLA	EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Under Right Rail, for Long Horizontal Tail Pipe
7SCP	ENGINE EXHAUST BRAKE for Cummins ISB/B6.7/ISL/L9 Engine with Variable Vane Turbo Charger
7WBL	TAIL PIPE Long Horizontal, Exits Left Side Through Bumper
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
8GXK	ALTERNATOR {Leece-Neville BLP4006HN} Brushless, 12 Volt 325 Amp. Capacity, Pad Mount, with Remote Sense
8MKL	BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total

Vehicle Specifications
2018 INTEGRATED CE S BUS (PB105)

September 21, 2017

<u>Code</u>	<u>Description</u>
8TTK	BATTERY BOX Steel, with Sliding Tray, 25.25" Wide, for Standard Batteries, Mounted Left Side Behind Front Axle Perpendicular to Frame Rail
8VAZ	HORN, ELECTRIC (2) Trumpet Style, Mounted on Top of Mega-Bracket
8WPB	HEADLIGHTS Halogen; Composite Aero Design for Two Light System; Includes Daytime Running Lights
8WPM	FOG LIGHTS (2) Clear, Oval, with H355W Halogen Bulb
8WPX	LIGHTS TURN ADDITIONAL Amber, Mounted at Rear of Front Fender
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXB	HEADLIGHT WARNING BUZZER Sounds When Head Light Switch is on and Ignition Switch is in "Off" Position
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
9WAB	HOOD TILT ASSIST {EASY TILT} Mechanical
9WAY	FRONT END Tilting, Fiberglass, with Three Piece Construction
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10788	PAINT TYPE Urethane, One or Two Colors, Other than Imron or International.
10AAY	OVER THE AIR PROGRAMMING for Cummins Engines
10XAK	PROMOTIONAL PACKAGE 7 Year Unlimited Miles/km Warranty, Limited Time Program for Allison 2000 Series Transmission on School and Commercial Buses (Supplied directly through Allison)
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12EJW	ENGINE, DIESEL {Cummins B6.7 260} EPA 2017, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 260 Peak HP (Max), School Bus Only
12TSY	FAN DRIVE {Borg-Warner SA85} Viscous Type, Screw On
12UGN	THROTTLE, HAND CONTROL Electronic
12UYE	RADIATOR Aluminum; 2-Row, Cross Flow, Over Under System, 717 Sqn Louvered, with 313 Sqn Charge Air Cooler. with In-Tank Transmission Cooler
12VBR	AIR CLEANER with Service Protection Element
12VVN	CRUISE CONTROL Electronic
12VWH	GOVERNOR Electronic Road Speed Type; for Electronic Engines and Bus Models; with 55 MPH Default
12WAE	HOSE CLAMPS, RADIATOR HOSES Constant Torque, for Engine Hoses 1.0" I.D. and Over
12WZD	EMISSION COMPLIANCE Engine Shutdown System Exempt Vehicles, Complies with California Clean Air Regulations
12XZE	FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2017
13ARV	TRANSMISSION, AUTOMATIC {Allison 2500 PTS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, Less PTO Provision, Less Retarder, with 33,000-lb GVW and GCW Max, School Bus
13WLN	TRANSMISSION OIL Synthetic; 20 thru 28 Pints
13WYY	SHIFT CONTROL PARAMETERS Allison 1000 or 2000 Series Transmissions, 5th Generation Controls, Performance Programming

Vehicle Specifications
2018 INTEGRATED CE S BUS (PB105)

September 21, 2017

Code	Description
14AGM	AXLE, REAR, SINGLE {Dana Spicer 19060S} Single Reduction, 19,800-lb Capacity, 190 Wheel Ends . Gear Ratio: 5.29
14TBS	SUSPENSION, REAR, AIR, SINGLE {International} Ride Optimized Suspension (IROS); 21,000-lb Capacity, 9.25" Ride Height, with Shock Absorbers
15SBZ	FUEL TANK Top Draw, Steel, Rectangular, 65 US Gal (246L), Includes Protective Cage, with Fuel Filler Assembly and Vent Hosing, Mounted Between Frame Rails and Behind Rear Axle
15WDT	DEF TANK 12 U.S. Gal. 45.4L Capacity, Frame Mounted Outside Right Rail, Behind 0 Bow
16010	COWL Flat Back
16HBA	GAUGE CLUSTER English with English Electronic Speedometer
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel Mounted in Instrument Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16HLJ	GAUGE, DEF FLUID LEVEL
27DUW	WHEELS, FRONT {Accuride 51408} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
28DUW	WHEELS, REAR {Accuride 51408} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
29580	WHEEL SEALS, FRONT {International} Oil-Lubricated Wheel Bearings
29PBP	PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied Yellow Powder Coat Paint
29PBR	PAINT IDENTITY, FRONT WHEELS Disc Front Wheels; with Vendor Applied Yellow Powder Coat Paint
47AEW	BODY, BUS Conventional; 78" Headroom, 28'11" Body Length, +9 Section Front and Rear, 60 Passenger, 236 WB
47AHN	BODY RATING TAG for State of California
47AJC	BODY TAG, METAL Capacity to Include the Total Number of Passengers
47AKK	STEP, FRONT ENTRANCE DOOR 25 3/4" Depth; 14ga Steel
47APR	HEADLINER, BODY Conventional; 25'11"-34'11" Body Length, Perforated Full Length with Sound Insulation Full Length
47APX	FASTENERS, HEADLINER Screws
47ARH	BOWS, ROOF 14 ga., One Piece Construction
47ARP	LIGHT BARS Plastic
47ATA	SKIRT, BODY Conventional, 20", 16ga., 28'2", 28'11", 29'8", 30'5" Body Length
47AUR	TIE DOWNS, BODY Grade 8 Bolts, Every Body Section
47AXS	RUB RAILS, BODY (4) Conventional; Steel, 28'2", 28'11", 29'8", 30'5" Body Length, Includes Snow Rail
47AYB	BODY, REAR Includes Emergency Door
47AZD	SIDE SHEET, BODY, EXTERIOR Conventional, 16ga., Smooth, 28'2", 28'11", 29'8", 30'5", Body Length
47AZL	FLOOR, BODY with Wheel Wells
47BAR	SUPPORTS, REAR BUMPER Bolted to Frame
47BAU	BUMPER, REAR Painted; 12" High, 3/16" Thick, with 7" Hole for Exhaust

DEHESA SCHOOL DISTRICT

To: Members of the Board and
Supt. Nancy Hauer

From: Anna Buxbaum

Subject: Approve Agreement for Cell
Phone Stipends

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

The Governing Board has determined that cellular phones and other mobile communications devices are an efficient and important method of conducting District business and can help ensure the safety and security of staff, students, and others, as well as helping protect District property. Employees who are not provided an allowance or District-owned mobile communications devices may be provided a stipend.

Report:

The Superintendent or designee shall determine if an employee requires a cell phone or other mobile communications device for the efficient performance of his/her job responsibilities. Factors that will be considered include, but are not limited to, whether the employee's job responsibilities require:

1. An ability to communicate frequently, and access to a District telephone is not readily available.
2. An ability to communicate immediately to ensure the safety of District staff and students, or the security of District property.
3. An ability to be accessible due to frequent travel or work outside of the office, or after normal business hours.

Employees will agree to a terms of use agreement if it is determined that they will receive a stipend for their use of cell phone/mobile communications.

Financial Impact:

The cost per year to the District for stipends from July 1, 2017 through June 30, 2018 is \$3,280.00. Employees are responsible for all costs of personally owned devices and service agreements.

Student Impact:

The safety of students is always our number one concern.

Recommendation:

Administration recommends approval of cell phone stipends for the staff on the attached listing.

Agenda Item #: VII.C.5

DEHESA SCHOOL DISTRICT
Cell Phone Stipend Listing
2017-18

Employee	Months		Amount Per Month	2017-18 Total
Best, Dave	12	July 2017 - June 2018	40.00	480.00
Buxbaum, Anna	12	July 2017 - June 2018	40.00	480.00
Cagney, Deborah	12	July 2017 - June 2018	40.00	480.00
Finch, Jacqueline	11	August 2017 - June 2018	40.00	440.00
Griffiths, Heather	11	August 2017 - June 2018	40.00	440.00
Hauer, Nancy	12	July 2017 - June 2018	40.00	480.00
Kelley, Brandy	12	July 2017 - June 2018	40.00	480.00
				<u>3,280.00</u>

DEHESA SCHOOL DISTRICT

To: Members of the Board
From: Nancy Hauer
Subject: Atkinson, Andelson,
Loya, Ruud and Romo
Agreement for
Professional Services

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background:

The District currently has an Agreement for Professional Services with Atkinson, Andelson, Loya, Ruud and Romo Legal Firm that has expired.

Report:

This Legal Firm has provided the District with excellent counsel in a prompt and professional manner. They are utilized for personnel issues.

Financial Impact:

The financial impact for legal fees is always on an as needed basis, but there is no change in the fee structure from the previous agreement.

Student Impact:

While there is no direct impact on our students, having the District receive outstanding counsel that ensures we meet all legal, moral, and ethical standards ultimately helps to provide a quality learning environment for our students.

Recommendation:

It is recommended that the Governing Board approve the Agreement for Professional Services with Atkinson, Andelson, Loya, Ruud and Romo.

Agenda Item #: VII.C.6

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of August, 2017, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and DEHESA SCHOOL DISTRICT, hereinafter referred to as "District."

II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

III. TERMS AND CONDITIONS

A. The term of this Agreement shall be August 1, 2017, through July 31, 2018. For the period August 1, 2017, through July 31, 2018, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$260.00
Partners/Senior Counsel	\$230.00
Senior Associates	\$225.00
Associates	\$220.00
Electronic Technology Litigation Specialist	\$220.00
Non-Legal Consultants	\$200.00
Senior Paralegals/Law Clerks	\$155.00
Paralegals/Legal Assistants	\$150.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

B. In addition, the District hereby agrees to pay a 5% per month administrative charge calculated and based on monthly fees billed to cover related operational expenses incurred by the Law Firm. This administrative fee is in lieu of charging the District for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage. This does not include items listed in paragraph D below.

C. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

D. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent's or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost advances include, but are not limited to, messenger fees, travel costs, bonds, witness fees, overnight delivery, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

E. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

F. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

G. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

H. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

I. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

J. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

K. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

L. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

IV. SPECIALIZED LEGAL SERVICES

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, and appellate law, the District agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

V. RELATED POST-INVESTIGATION SERVICES

If an attorney who conducted an investigation for the District is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration

or any other proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for the District, the District agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

VI. CONSENT TO JOINT REPRESENTATION

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall provide the District with a written disclosure of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to the District, and shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph, and to execute such written consent on behalf of the Board and District.

VII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

VIII. CONSENT TO LAW FIRM COMMUNICATION

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings, conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

IX. BINDING ARBITRATION

If any dispute arises out of, or related to, a claimed breach of this Agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, such dispute shall be resolved by binding arbitration by a single arbitrator. Each side will bear its own costs and attorney fees. The parties agree to waive their right to a jury and to an appeal.

X. DURATION

This Agreement shall be effective August 1, 2017, through July 31, 2018, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

XI. EXECUTION DATE

This Agreement is entered into this 1st day of August, 2017.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: _____

By: _____
MARK R. BRESEE

“District”

DEHESA SCHOOL DISTRICT

Dated: _____

By: _____

DEHESA SCHOOL DISTRICT

To: Members of the Board

From: Nancy Hauer

Subject: California School
Employee's Association
New Contract language

Meeting Date: October 12, 2017

- Action
- First Reading
- Information
- Presentation
- Discussion
- Public Hearing
- Roll Call Vote Required

Background: This year the Dehesa School District and the California School Employees Association have negotiated a 3 year contract agreement.

Report: Attached is the updated language between Dehesa School District and California School Employees Association to comply with law for new hires, family medical leave act language and layoff language. The District is working with CSEA on language regarding errors in payroll.

Financial Impact:

Student Impact: Indirect

Recommendation: Management recommends approval of the language between CSEA and the Dehesa School District regarding new hires, family medical leave, and layoff language, .

Agenda Item #: VII.D.1

- a. "New Employee Orientation" means the onboarding process of a newly hired public employee, whether in person, online, or through other means or mediums, in which employees are advised of their employment status, rights, benefits, duties, and responsibilities, or any other employment related matters.
- b. The District shall provide CSEA mandatory access to its new employee orientations. CSEA shall not receive less than ten (10) days' notice in advance or orientation, except that a shorter notice may be provided in a specific instance where there is an urgent need critical to the District's operations that were not reasonably foreseeable.
 - i. In the event the District conducts a group orientation, CSEA shall have (1) hour of paid release time for two (2) CSEA representatives, including the Chapter President or designee. The CSEA Labor Relations Representative may also attend the orientation.
 - ii. In the event the District conducts one-on-one orientations with new employees, CSEA shall have thirty (30) minutes of paid release time for one (1) CSEA representative to conduct the orientation session. The CSEA Labor Relations Representative may also attend the orientation.
- c. The District shall include the CSEA membership application (and a CSEA provided link for an electronic application where applicable), in any employee orientation packet of District materials provided to any newly hired employee. CSEA shall provide the copies of any CSEA literature/membership applications to the District for distribution.
- d. The orientations session shall be held on District property, during the workday of the employee(s), who shall be on paid time.
- e. During the CSEA's orientation session, no District manager or supervisor, or non-unit employee shall be present.

4. GRIEVANCE PROCEDURE

- a. Any alleged violation, misinterpretation, or misapplication of the terms of this agreement shall be subject to the grievance provisions of the Collective Bargaining Agreement, except as follows:
 - i. Only CSEA and its Chapter 663 can grieve this agreement.
 - ii. Any alleged violation, misinterpretation, or misapplication of the terms of this agreement shall be resolved in expedited arbitration before a mutually agreeable arbitrator. If the parties are unable to

mutually agree within thirty (30) days, a list will be requested from SCMS for the parties to alternatively strike names until one remains.

- iii. The arbitrator's decision shall be final and binding on the parties.
- iv. The cost of the arbitrator shall be borne equally between the parties.

5. DURATION

- a. This agreement shall become effective July 1, 2017, and shall continue in effect up to and including June 30, 2019, and renew automatically if not reopened in writing by either party prior to renewal.

Accepted by the Superintendent
For the District

Nancy Hauer 10/2/17
Nancy Hauer, Superintendent Date

Accepted by CSEA President
For the Association

Jackie Finch 10/2/17
Jackie Finch, President Date

Accepted by CSEA LRR

Dan Ortiz 10/4/17 5:10 PM
Dan Ortiz, LRR Date

25.11 Employees on the reemployment list shall have the first right of refusal to substitute assignments and short-term assignments in the classification from which they were laid off or in any other classification for which they were laid off or in any other classification for which they are qualified.


25.12. If Education Code sections 45101, 45114, 45115, 45117, 45298, and 45308 are amended or rescinded, either party may reopen negotiations on layoff procedures and at such time the parties will negotiate matter that are within the scope of negotiations pertaining to layoff and reemployment rights.

25.13. Upon demand by the Association, the District and Association shall meet and negotiate regarding the impacts and effects of the decision to layoff, and/or the impacts and effects of reductions in hours of specific classifications. This is the parties complete an full understanding with respect to the decision to layoff.

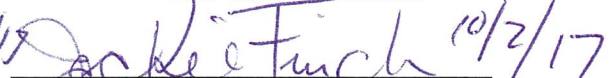
25.14 Upon separation due to layoff, affected benefited employees shall be provided with ninety (90) days of paid benefits.

ARTICLE 26: Term of agreement

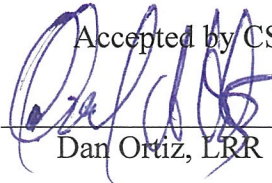
Accepted by the Superintendent
For the District


Nancy Hauer, Superintendent Date

Accepted by CSEA President
For the Association


Jackie Finch, President Date

Accepted by CSEA LRR


Dan Ortiz, LRR Date

16.5.2 An employee adopting **or fostering** a child may request a leave to commence at any time during the first year after receiving de facto custody of said child, or prior to receiving such custody, if necessary, in order to fulfill the requirements for adoption.

16.6 ~~This article was combined with 16.4 on 2/28/14~~

Family Care Leave: The District shall grant unpaid Family Care Leave. for situations not covered by other leave provisions of this Agreement, subject to the following.

An employee must have served in a regular position for not less than one (1) year in order to be eligible to take Family Care Leave.

The period of leave shall not be considered a break in service and the employee shall be entitled to return to the same classification as held prior to taking Family Care Leave.

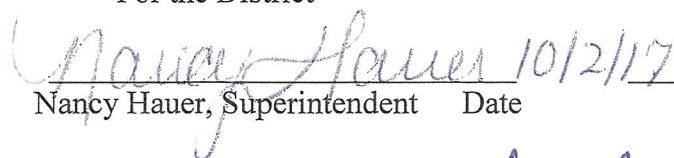
The District shall require any employee applying for or granted Family Care Leave to provide the District such documentation as may be required to substantiate the justification for leave.

Allowable leave shall not exceed twelve (12) weeks in a one-year period.

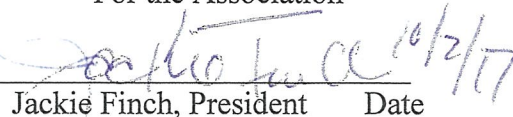
Group health plan coverage and premium payments shall be maintained by the District on the same basis as if the employee were in paid status.

Leave may be utilized: a) for birth, adoption, or placement of a foster child with an employee; b) to care for a seriously ill child, grandchild, spouse, or parent, family member; c) for the employee's own serious health condition.

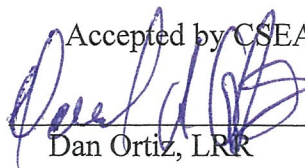
Accepted by the Superintendent
For the District


Nancy Hauer, Superintendent Date

Accepted by CSEA President
For the Association


Jackie Finch, President Date

Accepted by CSEA LRR


Dan Ortiz, LRR Date

10/4/17 5:15 PM